

PARISH OF SHERINGTON

Minutes of the Annual Parish Meeting held on Tuesday 1st May 2012
in Sherington Village Hall, Church Road, Sherington commencing at 7.00pm

PRESENT: Cllr David Keene (Chairman of Sherington Parish Council)

ATTENDING: Wendy Austyn (Clerk), Cllr Keith McLean (councillor for Sherington Ward) and 5 public.

1. APOLOGIES

None

2. MINUTES OF LAST MEETING

The minutes of the Annual Parish meeting held on 10th May 2011 were agreed as a true record and signed by the Chairman.

3. SUMMARY OF CHAIRMANS REPORT*

Overview - This has been a year of consolidation after the heavy expenditure of recent years on much need capital projects. This chimes with the current restrictions on public expenditure.

Peter Cook - A memorial tree was planted in the garden of Manor Farm to celebrate the contribution Peter Cook had made to the Council.

Council Membership - Adrian Green joined the Council and regrettably Ian Thomson has recently resigned. Ian made an invaluable contribution with his local knowledge and commitment to the Pavilion Management Group. John Ager has been a very capable and supportive vice chair.

Localism & Planning System Changes - The government has introduced the Localism Bill which seeks to devolve power to the lowest tier of government - the parish councils or other neighbourhood groups. The impact on a parish such as Sherington is limited because we have few assets owned by MKC.

Village Shop - The Village Shop has been the major project within the village and the parish council has played a critical role. Shopco have done a marvellous job of organisation, fundraising and publicity. Mel Northfield has been instrumental and shown tremendous energy and commitment to the cause. There has been widespread support from the village for this project. Now we hope for its commercial success.

Stone pits Copse Improvements - SPC continues to invest in Stone pits Copse and has installed a handrail to go alongside the existing footbridge, and a double sided 'fingerpost' has been placed on the existing public footpath signpost outside the flats on the High St.

Pavilion - The pavilion and sports field is being more intensively used and bookings are on the increase as the venue becomes more established. The fete was a great success and the PC offered it's thanks to Jeff Charles and his team for working so hard to organise it.

Administrative Changes - There are new HMRC guidelines regarding employer status and clerk's PAYE. Standing Orders were changed to allow members of the Council to undertake minor works as a contractor.

Wind Farms - Councillors discussed the merits and disadvantages of wind farms in general before the clerk and have submitted comments on MKC's consultation document.

Diamond Jubilee Beacon - The PC is organising a beacon on the Mound to celebrate the Diamond Jubilee on the evening of 4th June.

Thank you to all the parish councillors and the clerk for their hard work and support.

4. FINANCIAL REPORT

The clerk reported the following figures:

Bank Balance brought forward at 1 st April 2011	£ 7,822
Total income, including precept of £22,058 and grants of £7,475	£ 36,309
Total expenditure including landscaping £6,833 and climbing frame £3,500	(£ 32,333)
Adjustments and reconciling items	£ 0
Bank balance carried forward at 31 st March 2012	£ 11,798

5. PUBLIC QUESTIONS

None

There being no further business the meeting closed at 7.13 pm.

* Item 3 represents a summary of the Chairman's report. Copies of the full report can be obtained upon request from the Clerk.

Signed

D.A. Keene

Date

7/5/12

Sherington Parish Council

Financial Report for year 1st April 2011 to 31st March 2012

		£
Bank Balance brought forward at 1 st April 2011		7822
Total Income		36309
Including Precept of	22058	
And grants of	7475	
Less Total Expenditure incl. VAT		32333
Including landscaping		
at recreation ground	6833 net	
New climbing frame	3500 net	
Uncleared items at year end and adjustments		
Bank Balance carried forward at 31 st March 2012		11798

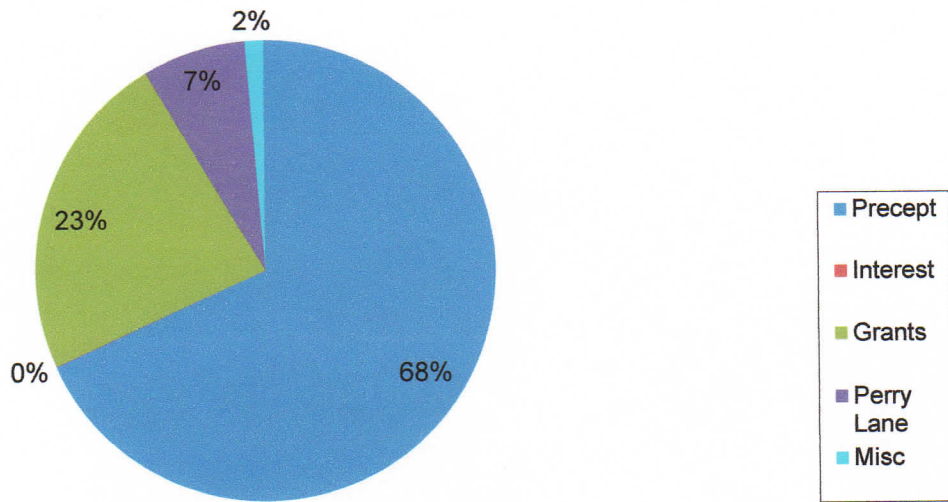
The year end accounts are currently being completed and internally audited, and as per statutory requirements will be available for inspection by interested parties and local electors on weekdays from 25th June until 20th July 2012. A notice of these dates will be displayed on the notice board from 11th June 2012.

Signed 
Responsible Financial Officer

Date 1st May 2012

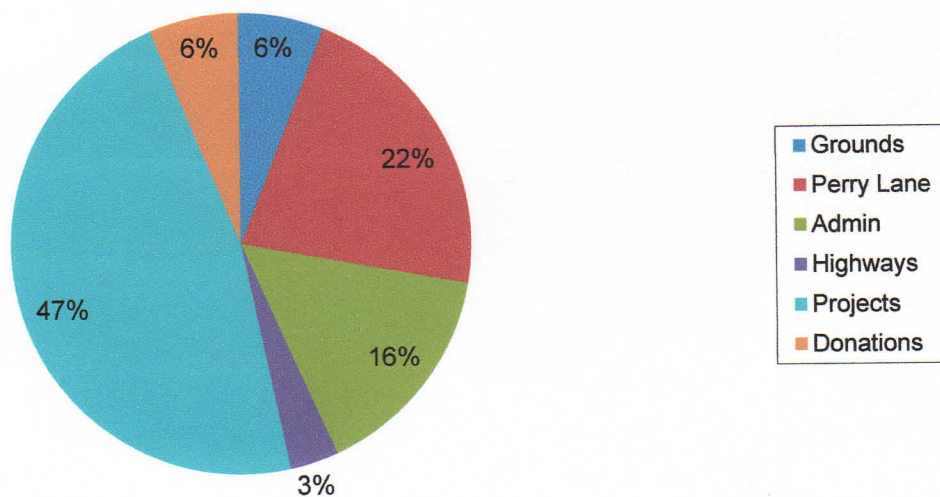
Sherington Parish Council

Income 2011/12



Grants have been received from Sam Potts and MKC Parish Partnership Fund

Expenditure 2011/12



Projects 11/12 expenditure consists of Perry Lane Recreation Ground exterior landscaping and a new climbing frame in the village hall play area.
47% of the expenditure on Projects came from external grant funding

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
1st May 2012**

Cheque
No.

ENTERPRISE ACCOUNT 71138472

		INCOME	EXPENDITURE		
03/04/2012 B/forward				£	4,518.99
11/04/2012 Sherington Brownies	Pavilion Hire	£ 30.00			
11/04/2012 Cowley	Pavilion Hire	£ 10.00			
13/04/2012 MKC	Precept	£ 11,027.50			
30/04/2012 HSBC	Transfer		£ 500.00		
	Subtotal	£ 11,067.50	£ 500.00		
01/05/2012 C/forward				£	15,086.49

TREASURER ACCOUNT 11034286

03/04/2012 B/forward				£	7,278.60	
03/04/2012 Sherington Community Sho	Transfer of PPF grant		£ 6,000.00			101997
03/04/2012 MK Community Mediation S	Donation		£ 100.00			101998
03/04/2012 Community Impact Bucks	Subscription		£ 50.00			101999
03/04/2012 BALC	Subscription		£ 140.94			102000
03/04/2012 Wendy Austyn	Clerk's salary		£ 151.10			102001
03/04/2012 Martin Jeeves	Perry Lane caretaker and bookings		£ 100.00			102002
03/04/2012 Nina Beal	Pavilion cleaner		£ 56.00			102003
03/04/2012 Owens Plumbing Services L	Plumbing work to storage shed		£ 40.00			102004
13/04/2012 HMR&C	VAT refund	£ 126.54				EFT
30/04/2012 HSBC	Transfer	£ 500.00				
	Subtotal	£ 626.54	£ 6,638.04			
01/05/2012 C/forward				£	1,267.10	

Bank Balance @ 1st May 2012

£ 16,353.59

Unpresented cheques:

Cheques for payment this month:

01/05/2012 Brian West & Son Ltd	Gravel for VH carpark		£ 276.00			102005
01/05/2012 Martin Jeeves	Perry Lane caretaker and bookings		£ 100.00			102006
01/05/2012 Nina Beal	Pavilion cleaner		£ 56.00			102007
01/05/2012 Wendy Austyn	Clerk's salary		£ 170.99			102008
	Subtotal	£ -	£ 602.99			

