

SHERINGTON PARISH COUNCIL

Minutes of the Annual Parish Meeting held on Tuesday 10th May 2011 in The Pavilion, Perry Lane Recreation Ground, Sherington commencing at 7.00pm

PRESENT: Cllr Peter Burton (Chairman of Parish Council)

ATTENDING: Wendy Austyn (Clerk) and 7 public.

1. APOLOGIES

None

2. MINUTES OF LAST MEETING

The minutes of the Annual Parish meeting held on 4th May 2010 were agreed as a true record and signed by the Chairman.

3. SUMMARY OF CHAIRMANS REPORT*

Parish Council Makeup. Mel Northfield joined Nov 2010; Trevor Kirby left April 2011; Peter Cook left September 2010 and very sadly passed away in March 2011. Peter Burton has now left the parish council having been Chairman for 3.5 years and a parish councillor for 9 years.

Village shop. Planning permission for a new building and extended car park has been granted and a committee formed to take the project forward.

Stone Pits Copse. Continued maintenance of this now two year old woodland has ensured its healthy growth. A new pedestrian style facilitates access onto the public footpath.

Pavilion and Recreation Ground. The new flooring in the pavilion had to be replaced; exterior landscaping work to form a new patio, retaining wall, access steps, ascot fencing and turf is now complete. Over four years approximately £120,000 has been spent on this venture, most of which has been funded by external agencies.

Salt Bins. Several new bins have been placed around the village to assist in icy weather.

New climbing frame. Partly funded by MKC a new climbing frame has been installed at the village hall play area.

Thanks to all fellow councillors for their support and enthusiasm; to MKC officers for their support; to Cllr Sam Potts; to the funding agencies and to the clerk Wendy Austyn.

4. FINANCIAL REPORT

The clerk reported the following figures:

Bank Balance brought forward at 1 st April 2010	£ 3,322
Total income, including precept of £21,286 and grants of £6,903	£ 33,557
Total expenditure including Pavilion project £8,130	(£ 29,087)
Adjustments and reconciling items	(£ 30)
Bank balance carried forward at 31 st March 2011	£ 7,822

5. PUBLIC QUESTIONS

David Keene gave thanks to the outgoing chairman Peter Burton, without whose energy and enthusiasm the many completed parish council projects would not have come to fruition.

There being no further business the meeting closed at 7.15 pm.

* Item 3 represents a summary of the Chairman's report. Copies of the full report can be obtained upon request from the Clerk.

Signed

D. A. Keene.

Date

1/5/12

Sherington Parish Council

Financial Report for year 1st April 2010 to 31st March 2011

		£
Bank Balance brought forward at 1 st April 2010		3322
Total Income incl. VAT		33557
Including Precept of	21286	
And grants of	6903	
Less Total Expenditure incl. VAT		29087
Including pavilion project	8130 net	
Uncleared items at year end and adjustments		30
Bank Balance carried forward at 31 st March 2011		7822

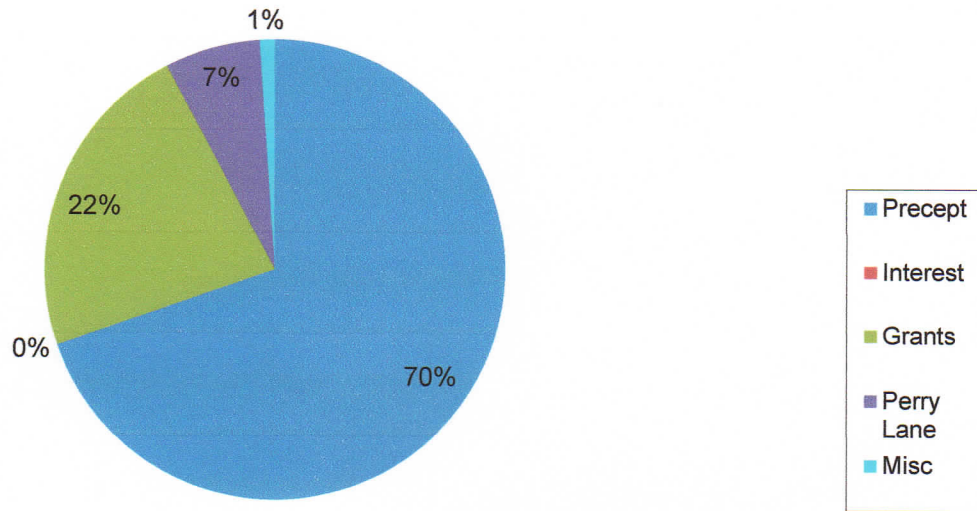
The year end accounts are currently being completed and internally audited, and as per statutory requirements will be available for inspection by interested parties and local electors on weekdays from 27th June until 22nd July 2011. A notice of these dates will be displayed on the notice board from 10th June 2011.

Signed 
Responsible Financial Officer

Date 10th May 2011

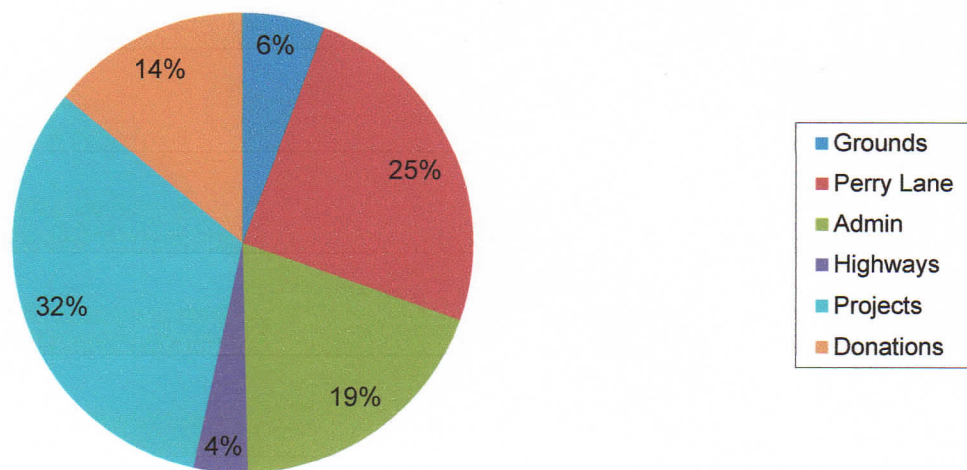
Sherington Parish Council

Income 2010/11



Grants have been received from WREN and MKC Parish Partnership Fund

Expenditure 2010/11



Projects 10/11 expenditure consists of Perry Lane pavilion exterior landscaping costs, and Stonepits Copse improvements.

67% of the expenditure on these projects came from external grant funding

SHERINGTON PARISH COUNCIL

Minutes of the meeting of Sherington Parish Council held on Tuesday 5th April 2011 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs P Burton (Chair), D Keene, D Hyde, T Kirby, J Ager, M Northfield and I Thomson

ALSO ATTENDING: Wendy Austyn (Clerk) Cllr Sam Potts (arrived 7.55pm) and 3 members of the public

	ACTION
1. PETER COOK	
Cllr Burton paid tribute to Peter Cook who had served as a Sherington parish councillor for seven years but sadly died on 22 nd March 2011 after 18 months of bravely fought illness. The funeral took place on Friday 1 st April at Bedford School chapel and the parish council was represented by Cllrs Burton and Hyde. Councillors observed one minute silence in remembrance of Peter who will be truly missed by his friends and colleagues. It was agreed to purchase a gift for the family, to be discussed with them	Cllr Burton
2. APOLOGIES FOR ABSENCE	
None	
3. DECLARATIONS OF INTEREST	
None.	
4. MINUTES OF LAST MEETING	
The minutes of the meeting held on 1 st March 2011 were agreed as a true record and signed by the Chairman.	
5. CLERK'S REPORT	
5.1. Potholes. MKC only have a couple of potholes outstanding on their system so residents are urged to report any potholes in the village, even if they have been repaired before.	
4.2. Youth Club community projects. The youth club has asked for more ideas for community projects. It was agreed that apart from asking them to contact the church, help was most eded at the upcoming village fete on 3 rd July at the recreation ground.	Clerk
6. COMMUNITY SHOP COMMITTEE UPDATE	
Cllr Northfield reported that the planning application for a temporary building is nearly ready for submission; more people have joined the committee and have formed sub-committees dealing with planning, fundraising, marketing etc including the establishment of a dedicated website. Cllr Burton reported the Post Office's request to be kept informed of the project's progress. Councillors acknowledged the note of thanks to ShopCo from a resident in SCAN magazine.	Cllr Northfield, Cllr Keene
7. STONEPITS COPSE IMPROVEMENTS	
Cllr Keene is due to meet with Peter Crook to agree how to make the footbridge safer and more accessible. The council has agreed to spend £1000 this year, half of which will be funded by MKC. Other improvements will include a natural seat dug into the bank and fingerpost signage.	Cllr Keene
8. FINANCE	
8.1. Monthly Balances. Enterprise Account £705.70; Treasurer Account £7116.47	

Date

10/5/11

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

8.2. Cheques for payment were as follows:

05/04/2011	BALC	Subscription	£ 131.00	101887
05/04/2011	E.ON	Electricity for pavilion	£ 270.24	101888
05/04/2011	Anglian Water	Water for pavilion	£ 89.34	101889
05/04/2011	Wendy Austyn	Clerk's salary	£ 196.62	101890
05/04/2011	Wendy Austyn	Clerk's expenses	£ 21.88	101891
05/04/2011	A H Contracts	Dog Bins	£ 84.00	101892
05/04/2011	Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00	101893
05/04/2011	R C Builders & Contractors	Exterior landscaping pavilion	£ 5,400.00	101894
05/04/2011	Nina Beal	Pavilion cleaner	£ 52.50	101895

8.3. Approve expenditure for turfing at recreation ground. £435 was approved between meetings by emails from councillors; however Cllr Sam Potts has been able to award the parish council just under £300 towards this work.

8.4. HMR&C guidance. The clerk advised the council that HMR&C has issued new guidance stating that clerks cannot be self-employed and must be subject to PAYE. The clerk will investigate the implications of this and report back

Clerk

9. PLANNING APPLICATIONS AND DECISIONS

9.1. Decisions. The application for 25 Crofts End has been withdrawn. Cllr Potts advised that the planning application for The Swan Inn will be decided by the Development Control Committee.

10. SHERINGTON SPORTS GROUND.

10.1. Pavilion exterior landscaping. Cllr Burton reported that the work to build a retaining wall, steps and drainage is complete. The council agreed to pay the contractor the remainder of his invoice as soon as the first half of the precept money is paid over, which will be before the May meeting. Turfing at the top of the new steps has also been completed; and a quote of £350 has been received to put raised edging on the footpath immediately adjacent to the car park to stop it eroding. A drain will also be put into the footpath.

Clerk

10.2. Pavilion management group. Cllr Burton has spoken to Cllr Sam Potts about improving the car park lighting, who in turn is in touch with MKC's Rob Ward. Quotes are needed to improve the security lighting around the soffits. An invoice received by the plumber to replace an internal water heater is currently being disputed. Bookings are slowly improving. Cllr Sam Potts has ordered four wooden benches for the site. Fete preparations are progressing well. More quotes are needed to replace the BMX track stones with turf.

Cllr Potts,
Clerk**11. EXTERNAL MEETINGS**

11.1. Report from NECAF 9th March. Cllr Hyde reported that public transport was discussed at length and urged the council to pass on any concerns about people who are inconvenienced by the lack of buses especially there currently being no through service from Newport Pagnell to Northampton

12. CORRESPONDENCE

None.

13. PUBLIC COMMENTS

13.1. The road surface and ditches on Gun Lane need considerable attention. The clerk is awaiting a response regarding the ditches issue raised last month.

Clerk

13.2. Following the withdrawal of 25 Crofts End's planning application it was agreed to ask if MKC

Clerk

Date

10/5/11

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

is taking any enforcement action	
13.3. Dogs are reported running free on the village hall play area. Ideas such as having "No Dogs" signs and fencing the play area were discussed before agreeing to obtain "Keep Dogs on a lead" signs. Cllr Potts agreed to try and source these.	Clerk, Cllr Potts
13.4. Hillview residents with gardens that back onto the recreation ground need to be considered if the car park lighting is improved	
14. COUNCILLORS' ITEMS	
14.1. Cllr Kirby reported that youths are congregating at the recreation ground and adjacent track. The police need to be asked to increase their presence in the area in order to move them on.	Clerk
14.2. Cllr Ager reported an increase in dumped tyres around the village	
14.3. Cllr Keene asked about the nominations to the parish council. The clerk reported that there have been six nominations so all candidates will be elected unopposed. Cllrs Kirby and Burton are standing down.	
14.4. Cllr Burton thanked Cllr Kirby for his valued contribution over the last two years	
15. DATE OF NEXT MEETING	
The Annual Parish Meeting will be held on Tuesday 10 th May 2011 at the Pavilion commencing at 7.30pm, followed by the Annual Meeting of the Parish Council at 7.30pm. There being no further business the meeting closed at 8.40pm	

Date

10/5/11

Signed

D.A. Keene

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
10th May 2011**

Cheque
No.

ENTERPRISE ACCOUNT 71138472

		INCOME	EXPENDITURE	
05/04/2011 B/forward				£ 705.70
07/04/2011 Sherington School PTFA	Pavilion hire	£ 10.00		
07/04/2011 Melanie Morton Dance	Pavilion hire	£ 40.00		
07/04/2011 NP Agricultural Society	Pavilion hire	£ 25.00		
15/04/2011 MKC	Precept	£11,029.00		
20/04/2011 HSBC	Transfer		£ 3,000.00	
09/05/2011 HSBC	Transfer		£ 5,000.00	
	Subtotal	£11,104.00	£ 8,000.00	
10/05/2011 C/forward				£ 3,809.70

TREASURER ACCOUNT 11034286

05/04/2011 B/forward				£ 7,116.47	
05/04/2011 BALC	Subscription		£ 131.00		101887
05/04/2011 E.ON	Electricity for pavilion		£ 270.24		101888
05/04/2011 Anglian Water	Water for pavilion		£ 89.34		101889
05/04/2011 Wendy Austyn	Clerk's salary		£ 196.62		101890
05/04/2011 Wendy Austyn	Clerk's expenses		£ 21.88		101891
05/04/2011 A H Contracts	Dog Bins		£ 84.00		101892
05/04/2011 Martin Jeeves	Perry Lane caretaker/bookings		£ 100.00		101893
05/04/2011 R C Builders & Contractors	Exterior landscaping pavilion		£ 5,400.00		101894
05/04/2011 Nina Beal	Pavilion cleaner		£ 52.50		101895
13/04/2011 HMR&C	VAT refund	£ 2,432.47			
20/04/2011 HSBC	Transfer	£ 3,000.00			
26/04/2011 R C Builders & Contractors	Exterior landscaping pavilion		£ 4,833.60		101896
09/05/2011 HSBC	Transfer	£ 5,000.00			
	Subtotal	£10,432.47	£ 11,179.18		
10/05/2011 C/forward				£ 6,369.76	

Bank Balance @ 10th May 2011

£ 10,179.46

Unpresented cheques:

01/02/2011 Community Impact Bucks	Subscription		£ 30.00		101873
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Cheques for payment this month:

10/05/2011 Milton Keynes Council	Climbing Frame VH play area		£ 4,200.00		101897
10/05/2011 Milton Keynes Council	Rates for pavilion		£ 220.99		101898
10/05/2011 Bernard Crook Garden Ser	Turfing at recreation ground		£ 522.00		101899
10/05/2011 A H Contracts	Dog Bins		£ 70.00		101900
10/05/2011 Blue Frame MK Ltd	Replace faulty water heater		£ 180.00		101901
10/05/2011 Wendy Austyn	Clerk's salary		£ 208.76		101902
10/05/2011 Nina Beal	Pavilion cleaner		£ 52.50		101903
10/05/2011 Martin Jeeves	Perry Lane caretaker/bookings		£ 100.00		101904

Subtotal £ - £ 5,584.25

Parish Council Funds @ 10th May 2011

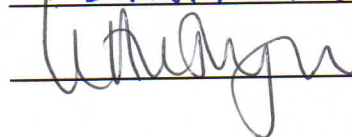
£ 4,595.21

Signed



Chairman

Signed



Clerk/RFO

Sherington Parish Council

Cash Forecast at 10th May 2011

High Interest account @ month end		3,809.70
Current account @ month end		6,369.76
Less May payments		5,584.25
Cash at 10/05/2011		<u>4,595.21</u>
Plus VAT due to be refunded		145.00
Plus estimated income expected for rest of year	11,029.00 Precept 1,600.00 Football Clubs 1,400.00 Pavilion hire 18.00 Misc.	<u>14,047.00</u>
Plus grant funding	Sam Potts 600.00	
		<u>600.00</u>
Less estimated additional spend up to 31/3/12 includes Rec Ground car park support	350.00	14,350.04
Less extra anticipated expenditure: ShopCo planning application fee		0.00
Current estimated surplus/deficit		<u>5,037.17</u>

Note contingency fund set at £3000

Sherington Parish Council

Category	Sub Category	Actual 10/11	Budget 11/12	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def	
GROUNDS	Mowing except Perry Lane	1,400.00	1,400.00	0.00		0.00	1,400.00	1,400.00	£0.00	
	Stonepits Copse maintenance	75.00	250.00	0.00		0.00	150.00	150.00	£100.00	
	Repair/replace equipment	0	100.00	0.00		0.00	100.00	100.00	£0.00	
	Maintenance/Trees	35.00	400.00	0.00		0.00	0.00	0.00	£400.00	
Sub Total		£1,510.00	2,150.00	0.00	0.00	0.00	1,650.00	1,650.00	£500.00	
PERRY LANE	Equip Rep/Replace	371.00	400.00	150.00		150.00	250.00	400.00	£0.00	
	Rents	100.00	100.00	0.00		0.00	100.00	100.00	£0.00	
	Pavilion Cleaner	559.50	600.00	105.00		105.00	455.00	560.00	£40.00	
	Pavilion Caretaker/Bookings	1,206.95	1,230.00	200.00		200.00	1,030.00	1,230.00	£0.00	
	Perry Lane Groundsman	930.00	930.00	0.00		0.00	930.00	930.00	£0.00	
	Perry Lane Operating Costs	135.00	200.00	0.00		0.00	200.00	200.00	£0.00	
	Pavilion Utilities	2,129.48	1,400.00	567.70		567.70	832.30	1,400.00	£0.00	
	Mowing Rec Field	966.00	1,100.00	0.00		0.00	966.00	966.00	£134.00	
	Pitch maintenance	0.00	750.00	0.00		0.00	500.00	500.00	£250.00	
	Sub Total		£6,397.93	£6,710.00	1,022.70	0.00	1,022.70	5,263.30	6,286.00	£424.00
ADMINISTRATION	Hall Hire	121.00	150.00	0.00		0.00	110.00	110.00	£40.00	
	Insurances	1,520.45	1,600.00	0.00		0.00	1,200.00	1,200.00	£400.00	
	Clerk's Expenses	144.14	150.00	21.88		21.88	128.12	150.00	£0.00	
	Clerk's Salary	2,527.24	3,000.00	405.38		405.38	2,094.62	2,500.00	£500.00	
	Subscriptions	253.25	230.00	131.00		131.00	119.00	250.00	-£20.00	
	Training	0.00	50.00	0.00		0.00	0.00	0.00	£50.00	
	Audit Fees	467.50	350.00	0.00		0.00	350.00	350.00	£0.00	
	Printing Charges	0.00	50.00	0.00		0.00	0.00	0.00	£50.00	
	Sub Total		£5,033.58	5,580.00	558.26	0.00	558.26	4,001.74	4,560.00	£1,020.00
	HIGHWAYS	Dog Bins	927.50	770.00	140.00		140.00	630.00	770.00	£0.00
General Maintenance		64.70	100.00	0.00		0.00	0.00	0.00	£100.00	
Sub Total		£992.20	870.00	140.00	0.00	140.00	630.00	770.00	£100.00	
PROJECTS	Pavilion refurbish and extend	5,289.72	5,500.00	8,963.00	2,660.00	6,303.00	350.00	6,653.00	-£1,153.00	
	Xmas Tree plus lights	0.00	60.00	0.00		0.00	0.00	0.00	£60.00	
	Stonepits Copse	202.50	500.00	0.00		0.00	500.00	500.00	£0.00	
	Climbing frame VH play area	0.00	0.00	3,500.00		3,500.00	0.00	3,500.00	-£3,500.00	
Sub Total		£5,492.22	6,060.00	12,463.00	2,660.00	9,803.00	850.00	10,653.00	-£4,593.00	
DONATIONS	Scan Magazine	225.00	225.00	0.00		0.00	225.00	225.00	£0.00	
	Churchyard maintenance	500.00	500.00	0.00		0.00	500.00	500.00	£0.00	
	Xmas Tree Electric	25.00	30.00	0.00		0.00	30.00	30.00	£0.00	
	General Village	2,927.00	1,000.00	0.00		0.00	800.00	800.00	£200.00	
Sub Total		£3,677.00	1,755.00	0.00	0.00	0.00	1,555.00	1,555.00	£200.00	
TOTALS		£23,102.93	23,125.00	£14,183.96	£2,660.00	£11,523.96	£13,950.04	£25,474.00	-£2,349.00	
	Precept MKC Reserves		22,058.00							
			3,000.00							

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SHERINGTON PARISH COUNCIL

Minutes of the meeting of Sherington Parish Council held on Tuesday 10th May 2011 at the Pavilion, Perry Lane Recreation Ground, Sherington, commencing at 7.30pm

PRESENT: Cllrs P Burton (outgoing Chair), D Keene (incoming Chair), D Hyde, J Ager, M Northfield, I Thomson and A Denman

ALSO ATTENDING: Wendy Austyn (Clerk) and 1 member of the public

	ACTION
1. ELECTION OF NEW CHAIRMAN AND VICE-CHAIRMAN	
Cllr Hyde proposed Cllr Keene as the new chairman, seconded by Cllr Thomson. Cllr Keene accepted the position of chairman and signed a Declaration of Acceptance of Office. Cllr Thomson then nominated Cllr Hyde as vice chairman, seconded by Cllr Northfield; and Cllr Hyde nominated Cllr Ager, seconded by Cllr Denman. Cllr Hyde declined the position and Cllr Ager accepted.	
2. DECLARATIONS OF OFFICE	
All councillors signed a new Declaration of Acceptance of Office, having been duly elected unopposed. Councillors were also reminded to complete new Registers of Interests and Election Expenses forms.	Clerk
3. APOLOGIES FOR ABSENCE	
None	
4. DECLARATIONS OF INTEREST	
Cllr Northfield declared an interest as co-chairman of the Shopco committee	
5. MINUTES OF LAST MEETING	
The minutes of the meeting held on 5 th April 2011 were agreed as a true record and signed by the Chairman.	
6. COUNCILLOR VACANCY	
There is now a vacancy for a new councillor. As this is an election year the council can co-opt until 27 th June after which the vacancy will have to be formally advertised. Councillors agreed to think about who might be suitable. Clerk to check the formal requirements of a candidate	Clerk
7. CLERK'S REPORT	
7.1. Anti-social behaviour. PCSO Gregory has been informed of youths racing cars and hanging around the pavilion and Perry lane area. She has agreed to increase patrols and requests residents to phone the non-emergency police telephone number as incidents occur. It was noted that no complaints about the White Hart beer festival have been received this year.	
7.2. Ditches. MKC have confirmed that it is the landowners' responsibility to keep ditches clear and tidy. It was agreed to ascertain who the relevant landowners are in the village where ditches need to be cleared.	Clerk
7.3. MK Play Association. The village has been offered another year of weekly afternoon play sessions from MKPA. These will be held at the village hall play area on a week day to be arranged. It was agreed to grant permission for use of parish council land for this activity.	Clerk
7.4. Dogs on Lead signs. MKC do not have their own signs but have recommended a supplier. It was agreed to obtain quotes	Clerk
8. COMMUNITY SHOP COMMITTEE UPDATE	
Cllr Northfield reported that the planning application for a temporary building is now ready	Cllr

Date

7/6/11

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

for submission and thanked Cllr Keene for his help in its preparation; councillors approved expenditure of £335 to accompany the planning application; the committee had a stand on the Knoll on May Day to generate interest although only a few people visited; the funding team are preparing to apply to The Plunkett Foundation for a grant; there will be a leaflet drop to the whole village stating the need to raise £20k from donations/shares; other funding opportunities are being explored; it was suggested that the committee contact Cllr McClean, the new MK councillor for Sherington Ward for his input. The committee next meets on Wednesday 11th May.

Northfield

9. STONEPITS COPSE IMPROVEMENTS

Cllr Keene has obtained a quote of £135 to supply and install a handrail to go alongside the existing footbridge at the entrance to the new woodland. It was agreed to ask the landowner to remove the current barrier fence to allow pushchair access. It was also agreed to arrange for one double sided 'fingerpost' sign to be placed on the existing public footpath signpost outside the flats on the High St. Cost approx £160. The clerk will check these prices are competitive before claiming 50% from the MKC Parish Partnership Fund

Clerk

10. FINANCE

10.1. Monthly Balances. Enterprise Account £3809.70; Treasurer Account £6369.76

10.2. Cheques for payment were as follows:

10/05/2011	Milton Keynes Council	Climbing Frame VH play area	£ 200.00	101897
10/05/2011	Milton Keynes Council	Rates for pavilion	£ 220.99	101898
10/05/2011	Bernard Crook Garden Services Ltd	Turfing at recreation ground	£ 522.00	101899
10/05/2011	A H Contracts	Dog Bins	£ 70.00	101900
10/05/2011	Blue Frame MK Ltd	Replace faulty water heater	£ 180.00	101901
10/05/2011	Wendy Austyn	Clerk's salary	£ 208.76	101902
10/05/2011	Nina Beal	Pavilion cleaner	£ 52.50	101903
10/05/2011	Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00	101904

10.3. Insurance renewal. The clerk has obtained a quote which is over £400 cheaper than the current insurer's renewal price. It was agreed to give the current insurer a chance to match the lower price before switching cover. As the policy renewal date is 1st June councillors gave the clerk permission to make the decision based on the prices offered

Clerk

10.4. Car park edging at recreation ground. The quote of £350 to install sleeper edging and a soak away drain on the car park side of the pavilion was approved.

Clerk

10.5. New HMRC guidelines regarding employer status and clerk's PAYE. The clerk advised the council that HMR&C has issued new guidance stating that clerks cannot be self-employed and must be subject to PAYE. Two quotes of £6 and £10 per month to administer the clerk's payroll have been received; it was agreed to contact SLCC to see if a clerks' payroll service can be established.

Clerk

11. PLANNING APPLICATIONS AND DECISIONS

11.1. 11/00737/FUL. Alban Hill Nursery – Erection of a log cabin for use as coffee shop and toilets. There were no adverse comments.

11.2. 11/00763/FUL 25 Crofts End - Erection of side and rear extension, single storey front extension including new roof with increased ridge height to create rooms in roof space and erection of detached garage (retrospective resubmission of 11/00096/FUL). The Parish

Date

7/6/11

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

Council maintained its objection to this proposal on the basis that it is too large, constitutes overdevelopment of the site and the impact it has on neighbouring properties. Once again councillors expressed concern over the retrospective nature of the application. The grant of retrospective planning consent invariably undermines confidence in the planning system	
11.3. Decisions. The application for the Swan Inn has been permitted; the application for 45 High St has been refused	
12. SHERINGTON SPORTS GROUND.	
12.1. Pavilion management group. Cllr Ager reported that preparations for the fete are ongoing, although disappointment has been expressed that the Youth Club do not seem to be interested in helping on the day. A new parish councillor is needed for the management group, Cllr Keene agreed to take Peter Burton's place. The clerk reported that the issue of increased lighting for the car park is currently with MKC; the company who replaced the water heater have accepted an offer of £150 as a compromise; the turfing outside the front of the pavilion is now complete and a quote has been received to install some wooden sleepers as edging to the car park along with a soak away drain. Passive Infra-Red (PIR) lighting for the pavilion itself was discussed by the parish council who asked the management group to get some quotes. The clerk reminded the management group to get in touch with MKC regarding pitch maintenance over the summer. The next SPMG meeting is 17 th May.	Clerk, SPMG
13. EXTERNAL MEETINGS	
13.1. Next NECAF 1 st June 7.30pm at Sherington Pavilion.	
14. CORRESPONDENCE	
14.1. MKC letter re Flood Management Planning. As any flooding issues in Sherington have largely been addressed in recent years, it was agreed to take no action at this point.	
14.2. Information has been received and will be circulated concerning proposals for another wind farm near Haversham and Little Linford.	
14.3. A letter has been received from the church committee asking for permission to hold the annual plant sale on the Knoll on June. This was agreed.	
15. PUBLIC COMMENTS	
None	
16. COUNCILLORS' ITEMS	
16.1. Cllr Denman reported cars speeding up and down Perry Lane at weekends after football matches. It was agreed to ask the police to increase their presence in that area at weekends and also to request again that a speed indication device (SID) be installed to show evidence of the problem.	Clerk
14.2. Cllr Thomson has obtained an idea of prices for some fitness equipment that could be purchased for the play areas of the village. These will be circulated before due consideration	
17. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 7 th June 2011 at the Village Hall commencing at 7.30 pm. There being no further business the meeting closed at 8.52 pm	

Date

7/6/11

Signed

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
7th June 2011**

		INCOME	EXPENDITURE	Cheque No.
<u>ENTERPRISE ACCOUNT 71138472</u>				
10/05/2011	B/forward			£ 3,809.70
11/05/2011	Sam Potts Grant	£ 288.06		
02/06/2011	Thursday Group Pavilion hire	£ 10.00		
02/06/2011	St Lauds Church Pavilion hire	£ 15.00		
02/06/2011	Sherington Twinning Assoc Pavilion hire	£ 10.00		
02/06/2011	Mini Strikers Pavilion hire	£ 30.00		
02/06/2011	Melanie Morton Dance Pavilion hire	£ 30.00		
02/06/2011	Mini Strikers Pavilion hire	£ 25.00		
05/06/2011	HSBC Transfer		£ 1,500.00	
06/06/2011	Austyn Pavilion hire	£ 10.00		
		Subtotal £ 418.06	£ 1,500.00	
07/06/2011	C/forward			£ 2,727.76

TREASURER ACCOUNT 11034286

10/05/2011	B/forward			£ 6,369.76	
10/05/2011	Milton Keynes Council Climbing Frame VH play area		£ 4,200.00		101897
10/05/2011	Milton Keynes Council Rates for pavilion		£ 220.99		101898
10/05/2011	Bernard Crook Garden Ser Turfing at recreation ground		£ 522.00		101899
10/05/2011	A H Contracts Dog Bins		£ 84.00		101900
10/05/2011	Blue Frame MK Ltd Replace faulty water heater		£ 180.00		101901
10/05/2011	Wendy Austyn Clerk's salary		£ 208.76		101902
10/05/2011	Nina Beal Pavilion cleaner		£ 52.50		101903
10/05/2011	Martin Jeeves Perry Lane caretaker/bookings		£ 100.00		101904
05/06/2011	HSBC Transfer	£ 1,500.00			
		Subtotal £ 1,500.00	£ 5,568.25		
07/06/2011	C/forward			£ 2,301.51	

Bank Balance @ 7th June 2011

£ 5,029.27

Unpresented cheques:

£ -

Cheques for payment this month:

10/05/2011	Cancelled Cancelled		£ -		101905
01/06/2011	Milton Keynes Council Shop planning application fee		£ 167.50		101906
07/06/2011	Sherington Village Hall Hall hire		£ 22.00		101907
07/06/2011	Noel Gotts Audit fee		£ 75.00		101908
07/06/2011	Zurich Insurance Insurance		£ 1,200.94		101909
07/06/2011	E.ON Electricity for pavilion		£ 100.64		101910
07/06/2011	A H Contracts Dog Bins		£ 105.00		101911
07/06/2011	Community Impact Bucks Subs replace chq 101873		£ 30.00		101912
07/06/2011	Martin Jeeves Perry Lane caretaker/bookings		£ 100.00		101913
07/06/2011	Wendy Austyn Clerk's salary		£ 208.76		101914
07/06/2011	Wendy Austyn Clerk's expenses		£ 29.03		101915
07/06/2011	Nina Beal Pavilion cleaner		£ 42.00		101916
		Subtotal £ -	£ 2,080.87		

Parish Council Funds @ 10th May 2011

£ 2,948.40

Signed

D.A. Keare

Chairman

Signed

Wendy Austyn

Clerk/RFO

Sherington Parish Council

Cash Forecast at 7th June 2011

High Interest account @ month end		2,727.76
Current account @ month end		2,301.51
Less June payments		2,080.87
Cash at 07/06/2011		<u>2,948.40</u>
Plus VAT due to be refunded		145.00
Plus estimated income expected for rest of year		
	11,029.00	Precept
	1,600.00	Football Clubs
	1,400.00	Pavilion hire
	18.00	Misc.
		<u>14,047.00</u>
Plus grant funding		
		<u>0.00</u>
Less estimated additional spend up to 31/3/12 includes Rec Ground car park support	350.00	11,922.40
Less extra anticipated expenditure:		0.00
Current estimated surplus/deficit		<u>5,218.00</u>
Note contingency fund set at £3000		

Category	Sub Category	Actual 10/11	Budget 11/12	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def	
GROUNDS	Mowing except Perry Lane	1,400.00	1,400.00	0.00		0.00	1,400.00	1,400.00	£0.00	
	Stonepits Copse maintenance	75.00	250.00	0.00		0.00	150.00	150.00	£100.00	
	Repair/replace equipment	0	100.00	0.00		0.00	100.00	100.00	£0.00	
	Maintenance/Trees	35.00	400.00	0.00		0.00	0.00	0.00	£400.00	
Sub Total		£1,510.00	2,150.00	0.00	0.00	0.00	1,650.00	1,650.00	£500.00	
PERRY LANE	Equip Rep/Replace	371.00	400.00	150.00		150.00	250.00	400.00	£0.00	
	Rents	100.00	100.00	0.00		0.00	100.00	100.00	£0.00	
	Pavilion Cleaner	569.50	600.00	147.00		147.00	413.00	560.00	£40.00	
	Pavilion Caretaker/Bookings	1,206.95	1,230.00	300.00		300.00	930.00	1,230.00	£0.00	
	Perry Lane Groundsman	930.00	930.00	0.00		0.00	930.00	930.00	£0.00	
	Perry Lane Operating Costs	135.00	200.00	0.00		0.00	200.00	200.00	£0.00	
	Pavilion Utilities	2,129.48	1,400.00	663.55		663.55	736.45	1,400.00	£0.00	
	Mowing Rec Field	966.00	1,100.00	0.00		0.00	966.00	966.00	£134.00	
	Pitch maintenance	0.00	750.00	0.00		0.00	500.00	500.00	£250.00	
	Sub Total		£6,397.93	£6,710.00	1,260.55	0.00	1,260.55	5,025.45	6,286.00	£424.00
ADMINISTRATION	Hall Hire	121.00	150.00	22.00		22.00	88.00	110.00	£40.00	
	Insurances	1,520.45	1,600.00	1,200.94		1,200.94	0.00	1,200.94	£399.06	
	Clerk's Expenses	144.14	150.00	50.91		50.91	99.09	150.00	£0.00	
	Clerk's Salary	2,527.24	3,000.00	614.14		614.14	1,885.86	2,500.00	£500.00	
	Subscriptions	253.25	230.00	161.00		161.00	119.00	280.00	-£50.00	
	Training	0.00	50.00	0.00		0.00	0.00	0.00	£50.00	
	Audit Fees	467.50	350.00	75.00		75.00	275.00	350.00	£0.00	
	Printing Charges	0.00	50.00	0.00		0.00	0.00	0.00	£50.00	
	Sub Total		£5,033.58	5,580.00	2,123.99	0.00	2,123.99	2,466.95	4,590.94	£989.06
	HIGHWAYS	Dog Bins	927.50	770.00	227.50		227.50	542.50	770.00	£0.00
General Maintenance		64.70	100.00	0.00		0.00	0.00	0.00	£100.00	
Sub Total		£992.20	870.00	227.50	0.00	227.50	542.50	770.00	£100.00	
PROJECTS	Pavilion refurbish and extend	5,289.72	5,500.00	8,963.00	2,660.00	6,303.00	350.00	6,653.00	-£1,153.00	
	Xmas Tree plus lights	0.00	60.00	0.00		0.00	0.00	0.00	£60.00	
	Stonepits Copse	202.50	500.00	0.00		0.00	500.00	500.00	£0.00	
	Climbing frame VH play area	0.00	0.00	3,500.00		3,500.00	0.00	3,500.00	-£3,500.00	
Sub Total		£5,492.22	6,060.00	12,463.00	2,660.00	9,803.00	850.00	10,653.00	-£4,593.00	
DONATIONS	Scan Magazine	225.00	225.00	0.00		0.00	225.00	225.00	£0.00	
	Churchyard maintenance	500.00	500.00	0.00		0.00	500.00	500.00	£0.00	
	Xmas Tree Electric	25.00	30.00	0.00		0.00	30.00	30.00	£0.00	
	General Village	2,927.00	1,000.00	167.50		167.50	632.50	800.00	£200.00	
Sub Total		£3,677.00	1,755.00	167.50	0.00	167.50	1,387.50	1,555.00	£200.00	
TOTALS		£23,102.93	23,125.00	£16,242.54	£2,660.00	£13,582.54	£11,922.40	£25,504.94	-£2,379.94	
		Precept MKC	22,058.00							
		Reserves	3,000.00							

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SHERINGTON PARISH COUNCIL

Minutes of the meeting of Sherington Parish Council held on Tuesday 7th June 2011 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs D Keene (Chair), D Hyde, J Ager, M Northfield, I Thomson and A Denman (arrived 7.40pm)

ALSO ATTENDING: Wendy Austyn (Clerk) and 1 member of the public

	ACTION
1. APOLOGIES FOR ABSENCE	
None	
2. DECLARATIONS OF INTEREST	
Cllr Northfield declared an interest as co-chairman of the Shopco committee; Cllr Hyde declared an interest in the planning application for 17 Crofts End	
3. MINUTES OF LAST MEETING	
The minutes of the meeting held on 10 th May 2011 were agreed as a true record and signed by the Chairman.	
4. COUNCILLOR VACANCY	
The Clerk has received an interest in the vacancy. It was agreed to double check the criteria for suitable candidates and see if any further interest is received.	Clerk
5. CLERK'S REPORT	
5.1. Dogs on Leads signs. The clerk has obtained these from the MKC recommended supplier. It was agreed to place them at each end of both play areas in suitable locations.	Clerk
5.2. Petsoe End Wind Farm. Your Energy has requested a member of Sherington Parish Council be on the committee, chaired by Paul Flowers of Emberton, that distributes this fund. It was agreed that a councillor would be present at meetings as appropriate. Clerk to contact Paul Flowers	Clerk
5.3. Freedom of Information. The village website manager has reminded the council that it should be publicising what parish council information is available, from where and at what cost. The clerk will complete the forms as appropriate for publication on the website. It was agreed that only any exceptional requests for time or photocopying would result in a cost to the requestor.	Clerk
6. COMMUNITY SHOP COMMITTEE UPDATE	
Cllr Northfield reported that the planning application for a temporary building has been submitted and an Ordnance Survey site map has been requested along with a reduced fee of £167.50 instead of £335. Various public donations amounting to several thousand pounds have so far been gratefully received and a funding application has now been made to Plunkett Foundation. Shopco have been invited to the opening of the new shop at Frensham, where the temporary building is still available for sale. This project was recently the subject of an article in both MK News and on Anglia News.	Cllr Northfield
7. PARISH PLAN	
Cllr Ager advised he has now submitted a draft version of the updated plan to the clerk and chairman for perusal, which will then be circulated amongst all councillors for comments	Clerk, Cllr Keene
8. STONEPITS COPSE IMPROVEMENTS	
The clerk is still in the process of obtaining more quotes for bridge improvements and a finger post. Cllr Keene will measure the distance from the High St for the sign. It was	Clerk, Cllr Keene

Date

5/7/11

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

agreed to leave the current barrier fence as any pushchairs or wheel chairs are likely to use the pavement for access rather than the fields. Cllr Keene will arrange mowing, spraying and stile weeding with Peter Crook, as agreed in the budget.

9. FINANCE

9.1. Monthly Balances. Enterprise Account £2727.76; Treasurer Account £23041.51

9.2. Cheques for payment were as follows:

10/05/2011	Cancelled	Cancelled	£ -	101905
01/06/2011	Milton Keynes Council	Shop planning application fee	£ 167.50	101906
07/06/2011	Sherington Village Hall	Hall hire	£ 22.00	101907
07/06/2011	Noel Gotts	Audit fee	£ 75.00	101908
07/06/2011	Zurich Insurance	Insurance	£ 1,200.94	101909
07/06/2011	E.ON	Electricity for pavilion	£ 100.64	101910
07/06/2011	A H Contracts	Dog Bins	£ 105.00	101911
07/06/2011	Community Impact Bucks	Subs replace chq 101873	£ 30.00	101912
07/06/2011	Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00	101913
07/06/2011	Wendy Austyn	Clerk's salary	£ 208.76	101914
07/06/2011	Wendy Austyn	Clerk's expenses	£ 29.03	101915
07/06/2011	Nina Beal	Pavilion cleaner	£ 42.00	101916

9.3. Insurance renewal. The clerk has switched the insurance policy to Zurich Insurance at a significant discount from last year as the previous insurer declined to reduce its renewal price.

9.4. Annual Return. Following completion of the internal audit the chairman signed the Annual Return for year 2010/11 which will now be submitted to the external auditor.

Clerk

9.5. New HMRC guidelines regarding employer status and clerk's PAYE. The clerk has contacted the SLCC and is awaiting a response. The parish council has now been registered as an employer and the clerk must be paid using PAYE either by using a payroll service or the HMRC online facility. Before making a decision it was agreed to contact MKC and other clerks to see what other parish councils are doing. This subject was raised at the recent NECAF meeting.

Clerk

10. PLANNING APPLICATIONS AND DECISIONS

10.1. 11/00937/FUL. 10 Crofts End – Demolition of existing lean-to structure and construction of two single storey extensions. There were no adverse comments.

10.2. 11/00979/FUL 17 Crofts End - Erection of a two storey front extension, and single storey front extension. There were no adverse comments

10.3. 11/01162/FUL 26 Park Road – Erection of a detached garage. There were no adverse comments

10.3. Decisions. The application for Alban Hill Nursery has been permitted.

11. SHERINGTON SPORTS GROUND.

11.1. Pavilion management group. Cllr Denman reported that new soffit lighting for the pavilion will be too low and vulnerable to damage; he instead suggested a vandal proof column light at the base of the steps that would use low voltage lighting at night. Cllr Denman will obtain an estimate of cost for this and it was agreed to leave the issue of lighting up the whole car park for the time being. Volunteers are still needed for the fete on 2nd July and the parish council agreed on principle to donate £200 for the hire of toilets and provision of music. The Youth Club have agreed to tidy up the recreation ground on 22nd June, and Cllr Denman agreed to obtain a skip for this date.

Cllr
Denman

11.2. Cricket ground. Cllr Denman raised the suggestion of having a cricket square at the recreation

Date

5/7/11

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

ground. The parish council was receptive to this idea but agreed it needs a structured proposal before taking it any further	
12. EXTERNAL MEETINGS	
12.1. NECAF 1 st June. Cllr Keene attended and reported discussions amongst others on the new HMRC guidelines; and the Localism Bill about which we are still awaiting information from MKC.	
13. CORRESPONDENCE	
13.1. MK Community Mediation Service. A letter has been received asking for funds. Cllr Thomson proposed and Cllr Northfield seconded to donate £100 to this service which has benefitted Sherington in recent years. All agreed.	Clerk
13.2. Correspondence has been received from a Church Road resident who has a water leak in the road outside their house. The parish council has also been informed that Anglian Water had agreed to visit the property, so it was agreed to find out whether this had taken place and what the outcome was.	Clerk
14. PUBLIC COMMENTS	
me	
15. COUNCILLORS' ITEMS	
15.1. Cllr Keene asked the clerk to look into the latest information from the Jubilee Woods community tree planting scheme.	Clerk
15.2. Councillors agreed that the fitness equipment information recently circulated would make a suitable purchase for the village hall play area and would cater for older children and all adults. It is likely that MKC would provide partial funding. This is to be discussed at the 2012/13 budget meeting in January.	
16. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 5 th July 2011 at the Village Hall commencing at 7.30 pm. There being no further business the meeting closed at 8.52 pm	

Date

5/7/11

Signed

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
5th July 2011**

		INCOME	EXPENDITURE	Cheque No.
<u>ENTERPRISE ACCOUNT 71138472</u>				
07/06/2011 B/forward			£	2,727.76
30/06/2011 HSBC	Interest	£ 0.60		
04/07/2011 HSBC	Transfer		£ 2,500.00	
	Subtotal	£ 0.60	£ 2,500.00	
05/07/2011 C/forward			£	228.36
<u>TREASURER ACCOUNT 11034286</u>				
07/06/2011 B/forward			£	2,301.51
10/05/2011 Cancelled	Cancelled		£ -	101905
01/06/2011 Milton Keynes Council	Shop planning application fee		£ 167.50	101906
07/06/2011 Sherington Village Hall	Hall hire		£ 22.00	101907
07/06/2011 Noel Gotts	Audit fee		£ 75.00	101908
07/06/2011 Zurich Insurance	Insurance		£ 1,200.94	101909
07/06/2011 E.ON	Electricity for pavilion		£ 100.64	101910
07/06/2011 A H Contracts	Dog Bins		£ 105.00	101911
07/06/2011 Community Impact Bucks	Subs replace chq 101873		£ 30.00	101912
07/06/2011 Martin Jeeves	Perry Lane caretaker/bookings		£ 100.00	101913
07/06/2011 Wendy Austyn	Clerk's salary		£ 208.76	101914
07/06/2011 Wendy Austyn	Clerk's expenses		£ 29.03	101915
07/06/2011 Nina Beal	Pavilion cleaner		£ 42.00	101916
04/07/2011 HSBC	Transfer	£ 2,500.00		
	Subtotal	£ 2,500.00	£ 2,080.87	
05/07/2011 C/forward			£	2,720.64
	Bank Balance @ 5th July 2011		£	2,949.00
	Unpresented cheques:		£ -	
	Cheques for payment this month:			
05/07/2011 Bernard Crook Garden Ser	Raised edging pavilion carpark		£ 420.00	101917
05/07/2011 Sports Ground Services	Mowing Recreation Ground		£ 414.00	101918
05/07/2011 A H Contracts	Dog Bins		£ 84.00	101919
05/07/2011 Mel Northfield	OS Map for Shopco project		£ 25.00	101920
05/07/2011 Sherington Jubilee	Fete expenses		£ 200.00	101921
05/07/2011 D C Blunt Gardening Servi	Mowing		£ 840.00	101922
05/07/2011 D C Blunt Gardening Servi	Grounds maintenance Perry Lane		£ 558.00	101922
05/07/2011 Anglian Water	Water for pavilion		£ 145.22	101923
05/07/2011 Martin Jeeves	Perry Lane caretaker/bookings		£ 100.00	101924
05/07/2011 Bucks Playing Fields Assoc	Subscription		£ 20.00	101925
05/07/2011 Wendy Austyn	Clerk's salary		£ 208.76	101926
05/07/2011 Nina Beal	Pavilion cleaner		£ 31.50	101927
05/07/2011 MK Community Mediation	Donation		£ 100.00	101928
	Subtotal	£ -	£ 3,146.48	
	Parish Council Funds @ 5th July 2011		-£	197.48