Parish Council Funds @ 1st May 2012

£ 15,750.60

Signed

D.A. Keene

Chairman

Signed

W.A. Jeeves

Clerk/RFO

Category	Sub Category	Actual 11/12	Budget 12/13	Current		Less grant		Non-grant		Est Add Spend	Est Total Spend	Est Surp/Def
				Spend		spend		spend				
GROUNDS	Mowing except Perry Lane	1,400.00	1400	0.00	0.00			0.00	1,400.00	1,400.00	£0.00	
	Stonepits Copse maintenance	204.00	250	0.00	0.00			0.00	204.00	204.00	£46.00	
	Repair/replace equipment	0.00	100	0.00	0.00			0.00	100.00	100.00	£0.00	
	Maintenance/Trees	96.26	400	0.00	0.00			0.00	400.00	400.00	£0.00	
Sub Total		£1,700.26	2,150.00	0.00	0.00	0.00	0.00	0.00	2,104.00	2,104.00	£46.00	
PERRY LANE	Equip Rep/Replace	150.00	750	40.00				40.00	710.00	750.00	£0.00	
	Rents	100.00	100	0.00	0.00			0.00	100.00	100.00	£0.00	
	Pavilion Cleaner	586.78	600	112.00				112.00	488.00	600.00	£0.00	
	Pavilion Caretaker/Bookings	1,200.00	1230	200.00				200.00	1,030.00	1,230.00	£0.00	
	Perry Lane Groundsman	930.00	930	0.00				0.00	930.00	930.00	£0.00	
	Perry Lane Operating Costs	698.84	200	0.00				0.00	200.00	200.00	£0.00	
	Pavilion Utilities	1,526.90	1400	0.00				0.00	1,400.00	1,400.00	£0.00	
	Mowing Rec Field	966.00	966	0.00				0.00	966.00	966.00	£0.00	
	Pitch maintenance	0.00	500	0.00				0.00	500.00	500.00	£0.00	
	Sub Total		£6,158.52	£6,676.00	352.00	0.00	0.00	0.00	352.00	6,324.00	6,676.00	£0.00
ADMINISTRATION	Hall Hire	128.00	120	0.00	0.00			0.00	120.00	120.00	£0.00	
	Insurances	1,200.94	1300	0.00	0.00			0.00	1,300.00	1,300.00	£0.00	
	Clerks Expenses	144.92	130	0.00	0.00			0.00	130.00	130.00	£0.00	
	Clerks Salary	1,893.54	2000	322.09				322.09	1,677.91	2,000.00	£0.00	
	Subscriptions	253.00	283	190.94				190.94	92.06	283.00	£0.00	
	Training	0.00	50	0.00	0.00			0.00	0.00	0.00	£50.00	
	Professional Services	360.00	432	0.00	0.00			0.00	432.00	432.00	£0.00	
	HMRC PAYE	371.80	350	0.00	0.00			0.00	350.00	350.00	£0.00	
	Printing Charges	0.00	50	0.00	0.00			0.00	0.00	0.00	£50.00	
	Sub Total		£4,352.20	4,715.00	513.03	0.00	0.00	0.00	513.03	4,101.97	4,615.00	£100.00
HIGHWAYS	Dog Bins	910.00	910	0.00	0.00			0.00	910.00	910.00	£0.00	
	General Maintenance	44.35	100	0.00	0.00			0.00	100.00	100.00	£0.00	
Sub Total		£954.35	1,010.00	0.00	0.00	0.00	0.00	0.00	1,010.00	1,010.00	£0.00	
PROJECTS	Pavilion refurbish and extend	6,833.00	0.00	0.00	0.00			0.00	0.00	0.00	£0.00	
	Xmas Tree plus lights	0.00	80.00	0.00	0.00			0.00	80.00	80.00	£0.00	
	Stonepits Copse	147.25	0.00	0.00	0.00			0.00	0.00	0.00	£0.00	
	Benches donated by S Potts	0.00	1,040.00	0.00	0.00			0.00	1,040.00	1,040.00	£0.00	
	Adult Fitness Equipment	0.00	1,900.00	0.00	0.00			0.00	2,500.00	2,500.00	£600.00	
	MKPA Play Ranger sessions	0.00	2,000.00	0.00	0.00			0.00	2,000.00	2,000.00	£0.00	
	VH car park access and resurf	0.00	5,000.00	230.00				230.00	4,770.00	5,000.00	£0.00	
	Climbing frame VH play area	3,500.00	0.00	0.00	0.00			0.00	0.00	0.00	£0.00	
	Sub Total		£10,480.25	10,020.00	230.00	0.00	0.00	0.00	230.00	10,390.00	10,620.00	£600.00
	DONATIONS	Scan Magazine	225.00	225.00	0.00	0.00			0.00	225.00	225.00	£0.00
Churchyard maintenance		500.00	550.00	0.00	0.00			0.00	550.00	550.00	£0.00	
Xmas Tree Electric		30.00	0.00	0.00	0.00			0.00	0.00	0.00	£0.00	
General Village		1,431.50	1,000.00	6,100.00				6,000.00	900.00	1,000.00	£0.00	
Sub Total		£2,186.50	1,775.00	6,100.00	6,000.00	0.00	0.00	100.00	1,675.00	1,775.00	£0.00	
TOTALS		£25,832.08	26,346.00	£7,195.03	£6,000.00	£1,195.03	£25,604.97	£26,800.00	£454.00			
	Precept MKC Reserves		22,058.00		3,000.00							

Sherington Parish Council

Cash Forecast at 1st May 2012

High Interest account @ month end		15,086.49
Current account @ month end		1,267.10
Less May payments		602.99
Cash at 01/05/2012		<u>15,750.60</u>
Plus VAT due to be refunded		46.00
Plus estimated income expected for rest of year		
	11,027.50	Precept
	1,500.00	Football Clubs
	1,000.00	Pavilion hire
		Misc.
		<u>13,527.50</u>
Plus grant funding		
	2,500.00	PAIF
		<u>2,500.00</u>
Less estimated additional spend up to 31/3/13		<u>25,604.97</u>
Less extra anticipated expenditure:		
Fitness equipment	600.00	
		600.00
Current estimated surplus/deficit		<u><u>5,619.13</u></u>

Note contingency fund set at £3000

SHERINGTON PARISH COUNCIL

Minutes of the Annual Meeting of Sherington Parish Council held on Tuesday 1st May 2012 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs D Keene (Chair), J Ager, D Hyde, M Northfield and A Denman

ALSO ATTENDING: Wendy Austyn (Clerk), Cllr Keith McLean (Sherington Ward councillor) and two members of the public

	ACTION
1. TO ELECT NEW CHAIRMAN AND VICE CHAIRMAN	
Cllr Northfield proposed Cllr Keene as chairman, seconded by Cllr Ager, Cllr Keene accepted the position. Cllr Hyde proposed Cllr Ager as vice-chairman, seconded by Cllr Northfield, Cllr Ager accepted the position.	
2. TO RECEIVE NEW DECLARATION OF ACCEPTANCE OF OFFICE	
Cllr Keene signed a new declaration, countersigned by the clerk	
3. COUNCILLOR VACANCY	
The clerk reported that following the formal vacancy notice whereby no candidates had come forward, the parish council was now free to co-opt	
4. APOLOGIES FOR ABSENCE	
Cllr Green.	
5. DECLARATIONS OF INTEREST	
None	
6. MINUTES OF LAST MEETING	
After item 13.4 was amended to read "The clerk will ask the Youth Club leaders to contact Keith", the minutes of the meeting held on 3 rd April 2012 were agreed as a true record and signed by the Chairman.	Clerk
7. CLERK'S REPORT	
7.1. Publication of draft minutes on website. Following a request from the village website manager to publish draft and unapproved minutes on the website councillors discussed this at length. It was acknowledged that whilst it is acceptable to publish draft minutes, it is down to each council's discretion and many parish councils do not and are unwilling to do so. Cllr Denman proposed that as the minutes are subject to several changes and therefore in order to protect their integrity, only brief and salient points should be noted in SCAN magazine and only approved minutes should be forwarded to the website. All were in agreement with this.	Cllr Keene
8. DIAMOND JUBILEE BEACON	
Cllr Keene reported that having received a couple of offers of help the planning for this event on Monday 4 th June at The Mound on Chicheley Hill is well underway. The clerk reported that the beacon should be lit for at least 45 minutes, and an exact lighting time will be notified to her this week. A note has gone into SCAN inviting everyone to come along.	Cllr Keene, Clerk
9. FINANCE	
9.1. Bank Account balance at 1st May 2012. £16353.59	

Date

12/6/12

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

9.2. Cheques for payment were as follows:

01/05/2012	Brian West & Son Ltd	Gravel for VH carpark	£ 276.00	102005
01/05/2012	Martin Jeeves	Perry Lane caretaker and bookings	£ 100.00	102006
01/05/2012	Nina Beal	Pavilion cleaner	£ 56.00	102007
01/05/2012	Wendy Austyn	Clerk's salary	£ 170.99	102008

9.3. Funding applications. The clerk reported that these have been made to MK Community Foundation for children's play ranger sessions; to MK PPF on behalf of Shop for establishing the shop; and to MK PAIF for some adult fitness equipment at a location yet to be confirmed.

9.4. Accounts for year ended 31st March 2012. The clerk reported that the accounts are about to be submitted for internal audit; and will be available for inspection by local electors between 25th June and 20th July 2012.

10. PLANNING APPLICATIONS AND DECISIONS

10.1. 12/00663/ADV Sherington Village Shop – Advertisement consent to display signage to include 1 x main shop sign, 2 x pole mounted fingerposts and 1 x directional sign (retrospective). Cllr Northfield on behalf of Shopco acknowledged that this was a retrospective application and reported that Shopco did not know that signs required planning consent. Councillors had no adverse comments.

10.2. Decisions. The applications 5 Field Close and Coney Grey, Gun Lane have been permitted.

11. SHERINGTON SPORTS GROUND.

11.1. Pavilion management group. There was no report this month.

11.2. Vacancies on management group. Following the resignation of Cllr Thomson another parish councillor is required to be part of this management group – Cllr Denman offered to take up this post. It was acknowledged that the position of chairman which was also now vacant was for the management group to appoint.

12. EXTERNAL MEETINGS

12.1. The clerk will check when the next NECAF is and inform councillors.

Clerk

12.2. The parish council has been invited to a meeting on 13th May with Shop and the Village Hall to discuss the car park and access to the shop.

13. CORRESPONDENCE/ NEW CONSULTATIONS

13.1. MKC Enforcement Policy. The clerk will resend the details to councillors for comments to be made at the June meeting. Deadline 24th June 2012.

Clerk

13.2. MKC LDF Core Strategy Development Plan Document. It was noted that the parish council had received an invitation to the public inquiry into the Core Strategy but that it was not necessary to attend. Cllr Keene agreed to respond.

Cllr Keene

13.3. MKC Public Access Strategy. The clerk will resend the details to councillors for comments to be made at the June meeting. Deadline 6th July 2012.

Clerk

14. PUBLIC COMMENTS

14.1. A representative from Sherington Pre-school asked for the play area adjacent to the village hall to be inspected as the rubber matting is lifting in several places. The clerk will contact MKC.

Clerk

14.2. A resident enquired whether if the funding application for adult fitness equipment was successful, would the public be consulted as to its proposed location. It was agreed that this would be considered if the funding application was successful.

14.3. A resident asked if the parish council can remind people to remove posters that they placed on telegraph poles. It was agreed to put a note in SCAN magazine

Cllr Hyde

14.4. A resident asked if more No Dogs, Clean Up After Your Dog and Keep Dogs on Lead signs can

Clerk

Date

2/6/12

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

placed as appropriate around the village. The clerk will investigate costs.	
14.5. A noticeboard on Perry Lane was suggested, Cllr Denman will canvass residents to see if this would be welcomed	Cllr Denman
14.6. A resident asked when the ramp and landscaping outside the shop would be completed. Cllr Northfield replied that work is due to be finished shortly.	
14.7. A resident expressed concern that the shop owners are having to carry out a lot more work by "double handling" the newspapers in the mornings	
14.8. A resident enquired as to the progress of reinstating or clearing out ditches on Alban Hill, as rain water continues to flow down the edge of the road. Cllr Hyde will revisit this. The clerk reported that work appears to have been carried out to the ditches on Gun Lane but this has not been confirmed.	Cllr Hyde
14.9. Cllr McLean recommended that the issue of shop delivery hours be referred back to the planning department at MKC.	
14.10 Cllr McLean enquired as to the progress on the parish council's lease with Shopco. This was confirmed as still on-going and scheduled for the June agenda.	
14.11 Cllr McLean reported that he had received information on retrospective planning applications which he would forward to the clerk for circulation	Clerk
15. COUNCILLORS' ITEMS	
15.1. Cllr Keene enquired as to the progress on the Bedford Road verges. The clerk reported that owing to year end priorities she had not yet re-raised this with MKC.	
16. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 12 th June 2012 at the Pavilion commencing at 7.30 pm. There being no further business the meeting closed at 8.52 pm	

Date

12/6/12

Signed

D.A. Keene

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
12th June 2012**

Cheque
No.

ENTERPRISE ACCOUNT 71138472

		INCOME	EXPENDITURE	
				£ 15,086.49
01/05/2012 B/forward				
23/05/2012 Melanie Morton	Pavilion Hire	£ 78.00		
23/05/2012 Willen FC	Pavilion Hire	£ 60.00		
23/05/2012	Pavilion Hire	£ 60.00		
08/06/2012 HSBC	Transfer		£ 4,000.00	
	Subtotal	£ 198.00	£ 4,000.00	
12/06/2012 C/forward				£ 11,284.49

TREASURER ACCOUNT 11034286

				£ 1,267.10	
01/05/2012 B/forward					
01/05/2012 Brian West & Son Ltd	Gravel for VH carpark		£ 276.00		102005
01/05/2012 Martin Jeeves	Perry Lane caretaker and bookings		£ 100.00		102006
01/05/2012 Nina Beal	Pavilion cleaner		£ 56.00		102007
01/05/2012 Wendy Austyn	Clerk's salary		£ 170.99		102008
12/06/2012 HSBC	Transfer	£ 4,000.00			
	Subtotal	£ 4,000.00	£ 602.99		
12/06/2012 C/forward				£ 4,664.11	

Bank Balance @ 12th June 2012

£ 15,948.60

Unpresented cheques:

Cheques for payment this month:

12/06/2012 E.On	Electricity for pavilion	£ 127.74		102009
12/06/2012 Sports Ground Services	Mowing rec field	£ 331.20		102010
12/06/2012 Noel Gotts	Internal Auditor	£ 125.00		102011
12/06/2012 Anglian Water	Water for pavilion	£ 137.13		102012
12/06/2012 St Lauds PCC	Flower Festival donation	£ 50.00		102013
12/06/2012 Zurich Municipal	Insurance	£ 1,220.37		102014
12/06/2012 A H Contracts	Dog Bins	£ 273.00		102015
12/06/2012 W Austyn	Clerk's PAYE	£ 124.29		102016
12/06/2012 W Austyn	Clerk's salary	£ 174.96		102017
12/06/2012 W Austyn	Clerk's expenses	£ 17.85		102018
12/06/2012 M Jeeves	Perry Lane caretaker and bookings	£ 100.00		102019
12/06/2012 Nina Beal	Pavilion cleaner	£ 73.50		102020

Subtotal £ - £ 3,961.02

Parish Council Funds @ 12th June 2012

£ 11,987.58

Signed

D.A. Keene Chairman

Signed

[Signature] Clerk/RFO

Sherington Parish Council

Cash Forecast at 12th June 2012

High Interest account @ month end		11,284.49
Current account @ month end		4,664.11
Less June payments		3,961.02
Cash at 12/06/2012		<u>11,987.58</u>
Plus VAT due to be refunded		152.78
Plus estimated income expected for rest of year	11,027.50 Precept 1,250.00 Football Clubs 1,000.00 Pavilion hire Misc.	<u>13,277.50</u>
Plus grant funding	2,500.00 PAIF	<u>2,500.00</u>
Less estimated additional spend up to 31/3/13		<u>22,877.08</u>
Less extra anticipated expenditure: Fitness equipment	600.00	600.00
Current estimated surplus/deficit		<u><u>4,440.78</u></u>