Signed

D.A. Keese

Chairman

Signed

W.A. Austyn

Clerk/RFO

Sherington Parish Council

Cash Forecast at 5th July 2011

High Interest account @ month end		228.36
Current account @ month end		2,720.64
Less July payments		3,146.48
Cash at 07/06/2011		<u>(197.48)</u>
Plus VAT due to be refunded		553.29
Plus estimated income expected for rest of year	11,029.00 Precept 1,600.00 Football Clubs 1,000.00 Pavilion hire 18.00 Misc.	
		<u>13,647.00</u>
Plus grant funding Parish Partnership Fund - Stonepits improvements	275.00	
		<u>275.00</u>
Less estimated additional spend up to 31/3/12 includes Rec Ground car park support	350.00	<u>9,161.92</u>
Less extra anticipated expenditure:		0.00
Current estimated surplus/deficit		<u>5,115.89</u>

Note contingency fund set at £3000

Category	Sub Category	Actual 10/11	Budget 11/12	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def	
GROUNDS	Mowing except Perry Lane	1,400.00	1,400.00	700.00		700.00	700.00	1,400.00	£0.00	
	Stonepits Copse maintenance	75.00	250.00	0.00		0.00	150.00	150.00	£100.00	
	Repair/replace equipment	0	100.00	0.00		0.00	100.00	100.00	£0.00	
	Maintenance/Trees	35.00	400.00	0.00		0.00	0.00	0.00	£400.00	
Sub Total		£1,510.00	2,150.00	700.00	0.00	700.00	950.00	1,650.00	£500.00	
PERRY LANE	Equip Rep/Replace	371.00	400.00	150.00		150.00	250.00	400.00	£0.00	
	Rents	100.00	100.00	0.00		0.00	100.00	100.00	£0.00	
	Pavilion Cleaner	559.50	600.00	178.50		178.50	381.50	560.00	£40.00	
	Pavilion Caretaker/Bookings	1,206.95	1,230.00	400.00		400.00	830.00	1,230.00	£0.00	
	Perry Lane Groundsman	930.00	930.00	465.00		465.00	465.00	930.00	£0.00	
	Perry Lane Operating Costs	135.00	200.00	0.00		0.00	200.00	200.00	£0.00	
	Pavilion Utilities	2,129.48	1,400.00	808.77		808.77	591.23	1,400.00	£0.00	
	Mowing Rec Field	966.00	1,100.00	345.00		345.00	621.00	966.00	£134.00	
	Pitch maintenance	0.00	750.00	0.00		0.00	500.00	500.00	£250.00	
	Sub Total		£6,397.93	£6,710.00	2,347.27	0.00	2,347.27	3,938.73	6,286.00	£424.00
ADMINISTRATION	Hall Hire	121.00	150.00	22.00		22.00	88.00	110.00	£40.00	
	Insurances	1,520.45	1,600.00	1,200.94		1,200.94	0.00	1,200.94	£399.06	
	Clerk's Expenses	144.14	150.00	50.91		50.91	99.09	150.00	£0.00	
	Clerk's Salary	2,527.24	3,000.00	822.90		822.90	1,677.10	2,500.00	£500.00	
	Subscriptions	253.25	230.00	181.00		181.00	99.00	280.00	£-50.00	
	Training	0.00	50.00	0.00		0.00	0.00	0.00	£30 extra	
	Audit Fees	467.50	350.00	75.00		75.00	275.00	350.00	£0.00	
	Printing Charges	0.00	50.00	0.00		0.00	0.00	0.00	£50.00	
	Sub Total		£5,033.58	5,580.00	2,352.75	0.00	2,352.75	2,238.19	4,590.94	£989.06
	HIGHWAYS	Dog Bins	927.50	770.00	297.50		297.50	472.50	770.00	£0.00
General Maintenance		64.70	100.00	0.00		0.00	0.00	0.00	£100.00	
Sub Total		£992.20	870.00	297.50	0.00	297.50	472.50	770.00	£100.00	
PROJECTS	Pavilion refurbish and extend	5,289.72	5,500.00	9,313.00	2,660.00	6,653.00	0.00	6,653.00	£-1,153.00	
	Xmas Tree plus lights	0.00	60.00	0.00		0.00	0.00	0.00	£60.00	
	Stonepits Copse	202.50	500.00	0.00		0.00	500.00	500.00	£0.00	
	Climbing frame VH play area	0.00	0.00	3,500.00		3,500.00	0.00	3,500.00	£-3,500.00	
Sub Total		£5,492.22	6,060.00	12,813.00	2,660.00	10,153.00	500.00	10,653.00	£-4,593.00	
DONATIONS	Scan Magazine	225.00	225.00	0.00		0.00	225.00	225.00	£0.00	
	Churchyard maintenance	500.00	500.00	0.00		0.00	500.00	500.00	£0.00	
	Xmas Tree Electric	25.00	30.00	0.00		0.00	30.00	30.00	£0.00	
	General Village	2,927.00	1,000.00	492.50		492.50	307.50	800.00	£200.00	
Sub Total		£3,677.00	1,755.00	492.50	0.00	492.50	1,062.50	1,555.00	£200.00	
TOTALS		£23,102.93	23,125.00	£19,003.02	£2,660.00	£16,343.02	£9,161.92	£25,504.94	£-2,379.94	
	Precept MKC		22,058.00							
	Reserves		3,000.00							

8528+785-2660

SHERINGTON PARISH COUNCIL

Minutes of the meeting of Sherington Parish Council held on Tuesday 5th July 2011 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs D Keene (Chair), D Hyde, J Ager and I Thomson

ALSO ATTENDING: Wendy Austyn (Clerk) and 3 members of the public

	ACTION
1. APOLOGIES FOR ABSENCE	
Cllrs Northfield and Denman	
2. DECLARATIONS OF INTEREST	
None	
3. MINUTES OF LAST MEETING	
The minutes of the meeting held on 7 th June 2011 were agreed as a true record and signed by the Chairman.	
4. COUNCILLOR VACANCY	
The interested candidate has queried his eligibility; the Clerk will clarify and report to the next meeting.	Clerk
5. CLERK'S REPORT	
5.1. Church Road water leaks. Further to several emails and letters including intervention from Mark Lancaster MP, Anglian Water will repair pipes on the property of 7 Church Road and then investigate the source of the water leak. It was agreed to keep applying pressure on Anglian Water and Milton Keynes Council where appropriate to resolve these kinds of issues.	Clerk
5.2. Electricity socket on Knoll. The socket casing is broken and the clerk will contact a local electrician. It was agreed to double check the guidelines regarding the parish council's own qualified member carrying out minor works.	Clerk
5.3. Publication of documents under Freedom of Information Act. The relevant document regarding information held by the parish council has been completed, agreed by councillors and will be placed on the village website.	Clerk
5.4. Fingerpost for Stone Pits Copse and Woodland Trust fee tree packs. The current Public Footpath sign on the High St needs replacing, it was agreed to ask Rob Ward MKC about whose responsibility this is. It was then agreed to place a new fingerpost pointing to Stone Pits Copse underneath it. There was concern that the new handrail installed on the footbridge is not robust enough, Cllr Keene to investigate. The council approved £120 expenditure to mow the entire woodland this year and £84 to spray weed killer around all the trees and were advised to leave the hedge alone to establish itself properly. The parish council agreed to consider an application for free trees from the Woodland Trust in the Autumn with two sites in mind – Stonepits Copse and land near to church that the public currently uses, if the owner would like to participate	Clerk, Cllr Keene
5.5. Ditch clearance. The clerk has been able to identify who owns the ditches reported to be in need of clearance, and will write to the appropriate land owners asking them to attend to the issue.	Clerk
5.6. Parish Plan meeting. It was agreed that councillors should meet informally to discuss updating the Parish Plan. This will be held in August. Clerk to forward the current document to all cllrs.	Clerk
6. COMMUNITY SHOP COMMITTEE UPDATE	
In Cllr Northfield's absence, Nigel Blight reported that another "door drop" has been completed and the total donations now stand at over £9k from 64 houses out of approximately 350, therefore the overall level of support for this venture has now become the major concern as it has implications for external funding applications. The parish	Cllr Northfield

Date

6/9/11

Signed



SHERINGTON PARISH COUNCIL

council asked Shopco to carry out a final plea to residents, emphasising how as little as £30-£40 per remaining household would achieve the overall objective.

7. FINANCE

7.1. Monthly Balances. Enterprise Account £228.36; Treasurer Account £2720.64

7.2. Cheques for payment were as follows:

05/07/2011	Bernard Crook Garden Services Ltd	Raised edging pavilion carpark	£ 420.00	101917
05/07/2011	Sports Ground Services	Mowing Recreation Ground	£ 414.00	101918
05/07/2011	A H Contracts	Dog Bins	£ 84.00	101919
05/07/2011	Mel Northfield	OS Map for Shopco project	£ 25.00	101920
05/07/2011	Sherington Jubilee	Fete expenses	£ 200.00	101921
05/07/2011	D C Blunt Gardening Services	Mowing	£ 840.00	101922
05/07/2011	D C Blunt Gardening Services	Grounds maintenance Perry Lane	£ 558.00	101922
05/07/2011	Anglian Water	Water for pavilion	£ 145.22	101923
05/07/2011	Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00	101924
05/07/2011	Bucks Playing Fields Association	Subscription	£ 20.00	101925
05/07/2011	Wendy Austyn	Clerk's salary	£ 208.76	101926
05/07/2011	Nina Beal	Pavilion cleaner	£ 31.50	101927
05/07/2011	MK Community Mediation Service	Donation	£ 100.00	101928

Clerk

It was noted that the bank balance is running very low until September's precept money is received. The pavilion management group are to chase the football clubs for their fees.

7.3. New HMRC guidelines regarding employer status and clerk's PAYE. The clerk reported that the SLCC has referred this issue to its CEO and is awaiting a response. Cllr Ager agreed to review the HMRC website to see if the required payroll processes can be carried out by a councillor each month.

Clerk, Cllr Ager

7.4. Donation. Councillors approved a donation of £200 towards the expenses of running the village fete

Clerk

8. PLANNING APPLICATIONS AND DECISIONS

8.1. 11/00910/FUL 5 Village Close – Conversion of the existing double garage into a single garage and ground floor living space. This application has already been granted.

8.2. 11/00807/FUL 23 Water Lane - Erection of a free standing car port. There were no adverse comments

8.3. 11/00981/FUL 18 Crofts End – Erection of a single storey rear extension and replacement detached garage. There were no adverse comments

8.4. 11/01155/FUL Land adjacent to Village Hall – Erection of a temporary portacabin as a village shop with new vehicular access and landscaping. There were no adverse comments

8.5. 11/01320/FUL Bridge House, Sherington Road – Extension of existing garden boundary wall. Cllrs raised no objections to the current application but wanted to know if the new gateway and walls that are already constructed should also have been the subject of a planning application.

Clerk

8.6. 11/01355/FUL 26 Gun Lane – Extension of time limit of application 08/00226/FUL for extensions to create first floor accommodation and garage. There were no adverse comments

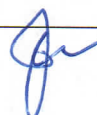
8.7. It was queried whether work at 4 High St (ground previously part of The Manor garden) has already been started. This will be on the agenda at an August meeting

8.5. Decisions. The applications for 10 Crofts End, 17 Crofts End, 26 Park Road and 5 Village Close have been permitted. It was agreed to chase up progress on outstanding applications namely 25 Crofts End and 21 High St (Old Post Office)

Date

6/9/11

Signed



SHERINGTON PARISH COUNCIL

9. SHERINGTON SPORTS GROUND.		
9.1. Pavilion management group. Cllr Keene reported that the fete was a success and offered thanks to Jeff Charles and his team for working so hard to organise it. Thanks to the Youth Club for tidying up the recreation ground before the fete and to Brian Cawley for donating the use of a skip. An outside power socket has now been installed at the pavilion for future occasions needing external electricity. Cllr Thomson is to contact MKC to get the pitch assessed in case any maintenance is needed before the new football season starts. The provision of lighting outside the pavilion is still being investigated; and the storage shed could do with clearing out sometime soon. The subject of benches came up again with Cllr Thomson agreeing to ask the football club if the spare ones in the storage hut can be installed at the recreation ground; and the council was reminded that Sam Potts reported having ordered some new benches for the village, this is to be chased up		Cllr Thomson, Clerk
10. EXTERNAL MEETINGS		
10.1. Report from Parishes Online Mapping training session 30th June. The clerk attended this 1 hour training and offered to demonstrate the new online mapping tool to councillors at an informal meeting.		
10.2. BALC invitation to MKAULC Thurs 21st July 7.30pm Weston Underwood. The MK Association of Urban Local Councils are holding a conference regarding the new Localism Bill and rural councils are invited to attend		
10.3. Next NECAF Wed 14th September 7.30pm Emberton Institute – Cllr Keene will try to attend		Cllr Keene
10.4. Next NAG meeting is Thurs 4th August 7.30pm Newton Blossomville – all village residents are invited		
11. CORRESPONDENCE/CONSULTATIONS		
11.1. MKC Wind Turbine Policy. The parish council was invited to comment on the current policy but declined to do so		
11.2. Corner of Crofts End and High St. An email has been received asking if the hedge outside the Manor can be cut right back to improve visibility of pedestrians walking on the road, councillors agreed that this was not necessary as there is a pavement opposite		Clerk
12. PUBLIC COMMENTS		
None		
13. COUNCILLORS' ITEMS		
13.1. Cllr Keene asked whether there had been a response from the Village Hall committee about contributing to the cost of new gravel for the car park. There has not so this will be chased up.		Clerk
13.2. Ex-chairman Peter Burton had kindly contacted the Cook family about planting a tree on behalf of the village in memory of the late Peter Cook. It was agreed to approve the expenditure for this at the September meeting and Mr Burton will arrange the purchase.		
14. DATE OF NEXT MEETING		
The next meeting will be held on Tuesday 9 th August 2011 at the Pavilion and then on Tuesday 6 th September at the Village Hall commencing at 7.30 pm. There being no further business the meeting closed at 9.35pm		

Date

6/9/11

Signed



SHERINGTON PARISH COUNCIL

Minutes of the meeting of Sherington Parish Council held on Tuesday 9th August 2011 at Sherington Pavilion, commencing at 7.30pm

PRESENT: Cllrs D Keene (Chair), J Ager, M Northfield, I Thomson and A Denman (arrived 7.40pm)

ALSO ATTENDING: Wendy Austyn (Clerk) and 0 members of the public

	ACTION
1. APOLOGIES FOR ABSENCE	
Cllr Hyde	
2. DECLARATIONS OF INTEREST	
Cllr Keene declared an interest in the planning application for 4 High St; and although it was not a specific agenda item, Cllr Northfield declared an interest in case a member of the public wished to ask a question about the Shopco committee.	
3. PLANNING APPLICATIONS AND DECISIONS	
3.1. 11/01412/FUL and 11/01413/LBC 4 High St – Erection of a single storey dwelling and enlargement of the existing opening to create vehicular access onto Crofts End (amended scheme to extant consents 08/02087/FUL and 08/02085/LBC) The parish council objects to both applications on the basis that the new design is completely different to the original. The Parish Council objected to the original planning application because of its impact on the conservation area and scheduled ancient monument. That view remains. However, MKC decided to permit the application, our objection notwithstanding. But the Parish Council did recognise the care and thought that had been put into the original design which kept the height of the building to a minimum and respected the village envelop. The new design is now outside the village envelope and the elevation is now above the listed wall. The design is ordinary and does not do justice to its very special location.	
3.2. 11/01913/FULEIS Stoke Lodge Farm, Purse Lane, Stoke Goldington – A wind energy development comprising the erection of 15 wind turbines, each with a maximum overall height of up to 120m together with access tracks and hard standing areas and a temporary site compound. The parish council has no specific objection to this application but would like to register concern over the cumulative impact from such applications as this	
3.3. 11/01490/FUL Sherington House, Park Road – Construction of shed and barn for agricultural use. The parish council was dissatisfied with the quality of the submitted drawings and will reserve judgement until more detailed and accurate plans have been submitted	
4. HMRC GUIDELINES ON CLERKS' PAYE	
Cllr Ager spent considerable time wading through the pages of the HMRC website and consequently recommended that the council employ an external payroll bureau at the quoted price of £6 per month for one employee. This expenditure was agreed by everyone	Clerk
5. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 6 th September 2011 at the Village Hall commencing at 7.30 pm. There being no further business the meeting closed at 7.50pm	

Date

6/9/11

Signed



**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
6th September 2011**

		INCOME	EXPENDITURE	Cheque No.
ENTERPRISE ACCOUNT 71138472				
05/07/2011	B/forward			£ 228.36
15/07/2011	MKC	£ 1,040.00		
10/08/2011	Ecclestone	£ 12.00		
10/08/2011	Sherington Twinning Associ	£ 27.50		
10/08/2011	Burgess	£ 17.50		
10/08/2011	Field	£ 10.00		
10/08/2011	Willen FC	£ 150.00		
24/08/2011	Willen FC	£ 440.00		
24/08/2011	Olney FC	£ 650.00		
06/09/2011	HSBC		£ 1,500.00	
		Subtotal £ 2,347.00	£ 1,500.00	
06/09/2011	C/forward			£ 1,075.36

TREASURER ACCOUNT 11034286

05/07/2011	B/forward			£ 2,720.64	
05/07/2011	Bernard Crook Garden Ser	Raised edging pavilion carpark	£ 420.00		101917
05/07/2011	Sports Ground Services	Mowing Recreation Ground	£ 414.00		101918
05/07/2011	Sherington Jubilee	Fete expenses	£ 200.00		101921
05/07/2011	D C Blunt Gardening Servic	Mowing	£ 840.00		101922
05/07/2011	D C Blunt Gardening Servic	Grounds maintenance Perry Lane	£ 558.00		101922
05/07/2011	Anglian Water	Water for pavilion	£ 145.22		101923
05/07/2011	Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00		101924
05/07/2011	Bucks Playing Fields Assoc	Subscription	£ 20.00		101925
05/07/2011	Nina Beal	Pavilion cleaner	£ 31.50		101927
05/07/2011	MK Community Mediation S	Donation	£ 100.00		101928
15/07/2011	HMRC	VAT refund	£ 553.29		
05/07/2011	Mel Northfield	OS Map for Shopco project	£ 25.00		101920
05/07/2011	Wendy Austyn	Clerk's salary	£ 208.76		101926
06/09/2011	HSBC	Transfer	£ 1,500.00		
		Subtotal £ 2,053.29	£ 3,062.48		
06/09/2011	C/forward			£ 1,711.45	
	Bank Balance @ 6th September 2011			£ 2,786.81	

Unpresented cheques:

05/07/2011	A H Contracts	Dog Bins	£ 84.00		101919
Cheques for payment this month:					
06/09/2011	A H Contracts	Dog Bins	£ 189.00		101929
06/09/2011	Bernard Crook Garden Ser	Stonepits bridge handrail	£ 162.00		101930
06/09/2011	Mazars LLP	Audit fee	£ 342.00		101931
06/09/2011	E.ON	Electricity for pavilion	£ 49.98		101932
06/09/2011	Anglian Water	Water for pavilion	£ 187.17		101933
06/09/2011	Wendy Austyn	Clerk's salary	£ 268.41		101934
06/09/2011	Martin Jeeves	Perry Lane caretaker/bookings	£ 200.00		101935
06/09/2011	Nexus Cleaning Supplies	Toilet paper for pavilion	£ 42.54		101936
06/09/2011	Nina Beal	Pavilion cleaner	£ 87.50		101937
06/09/2011	Sherington Village Hall	Hall hire	£ 22.00		101938
		Subtotal £ -	£ 1,634.60		

Parish Council Funds @ 6th September 2011

£ 1,152.21

Signed

Chairman

Signed

Clerk/RFO

Sherington Parish Council

Cash Forecast at 6th September 2011

High Interest account @ month end		1,075.36
Current account @ month end		1,711.45
Less September payments		1,634.60
Cash at 06/09/2011		<u>1,152.21</u>
Plus VAT due to be refunded		124.97
Plus estimated income expected for rest of year	11,029.00 Precept Football Clubs 1,000.00 Pavilion hire 18.00 Misc.	
		<u>12,047.00</u>
Plus grant funding Parish Partnership Fund - Stonepits improvements	275.00	
		<u>275.00</u>
Less estimated additional spend up to 31/3/12		8,208.29
Less extra anticipated expenditure:		0.00
Current estimated surplus/deficit		<u>5,390.89</u>

Note contingency fund set at £3000

Category	Sub Category	Actual 10/11	Budget 11/12	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def	
GROUNDS	Mowing except Perry Lane	1,400.00	1,400.00	700.00		700.00	700.00	1,400.00	£0.00	
	Stonepts Copsse maintenance	75.00	250.00	0.00		0.00	120.00	120.00	£130.00	
	Repair/replace equipment	0	100.00	0.00		0.00	100.00	100.00	£0.00	
	Maintenance/Trees	35.00	400.00	0.00		0.00	0.00	0.00	£400.00	
Sub Total		£1,510.00	2,150.00	700.00	0.00	700.00	920.00	1,620.00	£530.00	
PERRY LANE	Equip Rep/Replace	371.00	400.00	150.00		150.00	250.00	400.00	£0.00	
	Rents	100.00	100.00	0.00		0.00	100.00	100.00	£0.00	
	Pavilion Cleaner	559.50	600.00	266.00		266.00	214.00	480.00	£120.00	
	Pavilion Caretaker/Bookings	1,206.95	1,230.00	600.00		600.00	630.00	1,230.00	£0.00	
	Perry Lane Groundsman	930.00	930.00	465.00		465.00	465.00	930.00	£0.00	
	Perry Lane Operating Costs	135.00	200.00	35.45		35.45	164.55	200.00	£0.00	
	Pavilion Utilities	2,129.48	1,400.00	1,043.54		1,043.54	356.46	1,400.00	£0.00	
	Mowing Rec Field	966.00	1,100.00	345.00		345.00	621.00	966.00	£134.00	
	Pitch maintenance	0.00	750.00	0.00		0.00	500.00	500.00	£250.00	
	Sub Total		£6,397.93	£6,710.00	2,904.99	0.00	2,904.99	3,301.01	6,206.00	£504.00
ADMINISTRATION	Hall Hire	121.00	150.00	44.00		44.00	66.00	110.00	£40.00	
	Insurances	1,520.45	1,600.00	1,200.94		1,200.94	0.00	1,200.94	£399.06	
	Clerk's Expenses	144.14	150.00	50.91		50.91	99.09	150.00	£0.00	
	Clerk's Salary	2,527.24	3,000.00	1,091.31		1,091.31	1,708.69	2,800.00	£200.00	
	Subscriptions	253.25	230.00	181.00		181.00	99.00	280.00	-£50.00 £30 extra	
	Training	0.00	50.00	0.00		0.00	0.00	0.00	£50.00	
	Professional Services	467.50	350.00	360.00		360.00	72.00	432.00	-£82.00 audit+payroll	
	Printing Charges	0.00	50.00	0.00		0.00	0.00	0.00	£50.00	
	Sub Total		£5,033.58	5,580.00	2,928.16	0.00	2,928.16	2,044.78	4,972.94	£607.06
	HIGHWAYS	Dog Bins	927.50	770.00	455.00		455.00	315.00	770.00	£0.00
General Maintenance		64.70	100.00	0.00		0.00	0.00	0.00	£100.00	
Sub Total		£992.20	870.00	455.00	0.00	455.00	315.00	770.00	£100.00	
PROJECTS	Pavilion refurbish and extend	5,289.72	5,500.00	9,313.00	2,660.00	6,653.00	0.00	6,653.00	-£1,153.00 8528+785-2660	
	Xmas Tree plus lights	0.00	60.00	0.00		0.00	0.00	0.00	£60.00	
	Stonepts Copsse	202.50	500.00	135.00		135.00	165.00	300.00	£200.00	
	Climbing frame VH play area	0.00	0.00	3,500.00		3,500.00	0.00	3,500.00	-£3,500.00	
Sub Total		£5,492.22	6,060.00	12,948.00	2,660.00	10,288.00	165.00	10,453.00	-£4,393.00	
DONATIONS	Scan Magazine	225.00	225.00	0.00		0.00	225.00	225.00	£0.00	
	Churchyard maintenance	500.00	500.00	0.00		0.00	500.00	500.00	£0.00	
	Xmas Tree Electric	25.00	30.00	0.00		0.00	30.00	30.00	£0.00	
	General Village	2,927.00	1,000.00	492.50		492.50	707.50	1,200.00	-£200.00	
Sub Total		£3,677.00	1,755.00	492.50	0.00	492.50	1,462.50	1,955.00	-£200.00	
TOTALS		£23,102.93	23,125.00	£20,428.65	£2,660.00	£17,768.65	£8,208.29	£25,976.94	-£2,851.94	
		<i>Precept MKC</i>	22,058.00							
		<i>Reserves</i>	3,000.00							

SHERINGTON PARISH COUNCIL

Minutes of the meeting of Sherington Parish Council held on Tuesday 6th September 2011 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs J Ager (Vice Chair), I Thomson and M Northfield

ALSO ATTENDING: Wendy Austyn (Clerk) and 5 members of the public

	ACTION
1. APOLOGIES FOR ABSENCE	
Cllrs Denman, Hyde and Keene	
2. DECLARATIONS OF INTEREST	
Cllr Northfield declared an interest in the Community Shop item	
3. MINUTES OF LAST MEETING	
The minutes of the meeting held on 6 th July and 9 th August 2011 were agreed as a true record and signed by the Vice Chairman.	
4. CLERK'S REPORT	
4.1. Church Road water leaks. The occupier of 7 Church Road has reported that some repair work to his property has been carried out but that the leaks persist and it is currently believed that underground springs further up Church Road may be partly to blame. It was agreed to contact MKC to investigate whilst still pursuing Anglian Water to do as much as possible.	Clerk
4.2. Councillor vacancy. The vacancy still exists and the clerk clarified that in order to qualify as a councillor a candidate must have occupied a property in the parish for the twelve preceding months. It was agreed to carry on advertising the vacancy.	Clerk
4.3. Public Footpath signs. The clerk confirmed that public footpath signs are the responsibility of MKC to maintain or replace so it was agreed to chase for two new signs, one for outside the flats in the High St and one on Crofts End outside Bancroft field.	Clerk
4.4. Proposed amendment to Standing Orders. The clerk has consulted with BALC and reported that a councillor may carry out minor works for the council as a contractor as long as this is clearly recorded in the minutes. An inclusion in the Standing Orders of the council is advised. It was agreed to agree a limit of expenditure of this nature at the next meeting.	
4.5. Electricity socket on the Knoll. This was deferred to the next meeting.	
4.6. Youth Club community project. The youth club requested a community project for an evening in early October but it was agreed there was nothing suitable for this time. It is likely however that projects such as tree planting and helping with the new shop could be arranged in the spring.	
5. COMMUNITY SHOP COMMITTEE UPDATE	
Cllr Northfield reported that planning permission has now been granted and an architect has been asked to quote to project manage the works necessary to get the building installed. Donations now total nearly £16k with another £5k pledged but more funds are needed and another flyer will be going out to all homes in the village. Funding applications are being made to the MK Community Foundation, Leader Fund and Big Lottery Fund. An individual with small shop and post office experience has come forward who is willing to take on the newspaper franchise and run the shop as a private business which would result in him paying rent for the premises and taking on all responsibility for the commercial activity. The empty portacabin at Frensham has now been sold elsewhere but Shopco is looking into other available options. An application from Shopco to form a limited company has been made, which will then mean a bank account can be opened. Royal Mail has been in touch and is keen to re-establish the post office in the village asap.	Cllr Northfield

Date

4/10/11

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

6. FINANCE**6.1. Monthly Balances.** Enterprise Account £1075.36; Treasurer Account £1711.45**6.2. Cheques for payment were as follows:**

06/09/2011	A H Contracts	Dog Bins	£	189.00	101929
06/09/2011	Bernard Crook Garden Services Ltd	Stonepits bridge handrail	£	162.00	101930
06/09/2011	Mazars LLP	Audit fee	£	342.00	101931
06/09/2011	E.ON	Electricity for pavilion	£	49.98	101932
06/09/2011	Anglian Water	Water for pavilion	£	187.17	101933
06/09/2011	Wendy Austyn	Clerk's salary	£	268.41	101934
06/09/2011	Martin Jeeves	Perry Lane caretaker/bookings	£	200.00	101935
06/09/2011	Nexus Cleaning Supplies	Toilet paper for pavilion	£	42.54	101936
06/09/2011	Nina Beal	Pavilion cleaner	£	87.50	101937
06/09/2011	Sherington Village Hall	Hall hire	£	22.00	101938

6.3. Approve expenditure £40 memorial tree. It was agreed to purchase a tree to be planted at Manor Farm in memory of Cllr Peter Cook. Peter Burton has kindly agreed to arrange this on behalf of the council

Clerk

6.4. Donation received. Before the local elections Sam Potts donated £1040 towards new benches for the village. Councillors will agree how to spend this at the next precept meeting.

6.5. Income banked in dormant account on behalf of Shopco. The parish council agreed to temporarily look after Shopco money in an otherwise dormant account until the committee can get its own bank account. The clerk banked donations totalling £15595.00 in August.

6.6. Donation. It was agreed to spend an extra £160 more than already budgeted on miscellaneous expenditure towards Shopco's application to become a limited company.

7. PLANNING APPLICATIONS AND DECISIONS

7.1. 11/01784/FUL The Old Post Office – First floor rear extension. The applicant, his architect and a neighbour were all allowed to speak at this point and after due consideration councillors agreed that they fully appreciated the neighbour's concerns over loss of light and privacy but understood the applicant had made adjustments to minimise this. It was agreed that as long as the application now complies with MKC Planning Policy and that the MKC conservation officer was now happy; there was no objection to make.

7.2. 11/01698/TCA 23 High St – Notification of intention to fell one spruce. There were no adverse comments

7.3. 11/01710/CLUP 1 Griggs Orchard – Certification of lawfulness for the proposed erection of a single storey extension. There were no adverse comments

7.4. 11/01823/FUL 1 The Knoll – Conversion and extension of garage. The neighbour has informed the parish council of his objections and after due consideration it was agreed that there was no objection in principle to the application but it would like reassurance that there can still be off-road parking for the property should the parish council decide in future that it is no longer appropriate to park vehicles on the current track way which is part of the village green.

7.5. Decisions. The applications for 18 Crofts End, 26 gun Lane, Bridge House at Sherington Bridge, 23 Water Lane and the temporary shop on church road have all been permitted. The application for 25 Crofts End has been refused.

7.6. Sherington House, Park Road. After the August planning meeting, councillors agreed that there was no objection to the construction of a shed and barn but that the plans did not show its exact location.

Date

4/10/11

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

8. SHERINGTON SPORTS GROUND.	
8.1. Pavilion management group. Cllr Ager reported that the fete made a small profit; bookings are gradually increasing and that there will be no Sherington FC team playing on the football pitch this year.	
9. EXTERNAL MEETINGS	
9.1. Alternative Service Delivery (Localism) workshop Wed 7th September. Cllr Northfield will attend this informal discussion forum and get more of an idea of what is expected.	
9.2. Next NECAF Wed 21st September 7.30pm Emberton Institute – Cllr Keene will try to attend	
10. CORRESPONDENCE/CONSULTATIONS	
10.1. Central Networks planned works. The parish council has been notified of planned works to the High St from November to December 2011.	
10.2. Objection re temporary shop. The council acknowledged receipt of a neighbour's objection to the proposed shop on Church Road.	
10.3. Re-opening of Post Office. Royal Mail has begun a consultation regarding the proposed relocation of the post office to the new shop on Church Road. This will be on next month's agenda	
11. PUBLIC COMMENTS	
11.1 A resident asked the parish council to write to Central Networks concerning recent power outages and variations of voltage, and whether the proposed work in the High St will improve this.	Clerk
11.2. Peter Burton has received posters from Royal Mail regarding the post office consultation, it was agreed to put these up on noticeboards.	Clerk
12. COUNCILLORS' ITEMS	
12.1. Cllr Northfield suggested that some trees currently on offer from The Woodland Trust could be planted outside the new shop on Church Road.	
13. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 4 th October 2011 at the Village Hall commencing at 7.30 pm. There being no further business the meeting closed at 8.40 pm	

Date

4/10/11

Signed

D.A. Keene

Sherington Parish Council

Cash Forecast at 4th October 2011

High Interest account @ month end		9,850.79
Current account @ month end		2,990.85
Less October payments		2,363.98
Cash at 04/10/2011		<u>10,477.66</u>
Plus VAT due to be refunded		275.67
Plus estimated income expected for rest of year		
	Precept	
	Football Clubs	
500.00	Pavilion hire	
18.00	Misc.	
		<u>518.00</u>
Plus grant funding Parish Partnership Fund - Stonepits improvements	275.00	
		<u>275.00</u>
Less estimated additional spend up to 31/3/12		<u>6,551.01</u>
Less extra anticipated expenditure:		
		0.00
Current estimated surplus/deficit		<u><u>4,995.32</u></u>

Note contingency fund set at £3000

Category	Sub Category	Actual 10/11	Budget 11/12	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def	
GROUNDS	Mowing except Perry Lane	1,400.00	1,400.00	700.00		700.00	700.00	1,400.00	£0.00	
	Stonepits Copse maintenance	75.00	250.00	0.00		0.00	120.00	120.00	£130.00	
	Repair/replace equipment	0	100.00	0.00		0.00	100.00	100.00	£0.00	
	Maintenance/Trees	35.00	400.00	0.00		0.00	0.00	0.00	£400.00	
Sub Total		£1,510.00	2,150.00	700.00	0.00	700.00	920.00	1,620.00	£530.00	
PERRY LANE	Equip Rep/Replace	371.00	400.00	150.00		150.00	250.00	400.00	£0.00	
	Rents	100.00	100.00	100.00		100.00	0.00	100.00	£0.00	
	Pavilion Cleaner	559.50	600.00	322.00		322.00	158.00	480.00	£120.00	
	Pavilion Caretaker/Bookings	1,206.95	1,230.00	700.00		700.00	530.00	1,230.00	£0.00	
	Perry Lane Groundsman	930.00	930.00	465.00		465.00	465.00	930.00	£0.00	
	Perry Lane Operating Costs	135.00	200.00	170.45		170.45	29.55	200.00	£0.00	
	Pavilion Utilities	2,129.48	1,400.00	1,043.54		1,043.54	356.46	1,400.00	£0.00	
	Mowing Rec Field	966.00	1,100.00	759.00		759.00	207.00	966.00	£134.00	
	Pitch maintenance	0.00	750.00	0.00		0.00	500.00	500.00	£250.00	
	Sub Total		£6,397.93	£6,710.00	3,709.99	0.00	3,709.99	2,496.01	6,206.00	£504.00
ADMINISTRATION	Hall Hire	121.00	150.00	44.00		44.00	66.00	110.00	£40.00	
	Insurances	1,520.45	1,600.00	1,200.94		1,200.94	0.00	1,200.94	£399.06	
	Clerk's Expenses	144.14	150.00	76.60		76.60	73.40	150.00	£0.00	
	Clerk's Salary	2,527.24	3,000.00	1,245.40		1,245.40	1,754.60	3,000.00	£0.00	
	Subscriptions	253.25	230.00	181.00		181.00	99.00	280.00	£50.00	£30 extra
	Training	0.00	50.00	0.00		0.00	0.00	0.00	£50.00	
	Professional Services	467.50	350.00	360.00		360.00	72.00	432.00	£82.00	audit+ payroll
	Printing Charges	0.00	50.00	0.00		0.00	0.00	0.00	£50.00	
	Dog Bins	927.50	770.00	455.00		455.00	315.00	770.00	£0.00	
	Sub Total		£5,033.58	5,580.00	3,107.94	0.00	3,107.94	2,065.00	5,172.94	£407.06
HIGHWAYS	General Maintenance	64.70	100.00	0.00		0.00	0.00	0.00	£100.00	
	Pavilion refurbish and extend	5,289.72	5,500.00	9,493.00		6,833.00	0.00	6,833.00	£1,333.00	8528+785-2660+180
	Xmas Tree plus lights	0.00	60.00	294.50		294.50	0.00	294.50	£205.50	
	Stonepits Copse	202.50	500.00	3,500.00		3,500.00	0.00	3,500.00	£3,500.00	
	Climbing frame VH play area	0.00	0.00	3,500.00		3,500.00	0.00	3,500.00	£3,500.00	
Sub Total		£5,492.22	6,060.00	13,287.50	2,660.00	10,627.50	0.00	10,627.50	£4,567.50	
DONATIONS	Scan Magazine	225.00	225.00	0.00		0.00	225.00	225.00	£0.00	
	Churchyard maintenance	500.00	500.00	0.00		0.00	500.00	500.00	£0.00	
	Xmas Tree Electric	25.00	30.00	0.00		0.00	30.00	30.00	£0.00	
	General Village	2,927.00	1,000.00	1,381.50		1,381.50	0.00	1,381.50	£381.50	
Sub Total		£3,677.00	1,755.00	1,381.50	0.00	1,381.50	755.00	2,136.50	£381.50	
TOTALS		£23,102.93	23,125.00	£22,641.93	£2,660.00	£19,981.93	£6,551.01	£26,532.94	£3,407.94	
	Precept MKC		22,058.00							
	Reserves		3,000.00							

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
4th October 2011**

		INCOME	EXPENDITURE	Cheque No.
<u>ENTERPRISE ACCOUNT 71138472</u>				
06/09/2011	B/forward			£ 1,075.36
14/09/2011	MKC Precept	£ 11,029.00		
23/09/2011	MKC Rates refund	£ 220.99		
23/09/2011	Johnson Pavilion hire	£ 25.00		
30/09/2011	HSBC Interest	£ 0.44		
02/10/2011	HSBC Transfer		£ 2,500.00	
		Subtotal £ 11,275.43	£ 2,500.00	
04/10/2011	C/forward			£ 9,850.79

TREASURER ACCOUNT 11034286

06/09/2011	B/forward			£ 1,711.45	
05/07/2011	A H Contracts Dog Bins		£ 84.00		101919
06/09/2011	A H Contracts Dog Bins		£ 189.00		101929
06/09/2011	Bernard Crook Garden Ser Stonepits bridge handrail		£ 162.00		101930
06/09/2011	Mazars LLP Audit fee		£ 342.00		101931
09/2011	E.ON Electricity for pavilion		£ 49.98		101932
06/09/2011	Anglian Water Water for pavilion		£ 187.17		101933
06/09/2011	Wendy Austyn Clerk's salary		£ 268.41		101934
06/09/2011	Martin Jeeves Perry Lane caretaker/bookings		£ 200.00		101935
06/09/2011	Nexus Cleaning Supplies Toilet paper for pavilion		£ 42.54		101936
06/09/2011	Nina Beal Pavilion cleaner		£ 87.50		101937
06/09/2011	Sherington Village Hall Hall hire		£ 22.00		101938
30/09/2011	Shopco Fund Groundsworks	£ 414.00			
02/10/2011	HSBC Transfer	£ 2,500.00			
		Subtotal £ 2,914.00	£ 1,634.60		
04/10/2011	C/forward			£ 2,990.85	

Bank Balance @ 4th October 2011

£ 12,841.64

Unpresented cheques:

Cheques for payment this month:

04/10/2011	Mel Northfield Shopco IPS application		£ 475.00		101939
04/10/2011	SCAN magazine Advertising for pavilion		£ 135.00		101940
04/10/2011	Signway Supplies Fingerpost sign to Stonepits		£ 191.40		101941
04/10/2011	D B Surveys Ltd Shopco ground survey		£ 414.00		101942
04/10/2011	Sports Ground Services Mowing Recreation Ground		£ 496.80		101943
04/10/2011	Lune Architects Inspection exterior pavilion works		£ 216.00		101944
04/10/2011	J W Cook & Son Rent for Recreation Ground		£ 100.00		101945
04/10/2011	Martin Jeeves Perry Lane caretaker/bookings		£ 100.00		101946
04/10/2011	Nina Beal Pavilion cleaner		£ 56.00		101947
04/10/2011	Wendy Austyn Clerk's salary		£ 154.09		101948
04/10/2011	Wendy Austyn Clerk's expenses		£ 25.69		101949
		Subtotal £ -	£ 2,363.98		

Parish Council Funds @ 4th October 2011

£ 10,477.66

Signed

D.A. Reese

Chairman

Signed

[Signature]

Clerk/RFO

SHERINGTON PARISH COUNCIL

1378

Minutes of the meeting of Sherington Parish Council held on Tuesday 4th October 2011 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs D Keene, (Chair) J Ager, D Hyde and M Northfield

ALSO ATTENDING: Wendy Austyn (Clerk), Cllr D McLean (councillor for Sherington Ward) and 4 members of the public

	ACTION
1. APOLOGIES FOR ABSENCE	
Cllr Thomson	
2. DECLARATIONS OF INTEREST	
Cllr Northfield declared an interest in the Community Shop item	
3. MINUTES OF LAST MEETING	
The minutes of the meeting held on 6 th September were agreed as a true record and signed by the Chairman.	
4. CLERK'S REPORT	
4.1. Signage to Stonepits Copse. The new fingerpost sign pointing to Stonepits Copse via the public footpath has now been installed on the High St outside the flats. 50% of the cost is being covered by the Parish Partnership Fund	
4.2. Proposed amendment to Standing Orders. The clerk had drafted the following amendment which was proposed by Cllr Hyde and seconded by Cllr Northfield after a value of £500 had been agreed. "Where a councillor has the relevant qualifications and/or expertise to carry out a required task that is deemed 'minor' by the parish council, that said councillor should be allowed to carry out the task as a contractor and be duly remunerated for materials and labour, as is deemed fair and appropriate by both the council and contractor. Expenditure for such 'minor' work carried out by a councillor should be limited to £500 before VAT, and is subject to the same rules as for any other council expenditure."	Clerk
4.3. Electricity socket on the Knoll. Now that Standing Orders are revised the clerk will ask Cllr Denman to give an estimate to repair the power socket on The Knoll.	Clerk
5. COMMUNITY SHOP COMMITTEE UPDATE	
Cllr Northfield reported that the committee is currently negotiating for a shop unit similar to the Frensham unit, with toilet facilities. The unit will sit on concrete slabs causing minimal disturbance to the ground. The location of the underground culvert needs to be established to avoid placing the slabs directly over it. Surface water drains into this culvert and Anglian Water need to be informed. Arrangements for the foul sewer are yet to be confirmed. Cllr Northfield apologised to the parish council for the accidental removal of a laurel tree during the recent ground survey, suitable screening will be put in place to acknowledge the closest neighbours. There is an issue with MKC Highways who are querying the car park entrance ways; this is to be resolved asap. £23k of funding has been secured from village residents although more is still needed; the project may not be eligible for Leader funding. Shopco has now been registered as a limited company and arrangements to open a bank account are in progress. A solicitor has been engaged with regard to an agreement between Shopco and the proposed tenant. There has been as yet no comeback from residents regarding the change from a community to commercial enterprise; the village will continue to be kept informed as to the project's progress.	Cllr Northfield, Clerk

Date 11/11/11

Signed D.A. Keene

SHERINGTON PARISH COUNCIL

6. POST OFFICE RELOCATION CONSULTATION

The parish council wished to respond to the Post Office that it is entirely in support of the proposals to relocate Sherington Post Office to the proposed building next to the village hall

Clerk

7. SHOPCO/PARISH COUNCIL LEASE

It was acknowledged that a lease agreement between the parish council and Shopco needs to be drawn up. It was agreed to approach MKC for help in the first instance. The agreement between the parish council and the village hall trustees will also need amending.

Clerk

8. VILLAGE DITCHES

Clr Hyde reported that he had walked the length of Alban Hill with Michael Cook who owns some of the adjacent fields and agreed that the ditches can be inadequate after heavy rain. It was agreed to take some photographic evidence of this and then ask those responsible for their maintenance to reinstate the ditches. The issue with the ditches in Gun Lane is not so easy to resolve and it was agreed to ask Mark Bennett and Rob Ward of MKC to make a site visit. Mr Cawley and Mr Brewis whose land is adjacent to these ditches will be available if possible. MKC state that the ditches are the responsibility of the adjacent landowner but have recently cleared the ditches between opposite 51 and 65 High St leaving one of the culverts half full of silt. It was agreed to request that this be cleared asap

Clerk

9. LOCALISM – MKC WORKSHOP REPORT AND EXPRESSION OF INTEREST

Clr Northfield attended the recent workshop at MKC where the impact of Localism was discussed at an informal level between councillors, clerks and MKC officers. It was confirmed that there is no obligation for parish and town councils to take over contracts from MKC but that it could be financially beneficial. It was agreed that the two areas Sherington Parish Council would be prepared to consider are Mowing/Landscaping and Litter Bin emptying. This "Expression of Interest" is to be fed back to MKC

Clerk

10. FINANCE

10.1. Monthly Balances. Enterprise Account £1075.36; Treasurer Account £1711.45

10.2. Cheques for payment were as follows:

04/10/2011	Mel Northfield	Shopco IPS application	£	475.00	101939
04/10/2011	SCAN magazine	Advertising for pavilion	£	135.00	101940
04/10/2011	Signway Supplies	Fingerpost sign to Stonepits	£	191.40	101941
04/10/2011	D B Surveys Ltd	Shopco ground survey	£	414.00	101942
04/10/2011	Sports Ground Services	Mowing Recreation Ground	£	496.80	101943
04/10/2011	Lune Architects	Inspection exterior pavilion works	£	216.00	101944
04/10/2011	J W Cook & Son	Rent for Recreation Ground	£	100.00	101945
04/10/2011	Martin Jeeves	Perry Lane caretaker/bookings	£	100.00	101946
04/10/2011	Nina Beal	Pavilion cleaner	£	56.00	101947
04/10/2011	Wendy Austyn	Clerk's salary	£	154.09	101948
04/10/2011	Wendy Austyn	Clerk's expenses	£	25.69	101949

10.3. Clerk's holiday pay. The contractor now carrying out the payroll has advised that the clerk should be paid 10.7% of hourly pay for each hour worked as holiday pay. The parish council asked for confirmation of the legislation for this.