Note contingency fund set at £3000

Category	Sub Category	Actual 11/12	Budget 12/13	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def	
GROUNDS	Mowing except Perry Lane	1,400.00	1400	0.00		0.00	1,400.00	1,400.00	£0.00	
	Stonepits Copse maintenance	204.00	250	0.00		0.00	204.00	204.00	£46.00	
	Repair/replace equipment	0.00	100	0.00		0.00	100.00	100.00	£0.00	
	Maintenance/Trees	96.26	400	0.00		0.00	400.00	400.00	£0.00	
	Sub Total		£1,700.26	2,150.00	0.00	0.00	0.00	2,104.00	2,104.00	£46.00
PERRY LANE	Equip Rep/Replace	150.00	750	40.00		40.00	710.00	750.00	£0.00	
	Rents	100.00	100	0.00		0.00	100.00	100.00	£0.00	
	Pavilion Cleaner	586.78	600	185.50		185.50	414.50	600.00	£0.00	
	Pavilion Caretaker/Bookings	1,200.00	1230	300.00		300.00	930.00	1,230.00	£0.00	
	Perry Lane Groundsman	930.00	930	0.00		0.00	930.00	930.00	£0.00	
	Perry Lane Operating Costs	698.84	200	0.00		0.00	200.00	200.00	£0.00	
	Pavilion Utilities	1,526.90	1400	258.79		258.79	1,141.21	1,400.00	£0.00	
	Mowing Rec Field	966.00	966	276.00		276.00	690.00	966.00	£0.00	
	Pitch maintenance	0.00	500	0.00		0.00	500.00	500.00	£0.00	
	Sub Total		£6,158.52	£6,676.00	1,060.29	0.00	1,060.29	5,615.71	6,676.00	£0.00
ADMINISTRATION	Hall Hire	128.00	120	0.00		0.00	120.00	120.00	£0.00	
	Insurances	1,200.94	1300	1,220.37		1,220.37	0.00	1,220.37	£79.63	
	Clerks Expenses	144.92	130	17.85		17.85	112.15	130.00	£0.00	
	Clerks Salary	1,893.54	2000	497.05		497.05	1,502.95	2,000.00	£0.00	
	Subscriptions	253.00	283	190.94		190.94	92.06	283.00	£0.00	
	Training	0.00	50	0.00		0.00	0.00	0.00	£50.00	
	Professional Services	360.00	432	125.00		125.00	307.00	432.00	£0.00	
	HMRC PAYE	371.80	350	124.29		124.29	225.71	350.00	£0.00	
	Printing Charges	0.00	50	0.00		0.00	0.00	0.00	£50.00	
	Sub Total		£4,352.20	4,715.00	2,175.50	0.00	2,175.50	2,359.87	4,535.37	£179.63
HIGHWAYS	Dog Bins	910.00	910	227.50		227.50	682.50	910.00	£0.00	
	General Maintenance	44.35	100	0.00		0.00	100.00	100.00	£0.00	
Sub Total		£954.35	1,010.00	227.50	0.00	227.50	782.50	1,010.00	£0.00	
PROJECTS	Pavilion refurbish and extend	6,833.00	0.00	0.00		0.00	0.00	0.00	£0.00	
	Xmas Tree plus lights	0.00	80.00	0.00		0.00	80.00	80.00	£0.00	
	Stonepits Copse	147.25	0.00	0.00		0.00	0.00	0.00	£0.00	
	Benches donated by S Potts	0.00	1,040.00	0.00		0.00	1,040.00	1,040.00	£0.00	
	Adult Fitness Equipment	0.00	1,900.00	0.00		0.00	2,500.00	2,500.00	£600.00	
	MKPA Play Ranger sessions	0.00	2,000.00	0.00		0.00	2,000.00	2,000.00	£0.00	
	VH car park access and resurf	0.00	5,000.00	230.00		230.00	4,770.00	5,000.00	£0.00	
	Climbing frame VH play area	3,500.00	0.00	0.00		0.00	0.00	0.00	£0.00	
	Sub Total		£10,480.25	10,020.00	230.00	0.00	230.00	10,390.00	10,620.00	£600.00
	DONATIONS	Scan Magazine	225.00	225.00	0.00		0.00	225.00	225.00	£0.00
Churchyard maintenance		500.00	550.00	0.00		0.00	550.00	550.00	£0.00	
Xmas Tree Electric		30.00	0.00	0.00		0.00	0.00	0.00	£0.00	
General Village		1,431.50	1,000.00	6,150.00		6,000.00	850.00	1,000.00	£0.00	
Sub Total		£2,186.50	1,775.00	6,150.00	6,000.00	150.00	1,625.00	1,775.00	£0.00	
TOTALS		£25,832.08	26,346.00	£9,843.29	£6,000.00	£3,843.29	£22,877.08	£26,720.37	£374.37	
	Precept MKC Reserves		22,058.00					3,000.00		

SHERINGTON PARISH COUNCIL

Minutes of the Annual Meeting of Sherington Parish Council held on Tuesday 12th June 2012 at Sherington Pavilion, commencing at 7.30pm**PRESENT:** Cllrs D Keene (Chair), J Ager, D Hyde and M Northfield**ALSO ATTENDING:** Wendy Austyn (Clerk), Cllr Keith McLean arrived at 8.30pm (Sherington Ward councillor) and four members of the public

	ACTION																																																
1. APOLOGIES FOR ABSENCE Cllrs Green and Denman																																																	
2. DECLARATIONS OF INTEREST Cllr Ager declared an interest in item 9.3 planning application at 2 Hillview; Cllr Northfield declared an interest in item 5 Shopco update																																																	
3. MINUTES OF LAST MEETING The minutes of the meeting held on 1 st May 2012 were agreed as a true record and signed by the Chairman.																																																	
4. COUNCILLOR VACANCY UPDATE The clerk reported that one application had been received, it was decided to set a deadline of 10 th July for any other applications																																																	
5. UPDATE FROM SHOPCO REPRESENTATIVE Mel Northfield, on behalf of Shopco, reported that remedial work and tidying up of the shop and immediate surrounding area is well under way with the building having been repainted and a new ramp installed. Steps will be built where the old ramp is. Quotes are now awaited for the establishment of a new vehicle and pedestrian access; and landscaping will be carried out in the Autumn. Trading is continuing to go well.																																																	
6. UPDATE ON LEASE BETWEEN PARISH COUNCIL AND SHOPCO This is still under discussion with legal advisors for both parties. Cllrs Keene and Northfield to chase	Cllrs Keene and Northfield																																																
7. CLERK'S REPORT 7.1. Pre-school play area update. Further to last month, MKC officers have visited the pre-school play area upon the Clerk's request and have made the area safe by lifting raised tiles, grinding down the offending tree roots and re-laying the tiles.																																																	
8. FINANCE 8.1. Bank Account balance at 12th June 2012. £15948.60 8.2. Cheques for payment were as follows:																																																	
<table border="1"> <tbody> <tr> <td>12/06/2012</td> <td>E.On</td> <td>Electricity for pavilion</td> <td>£</td> <td>127.74</td> <td>102009</td> </tr> <tr> <td>12/06/2012</td> <td>Sports Ground Services</td> <td>Mowing rec field</td> <td>£</td> <td>331.20</td> <td>102010</td> </tr> <tr> <td>12/06/2012</td> <td>Noel Gotts</td> <td>Internal Auditor</td> <td>£</td> <td>125.00</td> <td>102011</td> </tr> <tr> <td>12/06/2012</td> <td>Anglian Water</td> <td>Water for pavilion</td> <td>£</td> <td>137.13</td> <td>102012</td> </tr> <tr> <td>12/06/2012</td> <td>St Lauds PCC</td> <td>Flower Festival donation</td> <td>£</td> <td>50.00</td> <td>102013</td> </tr> <tr> <td>12/06/2012</td> <td>Zurich Municipal</td> <td>Insurance</td> <td>£</td> <td>1,220.37</td> <td>102014</td> </tr> <tr> <td>12/06/2012</td> <td>A H Contracts</td> <td>Dog Bins</td> <td>£</td> <td>273.00</td> <td>102015</td> </tr> <tr> <td>12/06/2012</td> <td>W Austyn</td> <td>Clerk's PAYE</td> <td>£</td> <td>124.29</td> <td>102016</td> </tr> </tbody> </table>	12/06/2012	E.On	Electricity for pavilion	£	127.74	102009	12/06/2012	Sports Ground Services	Mowing rec field	£	331.20	102010	12/06/2012	Noel Gotts	Internal Auditor	£	125.00	102011	12/06/2012	Anglian Water	Water for pavilion	£	137.13	102012	12/06/2012	St Lauds PCC	Flower Festival donation	£	50.00	102013	12/06/2012	Zurich Municipal	Insurance	£	1,220.37	102014	12/06/2012	A H Contracts	Dog Bins	£	273.00	102015	12/06/2012	W Austyn	Clerk's PAYE	£	124.29	102016	
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Date

10/7/12

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

12/06/2012	W Austyn	Clerk's salary	£ 174.96	102017	
12/06/2012	W Austyn	Clerk's expenses	£ 17.85	102018	
12/06/2012	M Jeeves	Perry Lane caretaker and bookings	£ 100.00	102019	
12/06/2012	Nina Beal	Pavilion cleaner	£ 73.50	102020	
8.3. Flower Festival donation. A donation of £50 to the bi-annual Sherington Flower Festival was approved.					Clerk
8.4. Funding Applications. A decision on the Parish Partnership Fund and Play Area Improvement Fund applications are expected by the next meeting. The application to the MK Community Foundation for MKPA play sessions has been turned down. The clerk will talk to MKPA about other options.					Clerk
8.5. Audit and Annual Return for year ended 31st March 2012. The internal audit of the accounts is complete; and the chairman signed the Annual Return which will now be sent to the external auditor.					Clerk
8.6."No Dogs" and "Keep Dogs on Leads" signs. The clerk reported the cost of a few pounds each for these signs. It was agreed to purchase approximately a dozen A5 plastic laminate signs					Clerk
8.7. Village Olympic event 1st September. A request for a donation to the village Olympics event has been received. It was agreed to donate £200 and ask the pavilion management committee to waive the cost of the pavilion hire.					Clerk, Cllr Ager
9. PLANNING APPLICATIONS AND DECISIONS					
9.1. 12/00858/FUL Shoulder of Mutton field, Gun Lane – Change of use from agricultural building to dwelling. Councillors had no objection to the proposals in principle, subject to removal of permitted development rights, and access/boundary treatments in keeping with its rural location					
9.2. 12/00846/TCA 10 Church End – Notification of intent to reduce one Yew tree to 30ft. The clerk informed the councillors that permission had already been granted					
9.3. 12/00914/OUT 2 Hillview – Erection of detached bungalow (outline application). Councillors agreed that the site of the proposed development is complex and development could have significant overlooking impacts due to the topography of the site. It was agreed to request that MKC insist on a full application (or at least more supporting information to the outline) so that all impacts can be assessed. Councillors conceded that this was only an outline application; however more than a simple site plan is required in order to provide a considered response. It is suggested that that this application be withdrawn and resubmitted with more detailed proposals such as elevations and siting, then councillors would reconsider the proposals. If this does not happen then the parish council will have no option but to object to the application in its current form.					
9.4. 11/01193/FULEIS Stoke Goldington wind turbines. Additional information has been provided to support this planning application. Councillors agreed that no response was necessary					
9.5. Decisions. The applications for 10 Church End and the Shop have been permitted.					
9.6. Retrospective Applications. Further to last month, on Cllr McLean's request a substantial amount of research has been carried out by senior planning officers with interesting results being revealed and forwarded to councillors. Cllr McLean will continue to pursue the issue with support from the parish council.					
10. SHERINGTON SPORTS GROUND.					
10.1. Pavilion management group. Cllr Ager forwarded a request to update the committee on the current budget position, the clerk will forward this.					Clerk
11. EXTERNAL MEETINGS					
11.1. The next NECAF is Thursday 21 st June 7.30pm at The Olney Centre, Cllr Hyde will attend.					Cllr Hyde