Clerk

Date

11/11/11

Signed

D.A. Keane

SHERINGTON PARISH COUNCIL

10.4. Shopco funds. £414 of the village contribution towards the shop is being paid out for the ground survey carried out on the proposed shop site.	
11. PLANNING APPLICATIONS AND DECISIONS	
11.1. 11/01813/FUL and 11/01814/LBC The Old Rectory – Demolition of a range of outhouses, construction of a two storey dwelling and conversion of existing stone barn; plus Listed building Consent. The clerk confirmed that the parish council had not been notified of any neighbour objections, and there were no objections from the parish council.	
11.2. Decisions. The application for 23 High St has been permitted.	
12. SHERINGTON SPORTS GROUND.	
12.1. Pavilion management group. There was no report available this month.	
13. EXTERNAL MEETINGS	
13.1. Report from NECAF 21st September. Cllr Keene reported that discussions included Localism and the Cycle Path. It was agreed to chase Richard Duffill on this long standing issue, after the parish council learned that Ceri Griffin has left. Cllr McLean asked to be kept informed.	Clerk
14. CORRESPONDENCE/CONSULTATIONS	
None.	
15. PUBLIC COMMENTS	
15.1. Cllr McLean asked if any problems had been experienced since Royal Mail made changes to the postal system. Those present had no issues, and some reported that their post is now being delivered earlier than before	
15.2. A resident expressed concern over the excess of expenditure over income at the Recreation Ground. It was agreed to look at this.	
15.3. It was reported that the potholes in Gun Lane have still not been repaired and some are very dangerous. The clerk reported that the repair work is hopefully now imminent but will chase	Clerk
16. COUNCILLORS' ITEMS	
16.1. Cllr Keene asked if anyone knew an Alex Wells who has expressed an interest in becoming a councillor but left an incorrect telephone number. It was suggested a note be placed in SCAN	Clerk
16.2. Cllr Keene reported further to last month that Peter Burton will arrange for the tree in memory of Peter Cook to be purchased and liaise with the Cook family	
16.3. Cllr Keene reported that recently updated draft National Planning Policy Framework was a strategic level document and that it was not necessary for the parish council to respond, given that many organisations representing groupings of parish councils are already responding.	
17. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 1 st November 2011 at the Village Hall commencing at 7.30 pm. There being no further business the meeting closed at 9.17 pm	

Date

11/11/11

Signed

D.A. Keene

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
1st November 2011**

		INCOME	EXPENDITURE	Cheque No.
<u>ENTERPRISE ACCOUNT 71138472</u>				
04/10/2011 B/forward				£ 9,850.79
12/10/2011 MKC	Parish Ptnershp Fund	£ 147.25		
21/10/2011 Mini Strikers	Pavilion hire	£ 36.00		
21/10/2011 Sherington Brownies	Pavilion hire	£ 22.50		
21/10/2011 Ranger	Pavilion hire	£ 17.50		
21/10/2011 Burgess	Pavilion hire	£ 17.50		
	Subtotal	£ 240.75	£ -	
01/11/2011 C/forward				£ 10,091.54

TREASURER ACCOUNT 11034286

04/10/2011 B/forward				£ 2,990.85	
04/10/2011 Mel Northfield	Shopco IPS application	£ 475.00			101939
04/10/2011 SCAN magazine	Advertising for pavilion	£ 135.00			101940
04/10/2011 Signway Supplies	Fingerpost sign to Stonepits	£ 191.40			101941
04/10/2011 D B Surveys Ltd	Shopco ground survey	£ 414.00			101942
04/10/2011 Sports Ground Services	Mowing Recreation Ground	£ 496.80			101943
04/10/2011 Lune Architects	Inspection exterior pavilion works	£ 216.00			101944
04/10/2011 Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00			101946
04/10/2011 Nina Beal	Pavilion cleaner	£ 56.00			101947
04/10/2011 Wendy Austyn	Clerk's salary	£ 154.09			101948
04/10/2011 Wendy Austyn	Clerk's expenses	£ 25.69			101949
28/10/2011 Shopco fund	Groundsworks	£ 1,771.37			
	Subtotal	£ 1,771.37	£ 2,263.98		
01/11/2011 C/forward				£ 2,498.24	

Bank Balance @ 1st November 2011

£ 12,589.78

Unpresented cheques:

04/10/2011 J W Cook & Son	Rent for Recreation Ground	£ 100.00		101945
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Cheques for payment this month:

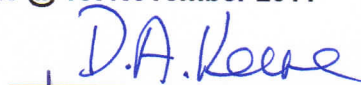
01/11/2011 Western Power Distribution	Shopco electricity connection	£ 1,771.37		
01/11/2011 Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00		
01/11/2011 Wendy Austyn	Clerk's salary	£ 123.27		
01/11/2011 Nina Beal	Pavilion cleaner	£ 49.00		

Subtotal £ - £ 2,143.64

Parish Council Funds @ 1st November 2011

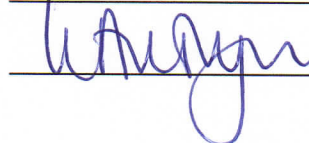
£ 10,446.14

Signed



Chairman

Signed



Clerk/RFO

Sherington Parish Council

Cash Forecast at 1st November 2011

High Interest account @ month end		10,091.54
Current account @ month end		2,498.24
Less November payments		2,143.64
Cash at 01/11/2011		<u>10,446.14</u>
Plus VAT due to be refunded		275.67
Plus estimated income expected for rest of year		
	Precept	
	Football Clubs	
500.00	Pavilion hire	
18.00	Misc.	
		<u>518.00</u>
Plus grant funding		
		<u>0.00</u>
Less estimated additional spend up to 31/3/12		6,278.74
Less extra anticipated expenditure:		
		0.00
Current estimated surplus/deficit		<u>4,961.07</u>

Note contingency fund set at £3000

Category	Sub Category	Actual 10/11	Budget 11/12	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def	
GROUPS	Mowing except Perry Lane	1,400.00	1,400.00	700.00		700.00	700.00	1,400.00	£0.00	
	Stonepts Cope maintenance	75.00	250.00	0.00		0.00	120.00	120.00	£130.00	
	Repair/replace equipment	0	100.00	0.00		0.00	100.00	100.00	£0.00	
	Maintenance/Trees	35.00	400.00	0.00		0.00	0.00	0.00	£400.00	
Sub Total		£1,510.00	2,150.00	700.00	0.00	700.00	920.00	1,620.00	£530.00	
PERRY LANE	Equip Rep/Replace	371.00	400.00	150.00		150.00	250.00	400.00	£0.00	
	Rents	100.00	100.00	100.00		100.00	0.00	100.00	£0.00	
	Pavilion Cleaner	559.50	600.00	371.00		371.00	109.00	480.00	£120.00	
	Pavilion Caretaker/Bookings	1,206.95	1,230.00	800.00		800.00	430.00	1,230.00	£0.00	
	Perry Lane Groundsman	930.00	930.00	465.00		465.00	29.55	930.00	£0.00	
	Perry Lane Operating Costs	135.00	200.00	170.45		170.45	29.55	200.00	£0.00	
	Pavilion Utilities	2,129.48	1,400.00	1,043.54		1,043.54	356.46	1,400.00	£0.00	
	Mowing Rec Field	966.00	1,100.00	759.00		759.00	207.00	966.00	£134.00	
	Pitch maintenance	0.00	750.00	0.00		0.00	500.00	500.00	£250.00	
Sub Total		£6,397.93	£6,710.00	3,858.99	0.00	3,858.99	2,347.01	6,206.00	£504.00	
ADMINISTRATION	Hall Hire	121.00	150.00	44.00		44.00	66.00	110.00	£40.00	
	Insurances	1,520.45	1,600.00	1,200.94		1,200.94	0.00	1,200.94	£399.06	
	Clerk's Expenses	144.14	150.00	76.60		76.60	73.40	150.00	£0.00	
	Clerk's Salary	2,527.24	3,000.00	1,368.67		1,368.67	1,631.33	3,000.00	£0.00	
	Subscriptions	253.25	230.00	181.00		181.00	99.00	280.00	-£50.00	£30 extra
	Training	0.00	50.00	0.00		0.00	0.00	0.00	£50.00	
	Professional Services	467.50	350.00	360.00		360.00	72.00	432.00	-£82.00	audit+payroll
	Printing Charges	0.00	50.00	0.00		0.00	0.00	0.00	£50.00	
Sub Total		£5,033.58	5,580.00	3,231.21	0.00	3,231.21	1,941.73	5,172.94	£407.06	
HIGHWAYS	Dog Bins	927.50	770.00	455.00		455.00	315.00	770.00	£0.00	
	General Maintenance	64.70	100.00	0.00		0.00	0.00	0.00	£100.00	
Sub Total		£992.20	870.00	455.00	0.00	455.00	315.00	770.00	£100.00	
PROJECTS	Pavilion refurbish and extend	5,289.72	5,500.00	9,493.00		6,833.00	0.00	6,833.00	-£1,333.00	8528+785-2660+180
	Xmas Tree plus lights	0.00	60.00	0.00		0.00	0.00	0.00	£60.00	
	Stonepts Cope	202.50	500.00	294.50		294.50	0.00	294.50	£205.50	
	Climbing frame VH play area	0.00	0.00	3,500.00		3,500.00	0.00	3,500.00	-£3,500.00	
Sub Total		£5,492.22	6,060.00	13,287.50	2,660.00	10,627.50	0.00	10,627.50	-£4,567.50	
DONATIONS	Scan Magazine	225.00	225.00	0.00		0.00	225.00	225.00	£0.00	
	Churchyard maintenance	500.00	500.00	0.00		0.00	500.00	500.00	£0.00	
	Xmas Tree Electric	25.00	30.00	0.00		0.00	30.00	30.00	£0.00	
	General Village	2,927.00	1,000.00	3,152.87		3,152.87	0.00	3,152.87	-£2,152.87	
Sub Total		£3,677.00	1,755.00	3,152.87	0.00	3,152.87	755.00	3,907.87	-£2,152.87	
TOTALS		£23,102.93	23,125.00	£24,685.57	£2,660.00	£22,025.57	£6,278.74	£28,304.31	-£5,179.31	
	Precept IMKC		22,058.00							
	Reserves		3,000.00							

SHERINGTON PARISH COUNCIL

Minutes of the meeting of Sherington Parish Council held on Tuesday 1st November 2011 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs D Keene, (Chair) J Ager, D Hyde, I Thomson, A Denman and M Northfield

ALSO ATTENDING: Wendy Austyn (Clerk) and 4 members of the public

	ACTION
1. APOLOGIES FOR ABSENCE	
None	
2. DECLARATIONS OF INTEREST	
Cllr Northfield declared an interest in the Community Shop item	
3. MINUTES OF LAST MEETING	
The minutes of the meeting held on 4 th October were agreed as a true record and signed by the Chairman.	
4. CLERK'S REPORT	
4.1. Petsoe End Wind Farm fund. The clerk has been informed that a committee meeting is to be held in early November and that the criteria for any funding awards are likely to be energy efficiency or energy education projects. A Sherington Parish councillor will attend.	Clerk
4.2. Diamond Jubilee beacons. The Dept for Culture, Media and Sport has sent a flyer regarding beacons and now BALC is inviting communities to register interest in having a celebratory beacon in June next year. It was agreed that Sherington should register its interest. The clerk has already checked with MKC that the mound at Chicheley Hill could be used.	Clerk
4.3. Village Ditches. The clerk has requested help and advice regarding ditches in Gun Lane from Mark Bennett at MKC who is writing to the relevant landowners. The culverts on the High St have now been cleared.	
4.4. Cycle Path. Richard Duffill at MKC has reported that the road markings along Newport Road will be installed early November	
4.5. Councillor Vacancy. Another resident has shown interest in the vacancy. It was agreed to have a deadline of 14 th November before co-opting a new councillor	
4.6. Broken glass. A glass pane in the public phone box on The Knoll has been smashed, which BT will be asked to repair; and one side of the glass in the noticeboard outside the school has also been smashed, which the clerk will try to arrange to have repaired locally. It was agreed to report these incidents to the police.	Clerk
5. COMMUNITY SHOP COMMITTEE UPDATE	
Cllr Northfield reported that the committee has now secured a shop unit with toilet and ante-room facilities that meet the Post Office requirements. The current owner will make the necessary modifications and arrange for it to be transported from Cardiff. The MK Community Foundation has awarded £5k to the project, and the parish council has agreed to help Shopco to secure some funding for the groundworks from MKC's Parish Partnership fund. The process of connection of water and lighting to the site is still being investigated and resolved, however the electricity connection has already been arranged. The opening of the new bank account is imminent; the Post Office service is likely to commence in January at the earliest; and there is a meeting being held with the Village Hall trustees to agree the car park access arrangements.	Cllr Northfield, Clerk
6. SHOPCO/PARISH COUNCIL LEASE	
One of MKC's main contractors Mouchel Property Services have quoted £120 per hour to	Clerk, Cllr

Date

6/12/11

Signed

D. A. Keene

SHERINGTON PARISH COUNCIL

draw up an agreement between the parish council and Shopco regarding the land that the shop will be sited on. It was agreed to hold an initial meeting with Mouchel to agree the requirements.

Northfield,
Cllr Keene

7. FINANCE

7.1. Bank Account balance at 1st November 2011. £12589.78

7.2. Cheques for payment were as follows:

01/11/2011	Western Power Distribution	Shopco electricity connection	£ 1,771.37	101950
01/11/2011	Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00	101951
01/11/2011	Wendy Austyn	Clerk's salary	£ 123.27	101952
01/11/2011	Nina Beal	Pavilion cleaner	£ 49.00	101953

7.3. Dog Bins. Another relatively new contractor is offering to empty the dog bins for £1.50 each, the council currently pays £2.50. It was agreed to get some references for the new contractor and also find out how long the reduced price is guaranteed for.

Clerk

7.4. Repairs to electrical socket on Knoll. Cllr Denman estimated £170 to refurbish the power socket on The Knoll. This was approved by the council.

Cllr
Denman

7.4. Shopco funds. £1771.37 of the village contribution towards the shop is being paid out for the electricity connection on the site.

8. PLANNING APPLICATIONS AND DECISIONS

8.1. 11/01925/FUL 6 Manor Courtyard – Change of use from office to two residential dwellings. Councillors agreed it is a shame that the property could not be sustained for business use but had no objection.

8.2. 11/02093/FUL 15 Crofts End – Erection of single storey front and rear extensions and first floor side dormer window. There were no adverse comments

8.3. 11/02112/MAM The Swan – Minor material amendment to planning permission 11/00107/FUL to replace and enhance old windows with new; to include the installation of a set of bi-folding doors and a roof lantern on the flat roof. There were no adverse comments

8.4. The Old Post Office. The clerk reported that MKC had consulted the parish council just before the November meeting on an amendment to the currently outstanding planning application but had only given 10 days for a response. The planning officer would not accept a response from the December meeting of the parish council and stated that as the amendment showed a further reduction in ridge height and thereby reducing the impact on the neighbours, the parish council's previous comments would stand. Councillors agreed to express dissatisfaction over the short consultation time.

Clerk

8.5. Decisions. The application for 1 The Knoll has been permitted.

9. SHERINGTON SPORTS GROUND.

9.1. Pavilion management group. There was no report available this month.

9.2. Speeding vehicles. Cllr Denman reported an increase of speeding vehicles at the weekend before and after football matches. The management committee will be asked to speak to the football clubs; and the clerk will get back in touch with MKC about a possible Speed Indicator Device (SID) being installed on Perry Lane

Clerk, Cllr
Denman

10. EXTERNAL MEETINGS

10.1. Next NAG Thurs 24th November Weston Underwood village hall 7.30pm

10.2. Next NECAF Weds 30th November Weston Underwood village hall 7.30pm. Cllr Hyde will attend.

Cllr Hyde

Date

6/12/11

Signed

D. A. Keene

SHERINGTON PARISH COUNCIL

11. CORRESPONDENCE/CONSULTATIONS	
11.1. It was agreed to place three consultations on the agenda next month. These are on the Community Infrastructure Levy; Neighbourhood Planning Regulations and Strategic Housing Land Availability Assessment. Councillors to read the circulating information	All cllrs
12. PUBLIC COMMENTS	
15.1. A resident reported a tree recently being deliberately set alight on his land which has been reported to the police.	
13. COUNCILLORS' ITEMS	
13.1. Cllr Denman reported youths parking their cars and then hanging around and causing nuisance on the bridle path off Perry Lane. It was agreed to ask the police to increase patrols in this area.	Clerk
13.2. Cllr Keene suggested the resurrection of the Councillor's Walkabout, to take place in the new year.	
14. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 6 th December 2011 at the Village Hall commencing at 7.30 pm. There being no further business the meeting closed at 8.35 pm	

Date

6/12/11

Signed

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
6th December 2011**

		INCOME	EXPENDITURE	Cheque No.
<u>ENTERPRISE ACCOUNT 71138472</u>				
01/11/2011	B/forward			£ 10,091.54
04/11/2011	Willen FC	Football	£ 150.00	
15/11/2011	Sherington Brownies	Pavilion hire	£ 30.00	
15/11/2011	Melanie Morton Dance	Pavilion hire	£ 110.00	
15/11/2011	W Austyn	PAYE refund	£ 209.75	
02/12/2011	Village	Donations to Shopco	£ 3,070.00	
02/12/2011	MK Community Foundation	Grant to Shopco	£ 5,000.00	
04/12/2011	Transfer to Shopco account	General Donations	£ 8,070.00	
02/12/2011	Sherington Twinning Associ	Pavilion Hire	£ 20.00	
02/12/2011		Pavilion Hire	£ 20.00	
05/12/2011	HSBC	Transfer to current	£ 2,000.00	
		Subtotal	£ 8,609.75	
06/12/2011	C/forward			£ 8,631.29
<u>TREASURER ACCOUNT 11034286</u>				
01/11/2011	B/forward			£ 2,498.24
04/10/2011	J W Cook & Son	Rent for Recreation Ground	£ 100.00	101945
01/11/2011	Western Power Distribution	Shopco electricity connection	£ 1,771.37	101950
01/11/2011	Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00	101951
01/11/2011	Wendy Austyn	Clerk's salary	£ 123.27	101952
01/11/2011	Nina Beal	Pavilion cleaner	£ 49.00	101953
16/11/2011	Shopco Fund	Planning fee	£ 85.00	
16/11/2011	Milton Keynes Council	Planning fee for Shopco	£ 85.00	101954
05/12/2011	HSBC	Transfer	£ 2,000.00	
		Subtotal	£ 2,085.00	
06/12/2011	C/forward			£ 2,354.60
	Bank Balance @ 6th December 2011			£ 10,985.89

Unpresented cheques:

Cheques for payment this month:

06/12/2011	SCAN magazine	Donation	£ 225.00	101955
06/12/2011	St Lauds PCC	Donation	£ 500.00	101956
06/12/2011	T Pilcher	Donation	£ 30.00	101957
06/12/2011	A H Contracts	Dog Bins	£ 273.00	101958
06/12/2011	Sherington Village Hall	Hall hire	£ 36.00	101959
06/12/2011	Sports Ground Services	Mowing Recreation Ground	£ 248.40	101960
06/12/2011	Denman & Son Electrical	Repair to Knoll power socket	£ 96.26	101961
06/12/2011	Anglian Water	Water for pavilion	£ 117.62	101962
06/12/2011	Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00	101963
06/12/2011	D C Blunt Gardening Servic	Mowing except Perry Lane	£ 840.00	101964
06/12/2011	D C Blunt Gardening Servic	Grounds maintenance Perry Lane	£ 558.00	101964
06/12/2011	SLCC	Subscription	£ 72.00	101965
06/12/2011	HMR&C	PAYE	£ 209.75	101966
06/12/2011	Wendy Austyn	Clerk's salary	£ 123.27	101967
06/12/2011	Wendy Austyn	Clerk's expenses	£ 20.72	101968
06/12/2011	Nina Beal	Pavilion cleaner	£ 49.00	101969
		Subtotal	£ -	£ 3,499.02

Parish Council Funds @ 6th December 2011 **£ 7,486.87**

Signed D.A. Koore

Chairman

Signed

W Austyn
Clerk/RFO

Category	Sub Category	Actual 10/11	Budget 11/12	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def
GROUNDS	Mowing except Perry Lane	1,400.00	1,400.00	1,400.00		1,400.00	0.00	1,400.00	£0.00
	Stonepits Copse maintenance	75.00	250.00	0.00		0.00	120.00	120.00	£130.00
	Repair/replace equipment	0	100.00	0.00		0.00	100.00	100.00	£0.00
	Maintenance/Trees	35.00	400.00	96.26		96.26	0.00	96.26	£303.74
Sub Total		£1,510.00	2,150.00	1,496.26	0.00	1,496.26	220.00	1,716.26	£433.74
PERRY LANE	Equip Rep/Replace	371.00	400.00	150.00		150.00	250.00	400.00	£0.00
	Rents	100.00	100.00	100.00		100.00	0.00	100.00	£0.00
	Pavilion Cleaner	559.50	600.00	420.00		420.00	130.00	550.00	£50.00
	Pavilion Caretaker/Bookings	1,206.95	1,230.00	900.00		900.00	330.00	1,230.00	£0.00
	Perry Lane Groundsman	930.00	930.00	930.00		930.00	0.00	930.00	£0.00
	Perry Lane Operating Costs	135.00	200.00	170.45		170.45	29.55	200.00	£0.00
	Pavilion Utilities	2,129.48	1,400.00	1,161.16		1,161.16	238.84	1,400.00	£0.00
	Mowing Rec Field	966.00	1,100.00	966.00		966.00	0.00	966.00	£134.00
	Pitch maintenance	0.00	750.00	0.00		0.00	500.00	500.00	£250.00
	Sub Total		£6,397.93	£6,710.00	4,797.61	0.00	4,797.61	1,478.39	6,276.00
ADMINISTRATION	Hall Hire	121.00	150.00	80.00		80.00	36.00	116.00	£34.00
	Insurances	1,520.45	1,600.00	1,200.94		1,200.94	0.00	1,200.94	£399.06
	Clerk's Expenses	144.14	150.00	97.32		97.32	32.68	130.00	£20.00
	Clerk's Salary	2,527.24	3,000.00	1,491.94		1,491.94	608.06	2,100.00	£900.00
	Subscriptions	253.25	230.00	253.00		253.00	30.00	283.00	-£53.00
	Training	0.00	50.00	0.00		0.00	0.00	0.00	£50.00
	Professional Services	467.50	350.00	360.00		360.00	72.00	432.00	-£82.00
	HMRC PAYE	0.00	0.00	209.75		209.75	140.25	350.00	-£350.00
	Printing Charges	0.00	50.00	0.00		0.00	0.00	0.00	£50.00
	Sub Total		£5,033.58	5,580.00	3,692.95	0.00	3,692.95	918.99	4,611.94
HIGHWAYS	Dog Bins	927.50	770.00	682.50		682.50	227.50	910.00	-£140.00
	General Maintenance	64.70	100.00	0.00		0.00	0.00	0.00	£100.00
Sub Total		£992.20	870.00	682.50	0.00	682.50	227.50	910.00	-£40.00
PROJECTS	Pavilion refurbish and extend	5,289.72	5,500.00	9,493.00	2,660.00	6,833.00	0.00	6,833.00	-£1,333.00
	Xmas Tree plus lights	0.00	60.00	0.00		0.00	0.00	0.00	£60.00
	Stonepits Copse	202.50	500.00	294.50		294.50	0.00	294.50	£205.50
	Climbing frame VH play area	0.00	0.00	3,500.00		3,500.00	0.00	3,500.00	-£3,500.00
Sub Total		£5,492.22	6,060.00	13,287.50	2,660.00	10,627.50	0.00	10,627.50	-£4,567.50
DONATIONS	Sean Magazine	225.00	225.00	225.00		225.00	0.00	225.00	£0.00
	Churchyard maintenance	500.00	500.00	500.00		500.00	0.00	500.00	£0.00
	Xmas Tree Electric	25.00	30.00	30.00		30.00	0.00	30.00	£0.00
	General Village	2,927.00	1,000.00	3,237.87		3,237.87	0.00	3,237.87	-£2,237.87
Sub Total		£3,677.00	1,755.00	3,992.87	0.00	3,992.87	0.00	3,992.87	-£2,237.87
TOTALS		£23,102.93	23,125.00	£27,949.69	£2,660.00	£25,289.69	£2,844.88	£28,134.57	-£5,009.57
	Precept MKC Reserves		22,058.00						
			3,000.00						