Date 10/7/12

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

12. CORRESPONDENCE/ NEW CONSULTATIONS	
12.1. MKC Enforcement Policy. The proposals were noted by councillors but it was agreed not to respond.	
12.2. MKC Public Access Strategy. It was agreed that the Clerk would respond to this consultation as she has the most contact with MKC.	Clerk
12.3. Bus Information Strategy. The lengthy proposals were noted by councillors but it was agreed not to respond.	
12.4. Letter from MKC re land behind school. MKC are in the process of updating their Land Availability Assessment and Sherington School was asked to confirm that there was no change in its position regarding access to the land behind it.	
13. PUBLIC COMMENTS	
13.1. A resident reported a significant increase in traffic especially lorries and agricultural machinery around Sherington Bridge. Cllr McLean will ask Highways to get involved.	Cllr McLean
13.2. Many verges and splays at junctions in the village have not been mowed and the high grass is causing vision problems for vehicles. Cllr McLean will forward the cutting schedule to the council and also contact Environmental Services	Cllr McLean
13.3. Potholes on Church Road and Church End were reported	Clerk
13.4. An additional dog bin was requested for Gun Lane which is a popular dog walking route. It was agreed to investigate the costs and discuss at the next meeting	Clerk
13.5. Cllr McLean informed the council that if requested, it may be possible to have a Neighbourhood Management officer present on a village walkabout, to pick up issues such as potholes, loose kerbs and blocked drains. Councillors recalled having Ian McGregor present on such walkabouts in the past and agreed this was an efficient way to tackle environmental issues.	Clerk
14. COUNCILLORS' ITEMS	
14.1. Cllr Hyde commended the efforts of those responsible for organising the Jubilee Beacon on the Mound. It was a successful event and enjoyed by many residents.	
14.2. Cllr Hyde reported that the footpath between Sherington and Newport Pagnell needs siding out again. It was agreed to contact Environmental Services and request it but to ask that the spoil is taken away instead of left behind	Clerk
14.3. Cllr Hyde reported that the Landscaping team have cleared up the path on Carters Close next to the green, but not the path that leads to the High St. It was agreed to request this.	Clerk
14.4. Cllr Keene reported that the steps on the Mound are falling apart due to the pegs on the risers being installed the wrong way round	Clerk
15. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 10 th July 2012 at the Pavilion commencing at 7.30 pm. There being no further business the meeting closed at 9.15 pm	

Date

10/7/12

Signed

D.A. Keene

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
10th July 2012**

		INCOME	EXPENDITURE	Cheque No.
<u>ENTERPRISE ACCOUNT 71138472</u>				
12/06/2012	B/forward		£	11,284.49
20/06/2012	Sherington Brownies	Pavilion Hire	£ 5.00	
20/06/2012	Field	Pavilion Hire	20.00	
20/06/2012	Wing	Pavilion Hire	50.00	
20/06/2012	Christine	Pavilion Hire	30.00	
20/06/2012	Active Soccer	Pavilion Hire	40.00	
30/06/2012	HSBC	Interest	£ 1.64	
04/07/2012	Willen FC	Pavilion Hire	£ 440.00	
04/07/2012	Willen FC	Pavilion Hire	£ 210.00	
04/07/2012	Sherington Brownies	Pavilion Hire	£ 45.00	
07/07/2012	HSBC	Transfer	£ 500.00	
		Subtotal	£ 841.64	£ 500.00
10/07/2012	C/forward			£ 11,626.13

TREASURER ACCOUNT 11034286

12/06/2012	B/forward		£	4,664.11	
12/06/2012	E.On	Electricity for pavilion	£ 127.74		102009
12/06/2012	Sports Ground Services	Mowing rec field	£ 331.20		102010
12/06/2012	Noel Gotts	Internal Auditor	£ 125.00		102011
12/06/2012	Anglian Water	Water for pavilion	£ 137.13		102012
12/06/2012	St Lauds PCC	Flower Festival donation	£ 50.00		102013
12/06/2012	Zurich Municipal	Insurance	£ 1,220.37		102014
12/06/2012	A H Contracts	Dog Bins	£ 273.00		102015
12/06/2012	W Austyn	Clerk's PAYE	£ 124.29		102016
12/06/2012	W Austyn	Clerk's salary	£ 174.96		102017
12/06/2012	W Austyn	Clerk's expenses	£ 17.85		102018
12/06/2012	M Jeeves	Perry Lane caretaker and bookings	£ 100.00		102019
12/06/2012	Nina Beal	Pavilion cleaner	£ 73.50		102020
07/07/2012	HSBC	Transfer	£ 500.00		
		Subtotal	£ 500.00	£ 2,755.04	
10/07/2012	C/forward			£ 2,409.07	

Bank Balance @ 10th July 2012

£ 14,035.20

Unpresented cheques:

Cheques for payment this month:

10/07/2012	H M R & C	Clerk's PAYE	£ 33.80		102021
10/07/2012	Bucks Playing Fields Assoc	Subscription	£ 20.00		102022
10/07/2012	D C Blunt Gardening Servic	Mowing except Perry Lane	£ 840.00		102023
10/07/2012	D C Blunt Gardening Servic	Perry Lane groundsman	£ 558.00		102023
10/07/2012	M Beal	Pavilion door repairs	£ 60.00		102024
10/07/2012	Nina Beal	Pavilion cleaner	£ 45.50		102025
10/07/2012	Valerie Hargreaves	Village Olympics event	£ 200.00		102026
10/07/2012	Martin Jeeves	Perry Lane caretaker and bookings	£ 100.00		102027
10/07/2012	Wendy Austyn	Clerk's salary	£ 135.20		102028
10/07/2012	SCAN magazine	Pavilion advert	£ 135.00		102029
10/07/2012	Wendy Austyn	Clerk's expenses	£ 39.96		102030
		Subtotal	£ -	£ 2,167.46	

Parish Council Funds @ 10th July 2012

£ 11,867.74

Signed

D.A. Keele Chairman

Signed

W Austyn Clerk/RFO

Sherington Parish Council

Cash Forecast at 10th July 2012

High Interest account @ month end		11,626.13
Current account @ month end		2,409.07
Less July payments		2,167.46
Cash at 10/07/2012		<u>11,867.74</u>
Plus VAT due to be refunded		385.78
Plus estimated income expected for rest of year	11,027.50 Precept 650.00 Football Clubs 900.00 Pavilion hire Misc.	<u>12,577.50</u>
Plus grant funding	2,500.00 PAIF	
		<u>2,500.00</u>
Less estimated additional spend up to 31/3/13		<u>20,942.62</u>
Less extra anticipated expenditure: Fitness equipment	600.00	600.00
Current estimated surplus/deficit		<u><u>5,788.40</u></u>

Note contingency fund set at £3000

Category	Sub Category	Actual 11/12	Budget 12/13	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def	
GROUNDS	Mowing except Perry Lane	1,400.00	1400	700.00		700.00	700.00	1,400.00	£0.00	
	Stonepits Copse maintenance	204.00	250	0.00	0.00	0.00	204.00	204.00	£46.00	
	Repair/replace equipment	0.00	100	0.00	0.00	0.00	100.00	100.00	£0.00	
	Maintenance/Trees	96.26	400	0.00	0.00	0.00	400.00	400.00	£0.00	
Sub Total		£1,700.26	2,150.00	700.00	0.00	700.00	1,404.00	2,104.00	£46.00	
PERRY LANE	Equip Rep/Replace	150.00	750	100.00		100.00	650.00	750.00	£0.00	
	Rents	100.00	100	0.00	0.00	0.00	100.00	100.00	£0.00	
	Pavilion Cleaner	586.78	600	231.00	231.00	369.00	369.00	600.00	£0.00	
	Pavilion Caretaker/Bookings	1,200.00	1230	400.00	400.00	830.00	830.00	1,230.00	£0.00	
	Perry Lane Groundsman	930.00	930	465.00	465.00	465.00	465.00	930.00	£0.00	
	Perry Lane Operating Costs	698.84	200	135.00	135.00	65.00	65.00	200.00	£0.00	
	Pavilion Utilities	1,526.90	1400	258.79	258.79	1,141.21	1,141.21	1,400.00	£0.00	
	Mowing Rec Field	966.00	966	276.00	276.00	690.00	690.00	966.00	£0.00	
	Pitch maintenance	0.00	500	0.00	0.00	500.00	500.00	500.00	£0.00	
	Sub Total		£6,158.52	£6,676.00	1,865.79	0.00	1,865.79	4,810.21	6,676.00	£0.00
ADMINISTRATION	Hall Hire	128.00	120	0.00		0.00	120.00	120.00	£0.00	
	Insurances	1,200.94	1300	1,220.37		1,220.37	0.00	1,220.37	£79.63	
	Clerk's Expenses	144.92	130	57.81		57.81	72.19	130.00	£0.00	
	Clerk's Salary	1,893.54	2000	632.25		632.25	1,367.75	2,000.00	£0.00	
	Subscriptions	253.00	283	210.94		210.94	72.06	283.00	£0.00	
	Training	0.00	50	0.00		0.00	0.00	0.00	£50.00	
	Professional Services	360.00	432	125.00		125.00	307.00	432.00	£0.00	
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	Printing Charges	0.00	50	0.00		0.00	0.00	0.00	£50.00	
	Sub Total		£4,352.20	4,715.00	2,364.50	0.00	2,364.50	2,170.87	4,535.37	£179.63
HIGHWAYS	Dog Bins	910.00	910	227.50		227.50	682.50	910.00	£0.00	
	General Maintenance	44.35	100	0.00		0.00	100.00	100.00	£0.00	
Sub Total		£954.35	1,010.00	227.50	0.00	227.50	782.50	1,010.00	£0.00	
PROJECTS	Pavilion refurbish and extend	6,833.00	0.00	0.00		0.00	0.00	0.00	£0.00	
	Xmas Tree plus lights	0.00	80.00	0.00		0.00	80.00	80.00	£0.00	
	Stonepits Copse	147.25	0.00	0.00		0.00	0.00	0.00	£0.00	
	Benches donated by S Potts	0.00	1,040.00	0.00		0.00	1,040.00	1,040.00	£0.00	
	Adult Fitness Equipment	0.00	1,900.00	0.00		0.00	2,500.00	2,500.00	£600.00	
	MKPA Play Ranger sessions	0.00	2,000.00	0.00		0.00	2,000.00	2,000.00	£0.00	
	VH car park access and resur	0.00	5,000.00	230.00		230.00	4,770.00	5,000.00	£0.00	
	Climbing frame VH play area	3,500.00	0.00	0.00		0.00	0.00	0.00	£0.00	
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Churchyard maintenance		500.00	550.00	0.00		0.00	550.00	550.00	£0.00	
Xmas Tree Electric		30.00	0.00	0.00		0.00	0.00	0.00	£0.00	
General Village		1,431.50	1,000.00	6,350.00		350.00	650.00	1,000.00	£0.00	
Sub Total		£2,186.50	1,775.00	6,350.00		350.00	1,425.00	1,775.00	£0.00	
TOTALS		£25,832.08	26,346.00	£44,737.79		£5,737.79	£20,982.58	£26,720.37	£374.37	
	Precept MKC Reserves		22,058.00	11,117.75		5711.75	20,942.62			
			3,000.00							

SHERINGTON PARISH COUNCIL

Minutes of the ~~Annual~~ Meeting of Sherington Parish Council held on Tuesday 10th July 2012
at Sherington Pavilion, commencing at 7.30pm

PRESENT: Cllrs D Keene (Chair), J Ager, D Hyde, A Green and A Denman

ALSO ATTENDING: Wendy Austyn (Clerk) and one member of the public

		ACTION		
1. APOLOGIES FOR ABSENCE				
Cllr Northfield and Cllr McLean (Sherington Ward)				
2. DECLARATIONS OF INTEREST				
None				
3. MINUTES OF LAST MEETING				
The minutes of the meeting held on 12 th June 2012 were agreed as a true record and signed by the Chairman.				
4. COUNCILLOR VACANCY UPDATE				
The clerk reported that since last month no further applications had been received. It was therefore agreed to hold an informal interview with the sole applicant before co-opting at the next meeting.		Cllrs Hyde & Keene		
5. UPDATE ON LEASE BETWEEN PARISH COUNCIL AND SHOPCO				
Cllr Keene reported that this process is very close to conclusion with the final version expected in time for the September meeting		Cllrs Keene and Northfield		
6. CLERK'S REPORT				
6.1. Missing drain covers. The clerk reported that drain covers have finally been replaced at and around Chicheley Hill.				
6.2. Neighbourhood Management Walkabout. Heather Baker from MKC's Neighbourhood Management team has agreed to meet with the parish councillor to inspect the village for issues such as potholes, loose kerbs, blocked drains etc. Cllr Hyde agreed to meet with her. It was also agreed that there should be a separate councillors' walkabout.		Cllr Hyde		
7. FINANCE				
7.1. Bank Account balance at 10th July 2012. £14035.20				
7.2. Cheques for payment were as follows:				
10/07/2012	H M R & C	Clerk's PAYE	£ 33.80	102021
10/07/2012	Bucks Playing Fields Association	Subscription	£ 20.00	102022
10/07/2012	D C Blunt Gardening Services	Mowing except Perry Lane	£ 840.00	102023
10/07/2012	D C Blunt Gardening Services	Perry Lane groundsman	£ 558.00	102023
10/07/2012	M Beal	Pavilion door repairs	£ 60.00	102024
10/07/2012	Nina Beal	Pavilion cleaner	£ 45.50	102025
10/07/2012	Valerie Hargreaves	Village Olympics event	£ 200.00	102026
10/07/2012	Martin Jeeves	Perry Lane caretaker and bookings	£ 100.00	102027
10/07/2012	Wendy Austyn	Clerk's salary	£ 135.20	102028
10/07/2012	SCAN magazine	Pavilion advert	£ 135.00	102029
10/07/2012	Wendy Austyn	Clerk's expenses	£ 39.96	102030
7.3. Funding Application to MK Community Foundation. The clerk reported that sustainability was a likely reason why the funding application was rejected, any resubmission would now have to wait until September. Cllr Hyde proposed and all agreed to spend £2000 pre- allocated on as many sessions as possible starting immediately; then revisit the funding application process in the Autumn.		Clerk		

Date

4/9/12

Signed



SHERINGTON PARISH COUNCIL

7.4. Funding Applications to PPF and PAIF. The decision on these two MKC funds has been postponed to 10 th July. The outcome will be reported at the September meeting.	
7.5. Cost of new dog bin and emptying. Further to last month, the approximate cost of a new bin installed on an existing post is £100.50 and onto a new post £157.50. Emptying will incur an additional £130 per year. Cllr Denman proposed and all agreed to purchase a new bin to be sited on or close to Gun Lane subject to a suitable location being found, this Cllr Denman agreed to address.	Cllr Denman, Clerk
7.6. Renewal of Parish Online Mapping system. Although the mapping system available to the parish council has not so far been utilised, it was agreed to spend £40 for an initial set up and annual fee. It was also agreed to arrange a demonstration for councillors on an appropriate future date.	Clerk
7.7. Bank Mandate. The clerk reported that Cllrs Denman, Green and Northfield are now authorised signatories to the parish council's bank accounts.	
7.8. Village Olympics. It was noted with thanks that Cllr McLean has donated £100 from his budget to this event	
8. PLANNING APPLICATIONS AND DECISIONS	
None.	
9. SHERINGTON SPORTS GROUND.	
9.1. Pavilion management group. The next meeting is on 17 th July so there was no update.	
10. EXTERNAL MEETINGS	
10.1. NECAF 21st June. Cllr Hyde reported that Cllr Keith McLean is the new chairman of this forum; that the new officer for cycling is Mark Howes; that owing to the weather MKC is still struggling with the grass cutting schedule; and that there is now a new Code of Conduct to be adopted. The clerk reported that she was aware of the new Code of Conduct but had not yet seen it. This is likely to be on the next agenda	Clerk
11. CORRESPONDENCE/ NEW CONSULTATIONS	
11.1. Local Investment Plan consultation. The proposals were noted by councillors but it was agreed not to respond.	
11.2. DEFRA consultation on Improvements to policy and framework for Public Rights of Way. This is a public consultation so it was agreed to recirculate the link in order that councillors can respond in their own right if desired.	Clerk
12. PUBLIC COMMENTS	
12.1. A resident reported no response from either MKC or Cllr McLean regarding a significant increase in traffic especially lorries and agricultural machinery around Sherington Bridge. It was agreed to write to MKC, copying Cllr McLean and the resident.	Clerk
13. COUNCILLORS' ITEMS	
13.1. Cllr Hyde reported that the pavement outside the new gate in the wall adjacent to Manor Farm has still not been reinstated. It was agreed to write to MKC	Clerk
13.2. Cllr Ager reported concern over speeding vehicles on Bedford Road. It was agreed to write to MKC	Clerk
13.3. Cllr Denman reported complaints over rubbish being left at the front of the recreation ground by pavilion users that gets strewn over the ground by foxes. It was agreed that rubbish should not be left out before Monday night and that the pavilion management committee need to address this.	Cllrs Ager Keene & Denman
14. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 4 th September 2012 at the Village Hall commencing at 7.30 pm. There being no further business the meeting closed at 8.35 pm	

Date

4/9/12

Signed



**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
4th September 2012**

		INCOME	EXPENDITURE	Cheque No.
<u>ENTERPRISE ACCOUNT 71138472</u>				
10/07/2012 B/forward			£	11,626.13
17/07/2012 Cllr Keith McLean	Misc	100.00		
31/07/2012 Sherington Twinning Associ	Pavilion Hire	35.00		
22/08/2012 Olney Town Colts FC	Pavilion Hire	£ 160.00		
22/08/2012 Willen FC	Pavilion Hire	£ 30.00		
22/08/2012 Burton	Pavilion Hire	£ 10.00		
22/08/2012 Active Soccer	Pavilion Hire	£ 500.00		
22/08/2012 Newport Town FC	Pavilion Hire	£ 40.00		
29/08/2012 HSBC	Transfer		£ 2,000.00	
	Subtotal	£ 875.00	£ 2,000.00	
04/09/2012 C/forward			£	10,501.13