8528+785-2660+180

Budgeted last year

Shopco

audit+payroll

Sherington Parish Council

Cash Forecast at 6th December 2011

High Interest account @ month end		8,631.29
Current account @ month end		2,354.60
Less December payments		3,499.02
Cash at 06/12/2011		<u>7,486.87</u>
Plus VAT due to be refunded		595.57
Plus estimated income expected for rest of year		
	Precept	
	Football Clubs	
	300.00 Pavilion hire	
	18.00 Misc.	
		<u>318.00</u>
Plus grant funding		
		<u>0.00</u>
Less estimated additional spend up to 31/3/12		2,844.88
Less extra anticipated expenditure:		
		0.00
Current estimated surplus/deficit		<u>5,555.56</u>

Note contingency fund set at £3000

SHERINGTON PARISH COUNCIL

Minutes of the meeting of Sherington Parish Council held on Tuesday 6th December 2011 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs D Keene, (Chair) J Ager, D Hyde, I Thomson, A Denman, M Northfield and A Green

ALSO ATTENDING: Wendy Austyn (Clerk) and 2 members of the public

	ACTION
1. APOLOGIES FOR ABSENCE	
None	
2. DECLARATIONS OF INTEREST	
Cllr Northfield declared an interest in the Community Shop item	
3. MINUTES OF LAST MEETING	
The minutes of the meeting held on 1 st November 2011 were agreed as a true record and signed by the Chairman.	
4. CO-OPTION OF NEW COUNCILLOR	
Adrian Green was co-opted onto the parish council and will sign a Declaration of Acceptance of Office and complete a Register of Interests before the next meeting	Clerk, Cllr Green
5. CLERK'S REPORT	
5.1. Diamond Jubilee beacons. The clerk has registered Sherington's interest in having a beacon on Chicheley Hill Mound which will be lit between 10pm and 10.30pm on Monday 4 th June 2012. It was agreed to place a note in SCAN to create a working group.	Clerk
5.2. MK Play Association Play Ranger sessions. The funding for these free weekly play sessions in the VH play area comes to an end in February and the MKPA has quoted a cost of £7000 to continue for another year, some of which could be funded by the MK Community Foundation. A few options were discussed including fortnightly sessions and parents paying a membership fee. It was agreed to clarify the grant funding situation with regard to other parishes also considering this scheme.	Clerk
5.3. Woodland Trust free tree packs. Further to previous minutes, it was agreed to apply for the "wildlife" pack of 105 trees which will be planted all around the village by the community rather than all in one place.	Clerk
6. COMMUNITY SHOP COMMITTEE UPDATE	
Cllr Northfield reported that the ground work in preparation for the shop arrival will take place this week and the shop will be delivered and installed on Thursday 15 th December, with an anticipated opening date of a month later. The shop will arrive "fit for purpose" with shelving, recess and reinforced floor for a safe, toilet facilities etc. Trenches will be dug to accommodate the planned utilities, and a local electrician will advise on power and lighting. Still needed are a disabled access ramp and a counter. CCTV is being considered. Shopco met with the Village Hall trustees who agreed that the existing entrance to the car park could be used for the first six months of operation and then a contribution would be made towards a new central entrance, closing off the original. The new Shopco bank account is ready to be used and an update has gone out to all the village residents. The chair of the VH trustees has asked the parish council to take on the insurance liability for the whole of the car park; the clerk will check what arrangements are in place. Cllr Keene thanked Shopco on behalf of the parish council for its fantastic effort in bringing this project to fruition.	Cllr Northfield, Clerk

Date

21/1/12

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

7. SHOPCO/PARISH COUNCIL LEASE				
Cllr Keene has had an initial meeting with Mouchel Property Services. The expenditure of £120 per hour for approximately 3 hours was approved by the parish council.		Cllr Northfield, Cllr Keene		
8. MK STRATEGIC HOUSING LAND AVAILABILITY ASSESSMENT				
This document gives an update on the above process and also asks for suggestions of land that could be assessed for future development. It was agreed to note the contents but not respond. In any event the parish council itself does not own any land that could be developed.				
9. CONSULTATION - COMMUNITY INFRASTRUCTURE LEVY				
This consultation considers what proportion of CIL should be passed to town and parish councils to spend and whether any should be allowed to be spent on affordable housing. It was agreed to respond supporting the proposals that allow parishes to benefit financially from any development		Cllr Keene		
10. CONSULTATION - NEIGHBORHOOD PLANS				
This consultation considers the draft regulations which set out the minimum level of requirements that are needed to ensure consistency in the operation of neighbourhood planning and the community right to build scheme. It was agreed to not respond but simply take note of the proposals that give more power to first tier councils with regard to the planning of any future development				
11. FINANCE				
11.1. Bank Account balance at 1st November 2011. £10,985.89				
11.2. Cheques for payment were as follows:				
06/12/2011	SCAN magazine	Donation	£ 225.00	101955
06/12/2011	St Lauds PCC	Donation	£ 500.00	101956
06/12/2011	T Pilcher	Donation	£ 30.00	101957
06/12/2011	A H Contracts	Dog Bins	£ 273.00	101958
06/12/2011	Sherington Village Hall	Hall hire	£ 36.00	101959
06/12/2011	Sports Ground Services	Mowing Recreation Ground	£ 248.40	101960
06/12/2011	Denman & Son Electrical	Repair to Knoll power socket	£ 96.26	101961
06/12/2011	Anglian Water	Water for pavilion	£ 117.62	101962
06/12/2011	Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00	101963
06/12/2011	D C Blunt Gardening Services	Mowing except Perry Lane	£ 840.00	101964
06/12/2011	D C Blunt Gardening Services	Grounds maintenance Perry Lane	£ 558.00	101964
06/12/2011	SLCC	Subscription	£ 72.00	101965
06/12/2011	HMR&C	PAYE	£ 209.75	101966
06/12/2011	Wendy Austyn	Clerk's salary	£ 123.27	101967
06/12/2011	Wendy Austyn	Clerk's expenses	£ 20.72	101968
06/12/2011	Nina Beal	Pavilion cleaner	£ 49.00	101969
11.3. Dog Bins. Further to last month's meeting, satisfactory references for a potential new contractor have been obtained. The clerk outlined the savings that could be made by switching to fortnightly collections and/or to a new contractor. This will be discussed at the precept meeting in January.				

Date

3/1/12

Signed

D.A.Keene

SHERINGTON PARISH COUNCIL

<p>11.4. Repairs noticeboard outside school. Tony Pilcher has repaired the noticeboard outside the school; in between meetings councillors approved the expenditure of approximately £66. The parish council will also considered refurbishment work to the other village noticeboards; it was noted that the one outside the village hall has been damaged.</p>	
<p>11.4. Shopco funds. £8070 was banked for Shopco, made up of £5000 from the MK Community Foundation and the remainder being village donations.</p>	
12. PLANNING APPLICATIONS AND DECISIONS	
<p>12.1. Decisions. The applications for Sherington House Park Road, 15 Crofts End, The Old Post Office 21 High St and 6 Manor Courtyard have been permitted. The appeal against refusal by 25 Crofts End has been allowed.</p>	
13. SHERINGTON SPORTS GROUND.	
<p>13.1. Pavilion management group. Cllr Ager reported that bookings are gradually improving. It was agreed to review the finances for the pavilion at the precept meeting.</p>	
14. EXTERNAL MEETINGS	
<p>14.1. Report from NECAF 30th November. Cllr Hyde reported briefly on updates regarding the proposed local wind farms, Emberton Park improvements, winter preparations and in particular refuse collection communication, dog fouling and drain cover theft. It was also agreed to contact Cllr McLean about the cycle path which still hasn't been installed.</p>	Clerk
<p>14.2. Report from Wind Farm Fund committee 28th November. The clerk attended this meeting on behalf of the parish council but then learnt that any member of the parish can be on the committee. The fund currently contains £35000 which will be topped up by £7000 per year for the next 23 years and is to be allocated across five parishes including Sherington. The committee has agreed that each parish should receive an initial equal allocation of £7000 for which applications from the parish must be submitted for energy saving installation, promotion or education projects. The committee next meets on 1st March 2012 and will consider the first round of applications. It was agreed to place a note in SCAN inviting bids from the parish and also asking for another committee member to represent Sherington</p>	Clerk
<p>14.3. Precept 2012/13. The meeting to agree next year's budget was set for Tuesday 10th January at 7.30pm. The clerk will see if the pavilion is available.</p>	Clerk
15. CORRESPONDENCE/ NEW CONSULTATIONS	
<p>15.1. MK Community Mediation Service. A donation to this service was made this year and more has been requested. It was agreed to consider what donations will be made next year at the precept meeting</p>	
16. PUBLIC COMMENTS	
<p>16.1. A resident reported seeing notices containing offensive and defamatory remarks posted around the village.</p>	
17. COUNCILLORS' ITEMS	
<p>17.1. Cllr Ager reported the presence of a car and caravan parked at the mound overnight on several occasions. It was agreed to monitor the situation.</p>	All cllrs
<p>17.2. Cllr Keene will liaise with Peter Burton and Sally Cook about the planting of a memorial tree in the spring for the late Peter Cook.</p>	Cllr Keene
<p>17.3. Cllr Keene wished everyone a Merry Christmas and Happy New Year</p>	
18. DATE OF NEXT MEETING	
<p>The next meeting will be held on Tuesday 3rd January 2011 at the Village Hall commencing at 7.30 pm. There being no further business the meeting closed at 9.25 pm</p>	

Date

3/1/12

Signed

D.A. Keene

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
3rd January 2012**

		INCOME	EXPENDITURE	Cheque No.
<u>ENTERPRISE ACCOUNT 71138472</u>				
06/12/2011	B/forward		£	8,631.29
07/12/2011	HSBC	Transfer	£ 1,500.00	
12/12/2011	HSBC	Unpaid cheque	£ 500.00	
12/12/2011	HSBC	Bank charges	£ 8.00	
22/12/2011	Sherington Brownies	Pavilion hire	£ 30.00	
22/12/2011	Finn	Pavilion hire	£ 15.00	
31/12/2011	HSBC	Interest	£ 1.26	
31/12/2011	HSBC	Transfer	£ 508.00	
		Subtotal	£ 554.26	£ 2,008.00
03/01/2012	C/forward			£ 7,177.55

TREASURER ACCOUNT 11034286

06/12/2011	B/forward			£ 2,354.60	
06/12/2011	SCAN magazine	Donation	£ 225.00		101955
06/12/2011	St Lauds PCC	Donation	£ 500.00		101956
06/12/2011	T Pilcher	Donation	£ 30.00		101957
06/12/2011	A H Contracts	Dog Bins	£ 273.00		101958
06/12/2011	Sherington Village Hall	Hall hire	£ 36.00		101959
06/12/2011	Sports Ground Services	Mowing Recreation Ground	£ 248.40		101960
06/12/2011	Denman & Son Electrical	Repair to Knoll power socket	£ 96.26		101961
06/12/2011	Anglian Water	Water for pavilion	£ 117.62		101962
06/12/2011	Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00		101963
06/12/2011	D C Blunt Gardening Serv	Mowing except Perry Lane	£ 840.00		101964
06/12/2011	D C Blunt Gardening Serv	Grounds maintenance Perry Lane	£ 558.00		101964
06/12/2011	SLCC	Subscription	£ 72.00		101965
06/12/2011	HMR&C	PAYE	£ 209.75		101966
06/12/2011	Wendy Austyn	Clerk's salary	£ 123.27		101967
06/12/2011	Wendy Austyn	Clerk's expenses	£ 20.72		101968
06/12/2011	Nina Beal	Pavilion cleaner	£ 49.00		101969
16/12/2011	HSBC	Shopco funds	£ 4,016.40		
16/12/2011	HMR&C	VAT refund	£ 595.57		
14/12/2011	HSBC	Shopco funds	£ 16,500.00		
07/12/2011	HSBC	Transfer	£ 1,500.00		
14/12/2011	Cabsite Portable Building S	Shopco building		£ 16,494.00	101971
19/12/2011	Anglian Water	Shopco utilities		£ 2,216.40	101972
31/12/2011	Sherington Community Sho	Shopco funds transfer	£ 923.20		
		Subtotal	£ 23,535.17	£ 22,209.42	
03/01/2012	C/forward			£ 3,680.35	

Bank Balance @ 3rd January 2012

£ 10,857.90

Unpresented cheques:

19/12/2011	JHAI Ltd	Shopco building regs	£ 456.00		70 101970 ³
<i>Cheques for payment this month:</i>					
03/01/2012	E. ON	Electricity for pavilion	£ 98.44		101974
03/01/2012	T Pilcher	Noticeboard repairs	£ 44.35		101975
03/01/2012	Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00		101976
03/01/2012	Sherington Community Sho	Shopco remaining funds tfr	£ 923.20		101977
03/01/2012	Wendy Austyn	Clerk's salary	£ 164.03		101978
03/01/2012	Nina Beal	Pavilion cleaner	£ 51.28		101979
		Subtotal	£ -	£ 1,165.99	

Parish Council Funds @ 3rd January 2012

£ 9,691.91

Signed

D.A. Keane Chairman

Signed

[Signature] Clerk/RFO

Sherington Parish Council

Cash Forecast at 3rd January 2012

High Interest account @ month end	7,177.55
Current account @ month end	3,680.35
Less January payments	1,165.99
Cash at 03/01/2012	<u>9,691.91</u>
Plus VAT due to be refunded	4.69
Plus estimated income expected for rest of year	
	Precept
	Football Clubs
300.00	Pavilion hire
18.00	Misc.
	<u>318.00</u>
Plus grant funding	
	<u>0.00</u>
Less estimated additional spend up to 31/3/12	<u>2,421.47</u>
Less extra anticipated expenditure:	
	0.00
Current estimated surplus/deficit	<u><u>7,593.13</u></u>

Note contingency fund set at £3000

SHERINGTON PARISH COUNCIL

Minutes of the meeting of Sherington Parish Council held on Tuesday 3rd January 2012 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs D Keene, (Chair) J Ager, D Hyde, A Denman (arrived 7.45pm), M Northfield and A Green

ALSO ATTENDING: Wendy Austyn (Clerk) and Cllr Keith McLean (Sherington ward councillor)

	ACTION
1. APOLOGIES FOR ABSENCE	
Cllr Thomson	
2. DECLARATIONS OF INTEREST	
Cllr Northfield declared an interest in the Community Shop item	
3. MINUTES OF LAST MEETING	
The minutes of the meeting held on 6 th December 2011 were agreed as a true record and signed by the Chairman.	
4. CLERK'S REPORT	
4.1. MK Play Association Play Ranger sessions. The MKPA has clarified that the offer to continue the provision of play sessions is unique to Sherington as one of the best attended sessions over the last few years. A possible £5000 grant from the MK Community Foundation would be solely for Sherington. Any parish council contribution will now be discussed at the precept meeting.	
4.2. Woodland Trust free tree packs. The application for this has now been made with the main planting location given as the land around the new shop. A response is awaited	
4.3. Summer meeting dates. The usual meeting date for June 2012 is a bank holiday this year so it was agreed to hold the meeting a week later. It was then agreed to hold the July meeting a week later than normal as well to keep a month between the two summer meetings and reduce the amount of time remaining before the September meeting.	Clerk
5. COMMUNITY SHOP COMMITTEE UPDATE	
Cllr Northfield reported that the new shop arrived just before Christmas and the anticipated opening date as well as the transfer of the newspaper franchise is end of January. For reasons unknown the Post Office has announced it will open in the shop on 29 th February. The trenches to accommodate the utilities are being dug this week and an exterior sign is being made locally. A lease agreement between Shopco and the new proprietor has been drafted and is to be formalised by a local solicitor. A response from MKC regarding Parish Partnership funding is expected very soon but Shopco is still keen to receive donations from those in the village that have not yet contributed to this eagerly anticipated project. The parish council has been asked to consider contributing funds towards a new car park entrance.	Cllr Northfield
6. SHOPCO/PARISH COUNCIL LEASE	
Cllr Keene is due to meet again with Mouchel Property Services and will use the newly drafted lease agreement between Shopco and the proprietor to inform the agreement between the parish council and Shopco.	Cllr Northfield, Cllr Keene
7. FINANCE	
7.1. Bank Account balance at 3rd January 2012. £10,857.90	

Date

7/2/12

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

7.2. Cheques for payment were as follows:

03/01/2012	E.ON	Electricity for pavilion	£ 98.44	101974
03/01/2012	T Pilcher	Noticeboard repairs	£ 44.35	101975
03/01/2012	Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00	101976
03/01/2012	Sherington Community Shop Ltd	Shopco remaining funds tfr	£ 923.20	101977
03/01/2012	Wendy Austyn	Clerk's salary	£ 164.03	101978
03/01/2012	Nina Beal	Pavilion cleaner	£ 51.28	101979

7.3. Shopco funds. In between the parish council meetings the clerk transferred the following sums from the dormant account in temporary use by Shopco and wrote cheques: Cabsite Portable Building Sales £16494; Lune Architects £1350; Anglian Water £2216.40 and JHAI Ltd £456. At this meeting the clerk gave back the remainder of the funds to be placed into Shopco's own bank account, this totalled £923.20.

7.4. Cricket Club "dormant" bank account. The bank account used temporarily by Shopco was discussed. The clerk confirmed that although this account is in the parish council's name, she has been reliably informed that the money contained therein belongs to the disbanded Sherington Cricket Club. Cllr Ager was keen for this money totalling several hundred pounds to be relocated appropriately and it was agreed to first investigate its history including asking the bank. The clerk will also search the parish council's own archives for possible answers.

Clerk

7.5. Bank signatories. It was agreed to alter the bank mandate so that Cllrs Denman, Northfield and Green become additional signatories and ex-councillors are removed.

Clerk

8. PLANNING APPLICATIONS AND DECISIONS

8.1. 11/02698/FUL and 11/02699/LBC The Old Rectory 16 School Lane – Demolition of an outhouse; construction of two storey house including conversion of two existing stone barns; plus listed building consent. The parish council has not been notified of the outcome of the previous application for this property but had no adverse comments to make.

8.2. 11/02673/FUL 24 Gun Lane Erection of garage (amendment to approved applications 08/00450/FUL and 08/01940/FUL). There were no adverse comments

8.3. Decisions. There were no decisions to report

9. SHERINGTON SPORTS GROUND.

9.1. Pavilion management group. There has been no meeting since the last parish council meeting although Cllr Ager reported that bookings are picking up.

10. EXTERNAL MEETINGS

10.3. The meeting to agree next year's budget and precept is on Tuesday 10th January.

11. CORRESPONDENCE/ NEW CONSULTATIONS

11.1. Community Parish Emergency Plans. Further to recent correspondence from MKC it was agreed that it was not necessary to formulate an official plan at this time.

11.2. MKC Draft New Residential Development Design Guide SPD. This document sets out to give guidance on design of future development, with a deadline for comments of 13th February. This will be on the February agenda; there is also a meeting at MKC on Wed 18th January 6.30pm to provide information that will assist in formulating a response. Cllr Keene will try to attend

Cllr Keene

11.3. Email re snow clearance. A village resident has suggested that the parish council purchase a snow plough and gritter. It was agreed that this did not fall within the remit of the parish council.

Date

7/2/12

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

12. PUBLIC COMMENTS	
12.1. Cllr McLean reported that he will award £500 of his discretionary spend to the Shopco project. Cllr Northfield thanked him on behalf of Shopco.	
12.2. Cllr McLean noted that there was no progress with the cycle path and agreed to chase it up	
12.3. Cllr McLean asked if draft minutes of meetings could be sent to him in future, this was agreed	Clerk
13. COUNCILLORS' ITEMS	
13.1. Cllr Denman reported an issue with a dog on Crofts End. It was agreed to forward this information to the MKC Dog Warden. It was also noted that personal safety concerns should be reported to the police.	Clerk
13.2. Cllr Keene suggested a date of 14 th /15 th January to plant a memorial tree for the late Peter Cook. The clerk will arrange for a plaque to be engraved with suitable wording	Clerk, Cllr Keene
13.3 Cllr Hyde reported that he was unfortunately away during the recent bout of heavy rain so as yet has been unable to take any photos of the environmental impact on Alban Hill	
14. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 7 th February 2011 at the Village Hall commencing at 7.30 pm. There being no further business the meeting closed at 8.35 pm	

4. CLERK'S REPORT

4.1 MK Play suspension Play Ranger was sent. The MKC has clarified that the offer is enhance the provision of play machines in some of the best attended locations within last few years. A possible £5000 grant is available. Any parish council contribution will be...
 4.2 Woodland Trust free tree packs. The application was...
 4.3 Summer meeting dates. The next meeting date for June 2012 is a bank holiday this year so it was agreed to hold the meeting a week later. It was then agreed to hold the July meeting a week later than normal as well to bring a closer together the two summer meetings and reduce the amount of time processing before the next meeting.

Clerk

5. COMMUNITY SIGNING BY PARISH COUNCIL

Cllr Northfield reported the...
 The...
 The...
 The...
 The...

Cllr Northfield

6. SHOPCO/PARISH COUNCIL LEASE

Cllr Keene is due to meet with Michael...
 The...