TREASURER ACCOUNT 11034286

10/07/2012 B/forward			£	2,409.07	
10/07/2012 H M R & C	Clerk's PAYE		£ 33.80		102021
10/07/2012 Bucks Playing Fields Assoc	Subscription		£ 20.00		102022
10/07/2012 D C Blunt Gardening Servic	Mowing except Perry Lane		£ 840.00		102023
10/07/2012 D C Blunt Gardening Servic	Perry Lane groundsman		£ 558.00		102023
10/07/2012 M Beal	Pavilion door repairs		£ 60.00		102024
10/07/2012 Nina Beal	Pavilion cleaner		£ 45.50		102025
10/07/2012 Martin Jeeves	Perry Lane caretaker and bookings		£ 100.00		102027
10/07/2012 Wendy Austyn	Clerk's salary		£ 135.20		102028
10/07/2012 SCAN magazine	Pavilion advert		£ 135.00		102029
10/07/2012 Wendy Austyn	Clerk's expenses		£ 39.96		102030
29/08/2012 HSBC	Transfer	£ 2,000.00			
	Subtotal	£ 2,000.00	£ 1,967.46		
04/09/2012 C/forward			£	2,441.61	

Bank Balance @ 4th September 2012

£ 12,942.74

Unpresented cheques:

10/07/2012 Valerie Hargreaves	Village Olympics event		£ 200.00		102026
<i>Cheques for payment this month:</i>					
04/09/2012 Valerie Hargreaves	Cllr McLean donation to Olympics		£ 100.00		102031
04/09/2012 Sherington Village Hall	Hall hire		£ 24.00		102032
04/09/2012 A H Contracts	Dog Bins		£ 273.00		102033
04/09/2012 MK Play Association	Play Ranger summer sessions		£ 560.00		102034
04/09/2012 Sports Ground Services	Mowing rec field		£ 331.20		102035
04/09/2012 Wendy Austyn	Clerk's salary		£ 294.25		102036
04/09/2012 Martin Jeeves	Perry Lane caretaker and bookings		£ 200.00		102037
04/09/2012 Anglian Water	Water for pavilion		£ 253.46		102038
04/09/2012 Nina Beal	Pavilion cleaner		£ 112.00		102039

Subtotal £ - £ 2,347.91

Parish Council Funds @ 4th September 2012

£ 10,594.83

Signed

Chairman

Signed

Clerk/RFO

Sherington Parish Council

Cash Forecast at 4th September 2012

High Interest account @ month end		10,501.13
Current account @ month end		2,441.61
Less September payments		2,347.91
Cash at 04/09/2012		<u>10,594.83</u>
Plus VAT due to be refunded		486.48
Plus estimated income expected for rest of year	11,027.50 Precept 400.00 Football Clubs 500.00 Pavilion hire Misc.	<u>11,927.50</u>
Plus grant funding	2,500.00 PAIF	<u>2,500.00</u>
Less estimated additional spend up to 31/3/13		<u>18,571.41</u>
Less extra anticipated expenditure: Fitness equipment	600.00	600.00
Current estimated surplus/deficit		<u><u>6,337.40</u></u>

Note contingency fund set at £3000

Category	Sub Category	Actual 11/12	Budget 12/13	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def	
GROUNDS	Mowing except Perry Lane	1,400.00	1400	700.00		700.00	700.00	1,400.00	£0.00	
	Stonepits Copse maintenance	204.00	250	0.00	0.00	0.00	204.00	204.00	£46.00	
	Repair/replace equipment	0.00	100	0.00	0.00	0.00	100.00	100.00	£0.00	
	Maintenance/Trees	96.26	400	0.00	0.00	0.00	200.00	200.00	£200.00	
	Sub Total	£1,700.26	2,150.00	700.00	0.00	700.00	1,204.00	1,904.00	£246.00	
PERRY LANE	Equip Rep/Replace	150.00	750	100.00		100.00	650.00	750.00	£0.00	
	Rents	100.00	100	0.00	0.00	0.00	100.00	100.00	£0.00	
	Pavilion Cleaner	586.78	600	343.00	343.00	0.00	257.00	600.00	£0.00	
	Pavilion Caretaker/Bookings	1,200.00	1230	600.00	600.00	0.00	630.00	1,230.00	£0.00	
	Perry Lane Groundsman	930.00	930	465.00	465.00	0.00	465.00	930.00	£0.00	
	Perry Lane Operating Costs	698.84	200	135.00	135.00	0.00	65.00	200.00	£0.00	
	Pavilion Utilities	1,526.90	1400	512.25	512.25	0.00	887.75	1,400.00	£0.00	
	Mowing Rec Field	966.00	966	552.00	552.00	0.00	414.00	966.00	£0.00	
	Pitch maintenance	0.00	500	0.00	0.00	0.00	300.00	300.00	£200.00	
	Sub Total	£6,158.52	£6,676.00	2,707.25	0.00	2,707.25	3,768.75	6,476.00	£200.00	
ADMINISTRATION	Hall Hire	128.00	120	24.00		24.00	72.00	96.00	£24.00	
	Insurances	1,200.94	1300	1,220.37		1,220.37	0.00	1,220.37	£79.63	
	Clerk's Expenses	144.92	130	57.81		57.81	72.19	130.00	£0.00	
	Clerk's Salary	1,893.54	2000	926.50		926.50	1,073.50	2,000.00	£0.00	
	Subscriptions	253.00	283	210.94		210.94	72.06	283.00	£0.00	
	Training	0.00	50	0.00		0.00	0.00	0.00	£50.00	
	Professional Services	360.00	432	125.00		125.00	307.00	432.00	£0.00	
	HMRC PAYE	371.80	350	158.09		158.09	191.91	350.00	£0.00	
	Printing Charges	0.00	50	0.00		0.00	0.00	0.00	£50.00	
	Sub Total	£4,352.20	4,715.00	2,722.71	0.00	2,722.71	1,788.66	4,511.37	£203.63	
	HIGHWAYS	Dog Bins	910.00	910	455.00		455.00	455.00	910.00	£0.00
		General Maintenance	44.35	100	0.00		0.00	100.00	100.00	£0.00
Sub Total	£954.35	1,010.00	455.00	0.00	455.00	555.00	1,010.00	£0.00		
PROJECTS	Pavilion refurbish and extend	6,833.00	0.00	0.00		0.00	0.00	0.00	£0.00	
	Xmas Tree plus lights	0.00	80.00	0.00		0.00	80.00	80.00	£0.00	
	Stonepits Copse	147.25	0.00	0.00		0.00	0.00	0.00	£0.00	
	Benches donated by S Potts	0.00	1,040.00	0.00		0.00	1,040.00	1,040.00	£0.00	
	Adult Fitness Equipment	0.00	1,900.00	0.00		0.00	2,500.00	2,500.00	-£600.00	
	MKPA Play Ranger sessions	0.00	2,000.00	560.00		560.00	1,440.00	2,000.00	£0.00	
	VH car park access and resur	0.00	5,000.00	230.00		230.00	4,770.00	5,000.00	£0.00	
	Climbing frame VH play area	3,500.00	0.00	0.00		0.00	0.00	0.00	£0.00	
	Sub Total	£10,480.25	10,020.00	790.00	0.00	790.00	9,830.00	10,620.00	-£600.00	
	DONATIONS	Scan Magazine	225.00	225.00	0.00		0.00	225.00	225.00	£0.00
Churchyard maintenance		500.00	550.00	0.00		0.00	550.00	550.00	£0.00	
Xmas Tree Electric		30.00	0.00	0.00		0.00	0.00	0.00	£0.00	
General Village		1,431.50	1,000.00	6,450.00	6,100.00	350.00	650.00	1,000.00	£0.00	
Sub Total	£2,186.50	1,775.00	6,450.00	6,100.00	350.00	1,425.00	1,775.00	£0.00		
TOTALS	£25,832.08	26,346.00	£13,824.96	£6,100.00	£7,724.96	£18,571.41	£26,296.37	£49.63		
	Precept MKC Reserves	22,058.00	3,000.00							

SHERINGTON PARISH COUNCIL

Minutes of the ~~Annual~~ Meeting of Sherington Parish Council held on Tuesday 4th September 2012 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs J Ager (Acting Chair), D Hyde, A Green, M Northfield, D Keene (arrived 7.50pm) and I Collinge

ALSO ATTENDING: Wendy Austyn (Clerk), Cllr K McLean (Sherington Ward) and two members of the public