Cllr Northfield, Cllr Keene

7. FINANCE

7.1. Bank Account balance at 3rd January 2012: £13,507.90

Date

7/2/12

Signed

D.A. Keene

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
7th February 2012**

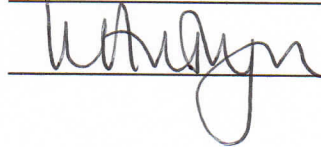
		INCOME	EXPENDITURE	Cheque No.
<u>ENTERPRISE ACCOUNT 71138472</u>				
03/01/2012 B/forward			£	7,177.55
25/01/2012 Sherington Brownies	Pavilion hire	£ 15.00		
06/02/2012 HSBC	Transfer		500	
		Subtotal	£ 15.00	£ 500.00
07/02/2012 C/forward			£	6,692.55
<u>TREASURER ACCOUNT 11034286</u>				
03/01/2012 B/forward			£	3,680.35
19/12/2011 JHAI Ltd	Shopco building regs		£ 456.00	101973
03/01/2012 E.ON	Electricity for pavilion		£ 98.44	101974
03/01/2012 Martin Jeeves	Perry Lane caretaker/bookings		£ 100.00	101976
03/01/2012 Sherington Community Sho	Shopco remaining funds tfr		£ 923.20	101977
03/01/2012 Wendy Austyn	Clerk's salary		£ 164.03	101978
03/01/2012 Nina Beal	Pavilion cleaner		£ 51.28	101979
03/01/2012 T Pilcher	Noticeboard repairs		£ 44.35	101975
06/02/2012 HSBC	Transfer	£ 500.00		
		Subtotal	£ 500.00	£ 1,837.30
07/02/2012 C/forward			£	2,343.05
	Bank Balance @ 7th February 2012		£	9,035.60
<i>Unpresented cheques:</i>				
25/01/2012 Lune Architects	Shopco Management Fee		£ 1,350.00	101980
<i>Cheques for payment this month:</i>				
07/02/2012 Acorn Nurseries	Memorial Tree		£ 60.00	101981
07/02/2012 Nexus Cleaning Supplies	Paper towels and soap for pavilion		£ 94.07	101982
07/02/2012 Martin Jeeves	Perry Lane caretaker/bookings		£ 100.00	101983
07/02/2012 Wendy Austyn	Clerk's salary		£ 106.36	101984
07/02/2012 Nina Beal	Pavilion cleaner		£ 45.50	101985
		Subtotal	£ -	£ 1,755.93
	Parish Council Funds @ 3rd January 2012		£	7,279.67

Signed



Chairman

Signed



Clerk/RFO

Category	Sub Category	Actual 10/11	Budget 11/12	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def		
GROUNDS	Mowing except Perry Lane	1,400.00	1,400.00	1,400.00		1,400.00	0.00	1,400.00	£0.00		
	Stonebits Copse maintenance	75.00	250.00	0.00		0.00	0.00	0.00	£250.00		
	Repair/replace equipment	0	100.00	0.00		0.00	0.00	0.00	£100.00		
	Maintenance/Trees	35.00	400.00	96.26		96.26	0.00	96.26	£303.74		
Sub Total		£1,510.00	2,150.00	1,496.26	0.00	1,496.26	0.00	1,496.26	£653.74		
PERRY LANE	Equip Rep/Replace	371.00	400.00	150.00		150.00	0.00	150.00	£250.00		
	Rents	100.00	100.00	100.00		100.00	0.00	100.00	£0.00		
	Pavilion Cleaner	559.50	600.00	516.78		516.78	53.22	570.00	£30.00		
	Pavilion Caretaker/Bookings	1,206.95	1,230.00	1,100.00		1,100.00	130.00	1,230.00	£0.00		
	Perry Lane Groundsman	930.00	930.00	930.00		930.00	0.00	930.00	£0.00		
	Perry Lane Operating Costs	135.00	200.00	248.84		248.84	0.00	248.84	-£48.84		
	Pavilion Utilities	2,129.48	1,400.00	1,254.91		1,254.91	145.09	1,400.00	£0.00		
	Mowing Rec Field	966.00	1,100.00	966.00		966.00	0.00	966.00	£134.00		
	Pitch maintenance	0.00	750.00	0.00		0.00	0.00	0.00	£750.00		
	Sub Total		£6,397.93	£6,710.00	5,266.53	0.00	5,266.53	328.31	5,594.84	£1,115.16	
ADMINISTRATION	Hall Hire	121.00	150.00	80.00		80.00	36.00	116.00	£34.00		
	Insurances	1,520.45	1,600.00	1,200.94		1,200.94	0.00	1,200.94	£399.06		
	Clerk's Expenses	144.14	150.00	97.32		97.32	52.68	150.00	£0.00		
	Clerk's Salary	2,527.24	3,000.00	1,762.33		1,762.33	137.67	1,900.00	£1,100.00		
	Subscriptions	253.25	230.00	253.00		253.00	30.00	283.00	-£53.00	£30 extra	
	Training	0.00	50.00	0.00		0.00	0.00	0.00	£50.00		
	Professional Services	467.50	350.00	360.00		360.00	72.00	432.00	-£82.00	audit+ payroll	
	HMRC PAYE	0.00	0.00	209.75		209.75	140.25	350.00	-£350.00		
	Printing Charges	0.00	50.00	0.00		0.00	0.00	0.00	£50.00		
	Sub Total		£5,033.58	5,580.00	3,963.34	0.00	3,963.34	468.60	4,431.94	£1,148.06	
	HIGHWAYS	Dog Bins	927.50	770.00	682.50		682.50	227.50	910.00	-£140.00	
		General Maintenance	64.70	100.00	44.35		44.35	0.00	44.35	£55.65	
	Sub Total		£992.20	870.00	726.85	0.00	726.85	227.50	954.35	-£84.35	
PROJECTS	Pavilion refurbish and extend	5,289.72	5,500.00	9,493.00		6,833.00	0.00	6,833.00	-£1,333.00	8528+785-2660+180	
	Xmas Tree plus lights	0.00	60.00	0.00		0.00	0.00	0.00	£60.00		
	Stonebits Copse	202.50	500.00	294.50		147.25	0.00	147.25	£352.75		
	Climbing frame VH play area	0.00	0.00	3,500.00		147.25	0.00	147.25	-£3,500.00	Budgeted last year	
Sub Total		£5,492.22	6,060.00	13,287.50	2,807.25	10,480.25	0.00	10,480.25	-£4,420.25		
DONATIONS	Scan Magazine	225.00	225.00	225.00		225.00	0.00	225.00	£0.00		
	Churchyard maintenance	500.00	500.00	500.00		500.00	0.00	500.00	£0.00		
	Xmas Tree Electric	25.00	30.00	30.00		30.00	0.00	30.00	£0.00		
Sub Total		£3,677.00	1,755.00	25,482.47	0.00	1,431.50	0.00	1,431.50	-£431.50	Shoppo	
TOTALS		£23,102.93	23,125.00	£50,222.95	£2,807.25	£24,119.73	£1,024.41	£25,144.14	-£2,019.14		
	Precept MKC		22,058.00								
	Reserves		3,000.00								

Sherington Parish Council

Cash Forecast at 7th February 2012

High Interest account @ month end		6,692.55
Current account @ month end		2,343.05
Less February payments		1,755.93
Cash at 07/02/2012		<u>7,279.67</u>
Plus VAT due to be refunded		30.37
Plus estimated income expected for rest of year		
	Precept	
	Football Clubs	
200.00	Pavilion hire	
	Misc.	
		<u>200.00</u>
Plus grant funding		
		<u>0.00</u>
Less estimated additional spend up to 31/3/12		<u>1,024.41</u>
Less extra anticipated expenditure:		
		0.00
Current estimated surplus/deficit		<u><u>6,485.63</u></u>

Note contingency fund set at £3000

SHERINGTON PARISH COUNCIL

Minutes of the meeting of Sherington Parish Council held on Tuesday 7th February 2012 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs D Keene, (Chair) J Ager, D Hyde, I Thomson (arrived 7.35pm), A Denman (arrived 7.50pm), M Northfield and A Green

ALSO ATTENDING: Wendy Austyn (Clerk) and six members of the public

	ACTION
1. APOLOGIES FOR ABSENCE	
None	
2. DECLARATIONS OF INTEREST	
Cllr Northfield declared an interest in the Community Shop item	
3. MINUTES OF LAST MEETING	
The minutes of the meeting held on 3 rd January 2012 were agreed as a true record and signed by the Chairman.	
4. CLERK'S REPORT	
4.1. MK Play Association Play Ranger sessions. The clerk has informed the MKPA that the parish council is willing to pay £2000 towards the cost of a year of play ranger sessions. A meeting is due to be held on Thursday 9 th February to discuss obtaining the £5000 balance.	Clerk
4.2. Adult Fitness Equipment. The parish council has decided to allocate £1900 towards exercise equipment for the community's benefit. An enquiry to MKC regarding an application to the Play Area Improvement Fund for matched funding has had an initial positive response. The application forms are not out until early March however so councillors were asked to think about the right venue for this equipment and to consider approving additional expenditure from the reserves in order to purchase the appropriate specification and number of equipment items. The clerk will also enquire as to whether this equipment would be covered under MKC's insurance policy and maintenance schedule.	Clerk, Cllr Thomson
4.3. Jubilee Beacon. The clerk has registered Chicheley Hill mound as a location for a beacon to celebrate the Diamond Jubilee on Monday 4 th June 2012 between 10pm and 10.30pm. A request to form a working party has gone in SCAN magazine and the chairman asked councillors to think about how this should be organised. A member of the Historical Society was in the public and offered to dig out some photographs of the similar event held for the millennium.	All cllrs
4.4. Wind Farm Fund. The clerk reported that one application for a grant from this funding allocation for Sherington has already been received and so reminded the parish council and Shopco to consider whether it would also like to make an application. There is no deadline as such but after the initial £7000 has been spent the yearly top ups will be much smaller.	All cllrs
5. COMMUNITY SHOP COMMITTEE UPDATE	
Cllr Northfield reported that the utilities have now been connected and apologised on behalf of Shopco for any disruption caused to residents and village hall users. BT has completed its work on the telephone connection. The lighting columns have been connected but may need some minor adjustments. CCTV is operational. The interior equipment and fittings have all been checked. The counter built to Post Office specification is being delivered this week. A ramp to the door is currently being built, assisted by Cllr Thomson, but delayed due to the weather. There is a large sign now on the exterior. Finger post signs and warning signs are yet to be installed. The Post Office will open on 29 th February with a security alarm installed. The intended opening date is Saturday 18 th February and flyers will be delivered to everyone announcing this, the suggested date for a grand opening with a local celebrity is	Cllr Northfield, Clerk

Date

6/3/12

Signed



SHERINGTON PARISH COUNCIL

Saturday 3rd March. £6000 of matched funding has been awarded by MKC's Parish Partnership Fund towards the preparation of the site; however Shopco is still seeking donations from the village. A licence to sell alcohol will be decided by the regulatory committee at MKC on 29th February. The village hall car park now urgently needs attention with new gravel which the clerk will arrange, the village hall trustees have been asked for a contribution towards this. Cllr Keene invited questions and comments from the public – there was discussion regarding the car park entrance, ease of access for vehicles and pedestrians, and the existing issue of cars parking outside driveways on Church Road. It was agreed to monitor all these concerns very carefully over the next few months. It was also agreed to use 20mm gravel on the car park to minimise noise.

6. SHOPCO/PARISH COUNCIL LEASE

Cllr Keene has drafted a temporary letter of agreement between the parish council and Shopco which once agreed will be used whilst the formal and permanent agreement is being finalised.

**Cllr Keene,
Northfield
and Clerk**

7. FINANCE

7.1. Bank Account balance at 3rd January 2012. £7279.67

7.2. Cheques for payment were as follows:

07/02/2012	Acorn Nurseries	Memorial Tree	£ 60.00	101981
07/02/2012	Nexus Cleaning Supplies	Paper towels and soap for pavilion	£ 94.07	101982
07/02/2012	Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00	101983
07/02/2012	Wendy Austyn	Clerk's salary	£ 106.36	101984
07/02/2012	Nina Beal	Pavilion cleaner	£ 45.50	101985

7.3. Approve 2012/2 Precept including capital provisions. Following the councillor's meeting on 10th January 2012 £22055 was approved for the next financial year, including capital provisions of £1900 for fitness equipment, £2000 for play ranger sessions and £5000 to improve the village hall car park and access to the new shop.

7.4. New bank mandate. Cllrs Denman, Northfield and Green signed the new mandate which will be lodged with HSBC and take effect within the next few weeks.

**Clerk,
Cllr Green
Denman,
Northfield**

8. PLANNING APPLICATIONS AND DECISIONS

8.1. 11/02820/FUL 10 Church End – Erection of two single storey extensions and minor alternations. There were no adverse comments.

8.2. 12/00076/FUL Sherington House, Park Road. Replace single storey conservatory with single storey orangery. There were no adverse comments

8.3. Decisions. There were no decisions to report

9. SHERINGTON SPORTS GROUND.

9.1. Pavilion management group. Cllr Ager reported a major new booking in the form of a children's summer holiday sports club.

10. EXTERNAL MEETINGS

10.1. MKC Draft New Residential Development Design Guide SPD workshop. Cllr Keene attended the workshop and suggested the parish council respond to the consultation by

Cllr Keene

Date

Signed

6/3/12



SHERINGTON PARISH COUNCIL

merely noting the proposals.	
10.2. Councillors' Walkabout. Cllr Keene reminded the council that this is long overdue; it was agreed to hold this on a Sunday morning in April/May.	
11. CORRESPONDENCE/ NEW CONSULTATIONS	
11.1. Request from Pre-school to use VH Play Area on 8th September 2012. This was agreed.	
11.2. MKC Dog Warden "pit stops" March 2012. Chris Davies the Neighbourhood Warden wishes to put up a marquee in the village on a date to be confirmed and raise awareness on dog fouling. It was agreed that a parish councillor needn't be present; the clerk offered to put up posters.	Clerk
12. PUBLIC COMMENTS	
12.1. A resident commented on the development on 25 Crofts End where the appeal was upheld by the planning inspectorate.	
12.2. Dogs have been seen off leads in the village hall play area, it was agreed to place a note in SCAN.	
13. COUNCILLORS' ITEMS	
13.1. Cllr Denman reported an issue with the heating system in the pavilion. He and Cllr Ager will meet to discuss and agree a solution.	Cllr Ager Cllr Denman
13.2. Cllr Hyde requested that the parish council take the matter of retrospective planning applications further with MKC. It was agreed to place this on the March agenda and invite Cllr McLean to attend.	Clerk
13.3 Cllr Keene reported that he, Cllr Hyde, the clerk and Peter Burton attended a brief tree planting ceremony at Manor Farm where a few minutes were spent remembering the late Peter Cook with his family.	
14. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 6 th March 2012 at the Village Hall commencing at 7.30 pm. There being no further business the meeting closed at 8.45 pm	

Date

6/3/12

Signed



**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
6th March 2012**

		INCOME	EXPENDITURE	Cheque No.
<u>ENTERPRISE ACCOUNT 71138472</u>				
07/02/2012 B/forward			£	6,692.55
08/02/2012 Willen FC	Football	£ 180.00		
06/03/2012 HSBC	Transfer		2000	
		Subtotal	£ 180.00	£ 2,000.00
06/03/2012 C/forward			£	4,872.55

TREASURER ACCOUNT 11034286

07/02/2012 B/forward			£	2,343.05	
25/01/2012 Lune Architects	Shopco Management Fee		£	1,350.00	101980
07/02/2012 Acorn Nurseries	Memorial Tree		£	60.00	101981
07/02/2012 Nexus Cleaning Supplies	Paper towels and soap for pavilion		£	94.07	101982
07/02/2012 Martin Jeeves	Perry Lane caretaker/bookings		£	100.00	101983
07/02/2012 Wendy Austyn	Clerk's salary		£	106.36	101984
07/02/2012 Nina Beal	Pavilion cleaner		£	45.50	101985
05/03/2012 HSBC	Transfer	£ 2,000.00			
		Subtotal	£ 2,000.00	£ 1,755.93	
06/03/2012 C/forward			£	2,587.12	

Bank Balance @ 7th February 2012

£ 7,459.67

Unpresented cheques:

Cheques for payment this month:

06/03/2012 Bernard Crook Garden Ser	Stonepits mow and spray		£	244.80	101986
06/03/2012 Anglian Water	Water for pavilion		£	74.57	101987
06/03/2012 E.ON	Electricity for pavilion		£	207.29	101988
06/03/2012 Sherington Village Hall	Hall hire		£	48.00	101989
06/03/2012 A H Contracts	Dog Bins		£	273.00	101990
06/03/2012 Nina Beal	Pavilion cleaner		£	70.00	101991
06/03/2012 Wendy Austyn	Clerk's salary		£	131.21	101992
06/03/2012 Wendy Austyn	Clerk's expenses		£	47.60	101993
06/03/2012 HMR&C	PAYE		£	162.05	101994
06/03/2012 Martin Jeeves	Perry Lane caretaker/bookings		£	100.00	101995
06/03/2012 Denman & Son Electrical	Repairs to electrics in pavilion		£	450.00	101996
		Subtotal	£ -	£ 1,808.52	

Parish Council Funds @ 6th March 2012

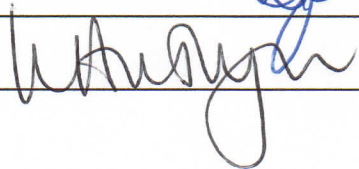
£ 5,651.15

Signed



Chairman

Signed



Clerk/RFO

Sherington Parish Council

Cash Forecast at 6th March 2012

High Interest account @ month end	4,872.55
Current account @ month end	2,587.12
Less March payments	1,808.52
Cash at 06/03/2012	<u>5,651.15</u>
Plus VAT due to be refunded	126.54
Plus estimated income expected for rest of year	
	Precept
	Football Clubs
	Pavilion hire
	Misc.
	<u>0.00</u>
Plus grant funding	
	<u>0.00</u>
Less estimated additional spend up to 31/3/12	0.00
Less extra anticipated expenditure:	
	0.00
Current estimated surplus/deficit	<u><u>5,777.69</u></u>

Note contingency fund set at £3000

Category	Sub Category	Actual 10/11	Budget 11/12	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def	
GROUPS	Mowing except Perry Lane	1,400.00	1,400.00	1,400.00		1,400.00	0.00	1,400.00	£0.00	
	Stonepits Copse maintenance	75.00	250.00	204.00		204.00	0.00	204.00	£46.00	
	Repair/replace equipment	0	100.00	0.00		0.00	0.00	0.00	£100.00	
	Maintenance/Trees	35.00	400.00	96.26		96.26	0.00	96.26	£303.74	
Sub Total		£1,510.00	2,150.00	1,700.26	0.00	1,700.26	0.00	1,700.26	£449.74	
PERRY LANE	Equip Rep/Replace	371.00	400.00	150.00		150.00	0.00	150.00	£250.00	
	Rents	100.00	100.00	100.00		100.00	0.00	100.00	£0.00	
	Pavilion Cleaner	559.50	600.00	586.78		586.78	0.00	586.78	£13.22	
	Pavilion Caretaker/Bookings	1,206.95	1,230.00	1,200.00		1,200.00	0.00	1,200.00	£30.00	
	Perry Lane Groundsman	930.00	930.00	930.00		930.00	0.00	930.00	£0.00	
	Perry Lane Operating Costs	135.00	200.00	698.84		698.84	0.00	698.84	-£498.84	
	Pavilion Utilities	2,129.48	1,400.00	1,526.90		1,526.90	0.00	1,526.90	-£126.90	
	Mowing Rec Field	966.00	1,100.00	966.00		966.00	0.00	966.00	£134.00	
	Pitch maintenance	0.00	750.00	0.00		0.00	0.00	0.00	£750.00	
Sub Total		£6,397.93	£6,710.00	6,158.52	0.00	6,158.52	0.00	6,158.52	£551.48	
ADMINISTRATION	Hall Hire	121.00	150.00	128.00		128.00	0.00	128.00	£22.00	
	Insurances	1,520.45	1,600.00	1,200.94		1,200.94	0.00	1,200.94	£399.06	
	Clerk's Expenses	144.14	150.00	144.92		144.92	0.00	144.92	£5.08	
	Clerk's Salary	2,527.24	3,000.00	1,893.54		1,893.54	0.00	1,893.54	£1,106.46	
	Subscriptions	253.25	230.00	253.00		253.00	0.00	253.00	-£23.00	£30 extra
	Training	0.00	50.00	0.00		0.00	0.00	0.00	£50.00	
	Professional Services	467.50	350.00	360.00		360.00	0.00	360.00	-£10.00	audit+payroll
	HMRC PAYE	0.00	0.00	371.80		371.80	0.00	371.80	-£371.80	
	Printing Charges	0.00	50.00	0.00		0.00	0.00	0.00	£50.00	
Sub Total		£5,033.58	5,580.00	4,352.20	0.00	4,352.20	0.00	4,352.20	£1,227.80	
HIGHWAYS	Dog Bins	927.50	770.00	910.00		910.00	0.00	910.00	-£140.00	
	General Maintenance	64.70	100.00	44.35		44.35	0.00	44.35	£55.65	
Sub Total		£992.20	870.00	954.35	0.00	954.35	0.00	954.35	-£84.35	
PROJECTS	Pavilion refurbish and extend	5,289.72	5,500.00	9,493.00	2,660.00	6,833.00	0.00	6,833.00	-£1,333.00	8528+785-2660+180
	Xmas Tree plus lights	0.00	60.00	0.00	147.25	0.00	0.00	0.00	£60.00	
	Stonepits Copse	202.50	500.00	294.50		147.25	0.00	147.25	£352.75	
	Climbing frame VH play area	0.00	0.00	3,500.00		3,500.00	0.00	3,500.00	-£3,500.00	Budgeted last year
Sub Total		£5,492.22	6,060.00	13,287.50	2,807.25	10,480.25	0.00	10,480.25	-£4,420.25	
DONATIONS	Scan Magazine	225.00	225.00	225.00		225.00	0.00	225.00	£0.00	
	Churchyard maintenance	500.00	500.00	500.00		500.00	0.00	500.00	£0.00	
	Xmas Tree Electric	25.00	30.00	30.00		30.00	0.00	30.00	£0.00	
	General Village	2,927.00	1,000.00	24,727.47	23,295.97	1,431.50	0.00	1,431.50	-£431.50	Shoppo
Sub Total		£3,677.00	1,755.00	25,482.47	0.00	2,186.50	0.00	2,186.50	-£431.50	
TOTALS		£23,102.93	23,125.00	£51,935.30	£2,807.25	£25,832.08	£0.00	£25,832.08	-£2,707.08	
	Precept MKC		22,058.00							
	Reserves		3,000.00							

SHERINGTON PARISH COUNCIL

Minutes of the meeting of Sherington Parish Council held on Tuesday 6th March 2012 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs J Ager (Vice-Chair), D Hyde, I Thomson, and A Green

ALSO ATTENDING: Wendy Austyn (Clerk), Cllr Keith McLean (Sherington Ward councillor) - left at 8.30pm; and two members of the public

	ACTION
1. APOLOGIES FOR ABSENCE	
Cllrs Keene and Northfield	
2. DECLARATIONS OF INTEREST	
None	
3. MINUTES OF LAST MEETING	
The minutes of the meeting held on 7 th February 2012 were agreed as a true record and signed by the Chairman.	
4. CLERK'S REPORT	
4.1. MK Play Association Play Ranger sessions. The MKPA has informed the parish council that any funding application has to be submitted by the council, not the play association, and apologised for the misunderstanding. Councillors agreed to go ahead with the funding application to the MK Community Foundation whose next deadline for community grants is 13 th April 2012.	Clerk
4.2. Adult Fitness Equipment. Robbie Caddock the MKC Play Areas Officer has confirmed that any new equipment will fall under the MKC insurance and maintenance programme. Cllr Thomson agreed to meet with him to discuss the available options, and it was agreed that the best site was at the village hall play area. It was also agreed to make use of the Play Area Improvement Fund provided by MKC to get 50% of the total cost back. The deadline for emailed applications is 16 th April.	Clerk, Cllr Thomson
4.3. Jubilee Trees. The council's application for a free tree pack has been declined due to high demand. The council was given the option to buy the trees or defer the application to the Autumn. It was agreed to take no further action at this time.	
5. COMMUNITY SHOP COMMITTEE UPDATE	
Cllr Northfield was absent but had sent an email requesting the parish council to consider building a path around the shop side of the car park to ease pedestrian access. The clerk urged the council to think about this very carefully and consult with experts before making any decision as there are many factors to consider, notwithstanding the legal implications of extending the public byway that connects the car park to Carters Close. He also asked the parish council to consider purchasing a new litter bin for outside the shop. It was agreed for the time being to move the bin adjacent to the village hall to outside the shop.	Cllr Northfield Clerk
6. SHOPCO/PARISH COUNCIL LEASE	
Cllr Keene was absent so there was no further update on this subject	
7. WIND FARM POLICY CONSULTATION	
Councillors discussed the merits and disadvantages of wind farms in general before the clerk reminded them that this particular consultation was about the specific conditions under which wind turbines could be installed, rather than whether or not they should be allowed. The deadline for comments is 28 th March so councillors agreed to go over the proposals again and discuss by email before agreeing a response.	All cllrs

Date

3/4/12

Signed

D. A. Keene

8. FINANCE

8.1. Bank Account balance at 6th March 2012. £7459.67

8.2. Cheques for payment were as follows:

06/03/2012	Bernard Crook Garden Services Ltd	Stonepits mow and spray	£ 244.80	101986
06/03/2012	Anglian Water	Water for pavilion	£ 74.57	101987
06/03/2012	E.ON	Electricity for pavilion	£ 207.29	101988
06/03/2012	Sherington Village Hall	Hall hire	£ 48.00	101989
06/03/2012	A H Contracts	Dog Bins	£ 273.00	101990
06/03/2012	Nina Beal	Pavilion cleaner	£ 70.00	101991
06/03/2012	Wendy Austyn	Clerk's salary	£ 131.21	101992
06/03/2012	Wendy Austyn	Clerk's expenses	£ 47.60	101993
06/03/2012	HMR&C	PAYE	£ 162.05	101994
06/03/2012	Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00	101995
06/03/2012	Denman & Son Electrical	Repairs to electrics in pavilion	£ 450.00	101996

8.3. Parish Partnership Fund 2012/13 application information. The new round of funding is open to applications with an email deadline of 16th April. As no specific project to make use of this fund has been identified this year, councillors agreed to support another application on behalf of Shopco. Cllr Northfield has been given the paperwork to consider.

Cllr Northfield Clerk

9. PLANNING APPLICATIONS AND DECISIONS

8.1. 12/00147/FUL Alban Hill Nursery, High St – Installation of 6 poles with 11 floodlights around the perimeter of the nursery to be used in the winter months only between 3.30pm and 6.30pm (retrospective). After some discussion councillors voted 3 against 1 to object to the application on the grounds of light pollution in a prominent place and the retrospectiveness of the application.

8.2. Retrospective applications. There followed a discussion involving councillors and Ward Councillor McLean who is currently looking into this issue. Cllr McLean reported that there is currently no financial penalty imposed by the planning authority for retrospective applications; and that the local authority is bound by national planning laws. Cllr Thomson remarked on the inconsistency of the planning authority when a historic barn conversion on School Lane has been refused and yet an extensive development of a bungalow right next door has been allowed on appeal. Cllr Hyde wondered how many, if any, developments have been dismantled due to a retrospective application being refused, Cllr McLean said he would investigate this and report back. Cllr McLean left the meeting after this item and was not present for the Shopco update.

8.3. Decisions. Applications for 10 Church End and 24 Gun Lane have been permitted; the application for The Old Rectory has been refused.

10. SHERINGTON SPORTS GROUND.

9.1. Pavilion management group. Cllr Ager stated he will report at the next parish council meeting as the management groups next convenes on 13th March.

11. EXTERNAL MEETINGS

10.1. MK NECAF 7th March Stoke Goldington. No one was available to attend this meeting; the minutes will be distributed as usual.

12. CORRESPONDENCE/ NEW CONSULTATIONS

11.1. Youth Club community project. The youth club has asked for suggestions for a community project on 25th April. It was agreed that Shopco could make the best current use of the skills offered.

Cllr Northfield

Date

3/4/12

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

13. PUBLIC COMMENTS	
12.1. A resident reported that metal drain covers have been missing from the area around Chicheley Hill roundabout since November; the clerk is currently chasing this.	Clerk
12.2. It was reported that there is evidence of anti-social behaviour at the village hall play area, namely alcohol consumption and cars spinning around on the gravel car park. It was agreed to ask the police to increase patrols in the area.	Clerk
12.3. A resident who lives close to the shop raised concerns over disturbance created by vehicles making deliveries and entering the gravel car park before 7am in order to carry out shop business. It was reported that both the MKC Planning Officer and Enforcement Officer have been to the site, and that all parties were keen to find solutions to the current issues. It was agreed that an informal discussion meeting should be held outside of the parish council meeting.	
14. COUNCILLORS' ITEMS	
None	
15. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 3 rd April 2012 at the Village Hall commencing at 7.30 pm. There being no further business the meeting closed at 9.17 pm	

Date

3/4/12

Signed

D.A. Keene

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
3rd April 2012**

		INCOME	EXPENDITURE	Cheque No.
<u>ENTERPRISE ACCOUNT 71138472</u>				
06/03/2012	B/forward			£ 4,872.55
07/03/2012	Nicola Pavilion general hire	£ 25.00		
07/03/2012	Sherington Brownies Pavilion hire	£ 30.00		
07/03/2012	Melanie Morton Dance Pavilion hire	£ 24.00		
07/03/2012	Centrica Metering Operatio Pavilion hire	£ 27.00		
07/03/2012	NP Agricultural Society Pavilion hire	£ 22.50		
14/03/2012	Cowley Pavilion hire	£ 17.00		
20/03/2012	MKC PPF for Shopco	£ 6,000.00		
30/03/2012	HSBC Transfer		6000	
31/03/2012	HSBC Interest	£ 0.94		
01/04/2012	HSBC Transfer		500	
		Subtotal £ 6,146.44	£ 6,500.00	
03/04/2012	C/forward			£ 4,518.99

TREASURER ACCOUNT 11034286

06/03/2012	B/forward			£ 2,587.12	
06/03/2012	Bernard Crook Garden Ser	Stonepits mow and spray	£ 244.80		101986
06/03/2012	Anglian Water	Water for pavilion	£ 74.57		101987
06/03/2012	E.ON	Electricity for pavilion	£ 207.29		101988
06/03/2012	Sherington Village Hall	Hall hire	£ 48.00		101989
06/03/2012	A H Contracts	Dog Bins	£ 273.00		101990
06/03/2012	Nina Beal	Pavilion cleaner	£ 70.00		101991
06/03/2012	Wendy Austyn	Clerk's salary	£ 131.21		101992
06/03/2012	Wendy Austyn	Clerk's expenses	£ 47.60		101993
06/03/2012	HMR&C	PAYE	£ 162.05		101994
06/03/2012	Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00		101995
06/03/2012	Denman & Son Electrical	Repairs to electrics in pavilion	£ 450.00		101996
30/03/2012	HSBC	Transfer	£ 6,000.00		
01/04/2012	HSBC	Transfer	£ 500.00		
		Subtotal £ 6,500.00	£ 1,808.52		
03/04/2012	C/forward			£ 7,278.60	

Bank Balance @ 3rd April 2012

£ 11,797.59

Unpresented cheques:

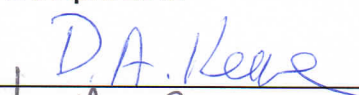
Cheques for payment this month:

03/04/2012	Sherington Community Sho	Transfer of PPF grant	£ 6,000.00		101997
03/04/2012	MK Community Mediation	£ Donation	£ 100.00		101998
03/04/2012	Community Impact Bucks	Subscription	£ 50.00		101999
03/04/2012	BALC	Subscription	£ 140.94		102000
03/04/2012	Wendy Austyn	Clerk's salary	£ 151.10		102001
03/04/2012	Martin Jeeves	Perry Lane caretaker and bookings	£ 100.00		102002
03/04/2012	Nina Beal	Pavilion cleaner	£ 56.00		102003
03/04/2012	Owens Plumbing Services	Plumbing work to storage shed	£ 40.00		102004
		Subtotal £ -	£ 6,638.04		

Parish Council Funds @ 3rd April 2012

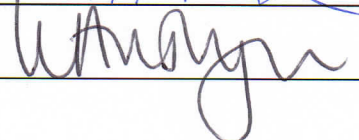
£ 5,159.55

Signed



Chairman

Signed



Clerk/RFO

Category	Sub Category	Actual 11/12	Budget 12/13	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def	
GROUND	Mowing except Perry Lane	1,400.00	1400	0.00		0.00	1,400.00	1,400.00	£0.00	
	Stonepits Copse maintenance	204.00	250	0.00		0.00	204.00	204.00	£46.00	
	Repair/replace equipment	0.00	100	0.00		0.00	100.00	100.00	£0.00	
	Maintenance/Trees	96.26	400	0.00		0.00	400.00	400.00	£0.00	
Sub Total		£1,700.26	2,150.00	0.00	0.00	0.00	2,104.00	2,104.00	£46.00	
PERRY LANE	Equip Rep/Replace	150.00	750	40.00		40.00	710.00	750.00	£0.00	
	Rents	100.00	100	0.00		0.00	100.00	100.00	£0.00	
	Pavilion Cleaner	586.78	600	56.00		56.00	544.00	600.00	£0.00	
	Pavilion Caretaker/Bookings	1,200.00	1230	100.00		100.00	1,130.00	1,230.00	£0.00	
Perry Lane Groundsman	930.00	930	0.00		0.00	930.00	930.00	£0.00		
Perry Lane Operating Costs	698.84	200	0.00		0.00	200.00	200.00	£0.00		
Pavilion Utilities	1,526.90	1400	0.00		0.00	1,400.00	1,400.00	£0.00		
Mowing Rec Field	966.00	966	0.00		0.00	966.00	966.00	£0.00		
Pitch maintenance	0.00	500	0.00		0.00	500.00	500.00	£0.00		
Sub Total		£6,158.52	£6,676.00	196.00	0.00	196.00	6,480.00	6,676.00	£0.00	
ADMINISTRATION	Hall Hire	128.00	120	0.00		0.00	120.00	120.00	£0.00	
	Insurances	1,200.94	1300	0.00		0.00	1,300.00	1,300.00	£0.00	
	Clerk's Expenses	144.92	130	0.00		0.00	130.00	130.00	£0.00	
	Clerk's Salary	1,893.54	2000	151.10		151.10	1,848.90	2,000.00	£0.00	
	Subscriptions	253.00	283	190.94		190.94	92.06	283.00	£0.00	
	Training	0.00	50	0.00		0.00	0.00	0.00	£50.00	
	Professional Services	360.00	432	0.00		0.00	432.00	432.00	£0.00	
	HMRC PAYE	371.80	350	0.00		0.00	350.00	350.00	£0.00	
	Printing Charges	0.00	50	0.00		0.00	0.00	0.00	£50.00	
	Sub Total		£4,352.20	4,715.00	342.04	0.00	342.04	4,272.96	4,615.00	£100.00
HIGHWAYS	Dog Bins	910.00	910	0.00		0.00	910.00	910.00	£0.00	
	General Maintenance	44.35	100	0.00		0.00	100.00	100.00	£0.00	
Sub Total		£954.35	1,010.00	0.00	0.00	0.00	1,010.00	1,010.00	£0.00	
PROJECTS	Pavilion refurbish and extend	6,833.00	0.00	0.00		0.00	0.00	0.00	£0.00	
	Xmas Tree plus lights	0.00	80.00	0.00		0.00	80.00	80.00	£0.00	
	Stonepits Copse	147.25	0.00	0.00		0.00	0.00	0.00	£0.00	
	Benches donated by S Potts	0.00	1,040.00	0.00		0.00	1,040.00	1,040.00	£0.00	
	Adult Fitness Equipment	0.00	1,900.00	0.00		0.00	1,900.00	1,900.00	£0.00	
	MKPA Play Ranger sessions	0.00	2,000.00	0.00		0.00	2,000.00	2,000.00	£0.00	
	VH car park access and resur	0.00	5,000.00	0.00		0.00	5,000.00	5,000.00	£0.00	
	Climbing frame VH play area	3,500.00	0.00	0.00		0.00	0.00	0.00	£0.00	
	Sub Total		£10,480.25	10,020.00	0.00	0.00	0.00	10,020.00	10,020.00	£0.00
	DONATIONS	Scan Magazine	225.00	225.00	0.00		0.00	225.00	225.00	£0.00
Churchyard maintenance		500.00	550.00	0.00		0.00	550.00	550.00	£0.00	
Xmas Tree Electric		30.00	0.00	0.00		0.00	0.00	0.00	£0.00	
General Village		1,431.50	1,000.00	6,100.00		6,000.00	900.00	1,000.00	£0.00	
Sub Total		£2,186.50	1,775.00	6,100.00	6,000.00	100.00	1,675.00	1,775.00	£0.00	
TOTALS		£25,832.08	26,346.00	£6,638.04	£6,000.00	£638.04	£25,561.96	£26,200.00	£146.00	
	Precept MKC		22,058.00							
	Reserves		3,000.00							

Sherington Parish Council

Cash Forecast at 3rd April 2012

High Interest account @ month end		4,518.99
Current account @ month end		7,278.60
Less April payments		6,638.04
Cash at 03/04/2012		<u>5,159.55</u>
Plus VAT due to be refunded		126.54
Plus estimated income expected for rest of year	22,055.00 Precept 1,500.00 Football Clubs 1,000.00 Pavilion hire Misc.	<u>24,555.00</u>
Plus grant funding	1,900.00 PAIF	
		<u>1,900.00</u>
Less estimated additional spend up to 31/3/13		25,601.96
Less extra anticipated expenditure:		0.00
Current estimated surplus/deficit		<u>6,139.13</u>

Note contingency fund set at £3000

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
31st March 2012**

Cheque
No.

		INCOME	EXPENDITURE	
<u>ENTERPRISE ACCOUNT 71138472</u>				
06/03/2012 B/forward			£	4,872.55
07/03/2012 Nicola	Pavilion general hire	£ 25.00		
07/03/2012 Sherington Brownies	Pavilion hire	£ 30.00		
07/03/2012 Melanie Morton Dance	Pavilion hire	£ 24.00		
07/03/2012 Centrica Metering Operatio	Pavilion hire	£ 27.00		
07/03/2012 NP Agricultural Society	Pavilion hire	£ 22.50		
14/03/2012 Cowley	Pavilion hire	£ 17.00		
20/03/2012 MKC	PPF for Shopco	£ 6,000.00		
30/03/2012 HSBC	Transfer		6000	
31/03/2012 HSBC	Interest	£ 0.94		
	Subtotal	£ 6,146.44	£ 6,000.00	
31/03/2012 C/forward			£	5,018.99

<u>TREASURER ACCOUNT 11034286</u>				
06/03/2012 B/forward			£	2,587.12
06/03/2012 Bernard Crook Garden Sen	Stonepits mow and spray	£ 244.80		101986
06/03/2012 Anglian Water	Water for pavilion	£ 74.57		101987
06/03/2012 E.ON	Electricity for pavilion	£ 207.29		101988
06/03/2012 Sherington Village Hall	Hall hire	£ 48.00		101989
06/03/2012 A H Contracts	Dog Bins	£ 273.00		101990
06/03/2012 Nina Beal	Pavilion cleaner	£ 70.00		101991
06/03/2012 Wendy Austyn	Clerk's salary	£ 131.21		101992
06/03/2012 Wendy Austyn	Clerk's expenses	£ 47.60		101993
06/03/2012 HMR&C	PAYE	£ 162.05		101994
06/03/2012 Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00		101995
06/03/2012 Denman & Son Electrical	Repairs to electrics in pavilion	£ 450.00		101996
		£ 6,000.00		
	Subtotal	£ 6,000.00	£ 1,808.52	
31/03/2012 C/forward			£	6,778.60

Bank Balance @ 31st March 2012 **£ 11,797.59**

Unpresented cheques:

Cheques for payment this month:

Subtotal £ - £ -

Parish Council Funds @ 31st March 2012 **£ 11,797.59**

Signed _____ Chairman

Signed _____ Clerk/RFO

SHERINGTON PARISH COUNCIL

Minutes of the meeting of Sherington Parish Council held on Tuesday 3rd April 2012 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs D Keene (Chair), J Ager, D Hyde, M Northfield and A Green

ALSO ATTENDING: Wendy Austyn (Clerk), Cllr Keith McLean (Sherington Ward councillor) and two members of the public

	ACTION
1. APOLOGIES FOR ABSENCE	
Cllr Denman. The chairman informed the parish council that he had received notice of resignation from Cllr Thomson with immediate effect. There is therefore now a vacancy on the council which will be advertised in due course.	
2. DECLARATIONS OF INTEREST	
Cllr Northfield declared an interest in the Shopco update	
3. MINUTES OF LAST MEETING	
The minutes of the meeting held on 6 th March 2012 were agreed as a true record and signed by the Chairman.	
4. CLERK'S REPORT	
4.1. Adult Fitness Equipment. The clerk informed the parish council that she attended a meeting with Cllr Thomson and Robbie Caddock from the Fix It Team at MKC at the village hall park, where the area next to the "spider's web" climbing frame was suggested and agreed as a suitable location. Discussion took place as to types of fitness equipment that would be suitable but no specific decisions were taken. Officer Caddock encouraged the parish council to apply for MKC funding even if the exact details were yet to be agreed. Just before the meeting ended, the resident from the adjacent property approached the meeting and raised concerns over having equipment on the other side of her fence, the clerk and MKC officer then left as the discussion continued. The clerk reported on subsequent events which then led to Cllr Thomson resigning from the parish council. Cllr Keene who was not present at the previous meeting, said he felt the play area adjacent to the village hall was in danger of becoming cluttered and therefore was not in support of siting any more equipment there. After a brief discussion it was agreed that the location needed to be more carefully considered, and to wait until the funding decision had been made before taking the project forward. It was also agreed that some of the parish council's general reserves could be spent to top up the total funds allocated to this project.	Clerk
4.2. Wind Turbine Consultation. Further to last month's meeting councillors emailed their comments to the clerk who collated and sent a combined response to the 3 specific questions. 1) Do you agree with the height definitions and the associated separation distances proposed in the draft emerging policy? If not, what do you consider that they should be? Response given – Minimum separation distance should be 500m; 2) Should the separation distance from wind turbines be measured from dwellings or settlements? Response given – Separation should be measured from settlements; 3) Do you agree with the suggested separation distances from footpaths and bridleways? If not, what policy do you think should apply to footpaths and bridleways? Response given - Footpaths and bridleways should be excluded from distance tests, however agree with suggested separation distances if policy does not allow for exclusion.	
4.3. Suggestion of path around VH car park for access to shop. The clerk has contacted MKC's Neighbourhood Management team who have agreed to attend a site visit and offer advice and information. Robbie Caddock from the Fix It Team has also offered to provide a quote to install a temporary path. After some discussion it was agreed in the first instance to suggest a meeting between Shopco, the parish council and the Village Hall trustees to discuss car park and shop access	Cllr Northfield

Date

1/5/12

Signed

D.A. Keene

vehicles and pedestrians in general.

4.4. Drain cover replacements at Chicheley Hill. MKC has reported that the drain covers at Chicheley Hill are of a particular non-standard curved design and supplies of replacement covers are awaited. Both the clerk and Ward Councillor McLean will chase this.

Clerk

5. SHERINGTON COMMUNITY SHOP LTD (A.K.A SHOPCO) UPDATE

Cllr Northfield reported that the shop appears to be operating successfully and business is brisk. The grand opening was a well-attended successful event that raised another £400+ in donations. There have been favourable comments from both within and outside the village. The issue with early morning deliveries was addressed during a constructive meeting held with all parties concerned and with a new process in place this seems to have been resolved. Cllr Northfield will contact those residents involved to check that this is the case. A planning application has been submitted for the installed signage; and another funding application to the Parish Partnership Fund at MKC is currently being prepared, as suggested by the Community Liaison and Environment officers.

Cllr Northfield, Clerk

6. SHOPCO/PARISH COUNCIL LEASE

Cllr Keene reported that a draft lease agreement has now been forwarded to Shopco for its review.

Cllr Northfield

7. DIAMOND JUBILEE BEACON

The clerk reminded the council that there is only one parish council meeting left before this event on the evening of Tuesday 5th June. Notes in SCAN have been placed to ask for volunteer help although there has been no response so far. Cllr Keene will investigate how best to construct the beacon. It was agreed to invite villagers to the event with a SCAN article. The clerk will enquire as to how long the beacon is expected to stay lit for.

Cllr Keene, Clerk

8. FINANCE

8.1. Bank Account balance at 3rd April 2012. £11797.59

8.2. Cheques for payment were as follows:

03/04/2012	Sherington Community Shop Ltd	Transfer of PPF grant	£ 6,000.00	101997
03/04/2012	MK Community Mediation Service	Donation	£ 100.00	101998
03/04/2012	Community Impact Bucks	Subscription	£ 50.00	101999
03/04/2012	BALC	Subscription	£ 140.94	102000
03/04/2012	Wendy Austyn	Clerk's salary	£ 151.10	102001
03/04/2012	Martin Jeeves	Perry Lane caretaker and bookings	£ 100.00	102002
03/04/2012	Nina Beal	Pavilion cleaner	£ 56.00	102003
03/04/2012	Owens Plumbing Services Ltd	Plumbing work to storage shed	£ 40.00	102004

9. PLANNING APPLICATIONS AND DECISIONS

9.1. 12/00354/FUL Coney Grey, Gun Lane – Erection of a polytunnel for sheep housing. Councillors had no adverse comments.

9.2. 12/00578/TCA 5 Field Close – Notification of intention to remove Leyland Cypress hedge. There were no adverse comments.

9.3. Decisions. The application for Sherington House, Park Road has been permitted.

10. SHERINGTON SPORTS GROUND.

Date

1/5/12

Signed

D.A. Keene

10
SHERINGTON PARISH COUNCIL

<p>9.1. Pavilion management group. Cllr Keene reported that regular bookings are picking up nicely. The clerk reported that some minor plumbing work had been carried out in the storage shed.</p>	
<p>11. EXTERNAL MEETINGS</p>	
<p>None</p>	
<p>12. CORRESPONDENCE/ NEW CONSULTATIONS</p>	
<p>12.1. MKC has forwarded a survey from the Office of Fair Trading regarding services to remote communities. It was agreed that this was not relevant to Sherington.</p>	
<p>13. PUBLIC COMMENTS</p>	
<p>13.1. A resident questioned whether the parish council can legally enter into a lease agreement with a limited company. Neither the clerk not the chair has been informed otherwise but will double check</p>	<p>Clerk, Cllr Keene</p>
<p>13.2. It was enquired when the other side of the hedge on the road to Newport Pagnell will be cut back. MKC has informed the parish council that this will be done when the bird nesting season is over.</p>	
<p>13.3. Cllr Keith McLean the councillor for Sherington Ward reported that his investigations into retrospective planning applications across the borough of Milton Keynes is ongoing. Out of a total 1250 applications over 4 years, 70 per year have been officially submitted as "retrospective". Cllr Hyde reiterated his request to find out how many developments have been dismantled following unsuccessful retrospective planning applications or appeals.</p>	
<p>13.4. Cllr McLean reported that he had been contacted by a representative from Sherington Youth Club with a verbal application for some funding but had not seen a response to his subsequent request for some details of the community group. The clerk will forward youth club contact details to Keith. <i>ask the to</i></p>	<p>Clerk</p>
<p>14. COUNCILLORS' ITEMS</p>	
<p>14.1. Cllr Ager reported an increase of tyres being dumped around the mound area</p>	
<p>14.2. Cllr Ager re-raised a concern over the state of the verges on Bedford Road which are still being worn away by heavy vehicles. The clerk will contact MKC Neighbourhood Management to see what measures can be taken to prevent this.</p>	<p>Clerk</p>
<p>14.3. Cllr Green has received a request from the village website manager to have draft parish council minutes published before they are officially approved at the next meeting. It was agreed to place this on the May agenda for consideration.</p>	<p>Clerk</p>
<p>14.4. It was agreed to ask a representative from the MKC Neighbourhood Management team to accompany councillors on their spring walkabout, date to be confirmed</p>	<p>Clerk</p>
<p>15. DATE OF NEXT MEETING</p>	
<p>The Annual Parish Meeting will be held on Tuesday 1st May 2012 at the Village Hall commencing at 7 pm. The Annual Meeting of the Parish Council will follow at 7.30pm. There being no further business the meeting closed at 8.50 pm</p>	

Date

1/5/12

Signed

D.A. Keene