	ACTION
1. APOLOGIES FOR ABSENCE	
None	
2. DECLARATIONS OF INTEREST	
Cllrs Ager and Green declared an interest in item 9 and Cllr Northfield declared an interest in item 5.	
3. MINUTES OF LAST MEETING	
The minutes of the meeting held on 10 th July 2012 were agreed as a true record and signed by the acting Chairman.	
4. CO-OPT NEW COUNCILLOR	
Ian Collinge was co-opted onto the council. He signed a Declaration of Acceptance of Office and submitted a Register of Interests.	Clerk
5. UPDATE ON LEASE BETWEEN PARISH COUNCIL AND SHOPCO	
Cllr Northfield reported that this is still awaiting completion.	Cllrs Keene and Northfield
6. ADOPT NEW CODE OF CONDUCT, ADDITION TO STANDING ORDERS AND UPDATE REGISTERS OF INTERESTS.	
Councillors adopted the new model Code of Conduct as recommended by MKC, including an addition to the parish council's standing orders regarding pecuniary interests. All parish councillors were also asked to complete a new Register of Interests.	All Cllrs, Clerk
7. CLERK'S REPORT	
7.1. New village seating. The clerk reminded the parish council that money had been set aside in the 2012/13 precept for some new seats in the village. It was agreed that a new seat should be sited on the corner opposite Manor Farm and perhaps two at the recreation ground. It was also agreed that the seats should be made from recycled plastic that looks like wood, to minimise potential for vandalism. The clerk has started to obtain quotes and will continue this and report to the next meeting.	Clerk
7.2. Traffic at Sherington Bridge. Thanks to help from Cllr McLean a response to the issue raised by Sherington Bridge residents over increased traffic has finally received some attention. It was acknowledged that the road from Newport Pagnell to Sherington is a designated HGV route for southerly traffic from Northampton, so if, for example, HGVs are diverted off the motorway at junction 15 for some reason they will use this road to reach junction 14. Richard Duffill has promised to send contractors to the site to monitor traffic; Cllr McLean has requested that he report back to the parish council by 21 st September.	Clerk
8. FINANCE	
8.1. Bank Account balance at 4th September 2012. £10594.83	

Date

2/10/12

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

8.2. Cheques for payment were as follows:

04/09/2012	Valerie Hargreaves	Cllr McLean donation to Olympics	£ 100.00	102031
04/09/2012	Sherington Village Hall	Hall hire	£ 24.00	102032
04/09/2012	A H Contracts	Dog Bins	£ 273.00	102033
04/09/2012	MK Play Association	Play Ranger summer sessions	£ 560.00	102034
04/09/2012	Sports Ground Services	Mowing rec field	£ 331.20	102035
04/09/2012	Wendy Austyn	Clerk's salary	£ 294.25	102036
04/09/2012	Martin Jeeves	Perry Lane caretaker and bookings	£ 200.00	102037
04/09/2012	Anglian Water	Water for pavilion	£ 253.46	102038
04/09/2012	Nina Beal	Pavilion cleaner	£ 112.00	102039

8.3. Funding Application to MK Community Foundation. It was agreed to set aside £2000 from the 2013/14 budget towards more MKPA play ranger sessions next year. This means that the clerk can resubmit an application for funding to the MKCF to bring the total funding to £7000 which would fund a year of sessions. The clerk will submit the new application by 14th December 2012.

Clerk

8.4. Funding Applications to PPF. The parish council, on behalf of Shopco was successful in being awarded a match funded grant of £6000. This has already been claimed and a payment awaited.

8.5. Funding application to PAIF. The parish council was successful in being awarded a match funded grant of £2500 towards adult fitness equipment. The location has yet to be finalised though and it was agreed to place a note in SCAN proposing the recreation ground as the preferred location, in case there are a significant number of objections.

Clerk

9. PLANNING APPLICATIONS AND DECISIONS

Decisions. The application for 2 Hillview was permitted; and four applications to extend the time limit on previous applications for The Manor, 4 High St were also permitted

10. SHERINGTON SPORTS GROUND.

10.1. Pavilion management group. Cllr Ager reported from the last meeting held on 17th July that bookings are on the increase.

11. EXTERNAL MEETINGS

11.1. NECAF 5th September. This meeting has been cancelled, Cllr McLean reported that only a couple of MKC officers would have been present to answer questions or give information so it was felt best to cancel.

Clerk

11.2. Parishes Forum Thurs 6th September. This is held in the Council Chambers from 7pm

11.3. Neighbourhood Walkabout. Cllr Hyde reported that he had walked around Sherington with Heather Baker from Neighbourhood Services who made a note of environmental issues such as potholes and damaged kerbs. Heather told Cllr Hyde she would forward a list of the points raised to the Clerk but this has not been received. He had also asked for clarity on responsibility for clearing back overhanging vegetation on footpaths

Clerk

12. CORRESPONDENCE/ NEW CONSULTATIONS

11.1. Government consultation on payments by parish councils. The proposals basically remove the statutory requirement for two signatures on all cheques, thereby paving the way for using electronic and online payment processes. Controls on safeguarding the authorisation process on such payments have not yet been proposed. Councillors responded favourably to the current proposals but will not make any changes to standing orders until more information is received.

Clerk

13. PUBLIC COMMENTS

13.1. Cllr McLean congratulated the organisers of the Sherington Olympics for a successful event.

Date

2/10/12

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

13.2. Potholes in Water Lane have still not been repaired.	Clerk
13.3. A resident has reported a hole in a driveway at Water Lane Farm that has exposed the culvert underneath. It was agreed that as this was on private land it was for the resident to contact the relevant authorities.	
13.4. It was reported that new black sacks will be delivered to households on 8 th October.	
13.5. The footpath on the corner of High St and Newport Road opposite Sherington Bridge is now very narrow. It was agreed to ask that it be part of the planned footpath works on Newport Road.	Clerk
13.6. It was reported that cars are frequently parking on pavements and close to junctions affecting visibility of other road users. Water Lane and Hillview were mentioned specifically – Cllrs Keene and Northfield agreed to speak to individual residents where known. It was also agreed to place a general note in SCAN magazine.	Clerk, Cllr Keene, Cllr Northfield
14. COUNCILLORS' ITEMS	
14.1. Cllr Hyde reported that the public footpath through the field to Stonepits Copse is badly overgrown. It was agreed to contact J W Cook & Son	Clerk
14.2. Cllr Northfield gave an update on the shop. The path from the shop to Church Road is complete with another being constructed leading to the existing play area path. Udi and Dina are the proud parents of a new baby; and the business is doing well. There was a small fire in the electrical distribution box recently; repairs are being dealt with accordingly. Shopco's finances are healthy enough to start paying back its loans.	
14.3. Cllr Keene reported that Stonepits Copse could do with its grass being mown. The clerk confirmed there is money allocated for this so Cllr Keene will speak to Peter Crook	Cllr Keene
14.4. Cllr Keene reported being contacted about the possibility of having a No Cold Calling Zone in the village. It was agreed that this is for groups of residents to agree and organise amongst themselves as not all residents would want it, however the clerk will try to find out what the process for establishing such zones is.	Clerk
15. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 2 nd October 2012 at the Village Hall commencing at 7.30 pm.	Northfield

6. ADOPT NEW CODE OF CONDUCT, ADDITION TO STANDING ORDERS AND UPDATE REGISTER OF INTERESTS.

Councillors adopted the new model Code of Conduct as recommended by M.C.I. including an addition to the parish council's standing orders regarding pecuniary interests. All parish councillors were also asked to complete a new Register of Interests.

7. CLERK'S REPORT

7.1. New village seating. The clerk reported the parish council that money had been set aside in the 2012/13 precept for some new seats in the village. It was agreed that a bench seat should be sited on the corner opposite Manor Farm and perhaps two at the recreation ground. It was also agreed that the seats should be made from recycled plastic that looks like wood, to minimise potential for vandalism. The clerk has started to obtain quotes and will continue this and report to the next meeting.

7.2. Traffic at Sherington Bridge. Thanks to help from Cllr McLean a response to the issue raised by Sherington Bridge residents over increased traffic has finally received some attention. It was acknowledged that the road from Newport Pagwell to Sherington is a designated HGV route and northerly traffic from Northampton, as it, for example, HGVs are diverted off the main road at junction 15 for some reason they will use this road to reach junction 14. Richard Duffell has promised to send contractors to the site to monitor traffic. Cllr McLean has requested that he report back to the parish council by 21st September.

8. FINANCE

8.1. Bank Account balance at 4th September 2012, £1,1594.83

Date 2/10/12

Signed *D.A. Keene*

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
2nd October 2012**

		INCOME	EXPENDITURE	Cheque No.
ENTERPRISE ACCOUNT 71138472				
			£	10,501.13
04/09/2012 B/forward				
11/09/2012 MKC	Precept	£ 11,027.50		
07/09/2012 MKC	PPF for Shopco	£ 6,000.00		
26/09/2012 Charles	Pavilion Hire	£ 12.02		
30/09/2012 HSBC	Interest	£ 1.91		
01/10/2012 HSBC	Transfer		£ 7,000.00	
	Subtotal	£ 17,041.43	£ 7,000.00	
			£	20,542.56
02/10/2012 C/forward				

TREASURER ACCOUNT 11034286

			£	2,441.61	
04/09/2012 B/forward					
04/09/2012 Sherington Village Hall	Hall hire		£ 24.00		102032
04/09/2012 A H Contracts	Dog Bins		£ 273.00		102033
04/09/2012 MK Play Association	Play Ranger summer sessions		£ 560.00		102034
04/09/2012 Sports Ground Services	Mowing rec field		£ 331.20		102035
04/09/2012 Wendy Austyn	Clerk's salary		£ 294.25		102036
04/09/2012 Martin Jeeves	Perry Lane caretaker and bookings		£ 200.00		102037
04/09/2012 Anglian Water	Water for pavilion		£ 253.46		102038
04/09/2012 Nina Beal	Pavilion cleaner		£ 112.00		102039
13/09/2012 HMRC	VAT refund	£ 486.48			
01/10/2012 HSBC	Transfer	£ 7,000.00			
	Subtotal	£ 7,486.48	£ 2,047.91		
			£	7,880.18	
02/10/2012 C/forward					
				£ 28,422.74	

Bank Balance @ 4th September 2012

Unpresented cheques:					
10/07/2012 Valerie Hargreaves	Village Olympics event		£ 200.00		102026
04/09/2012 Valerie Hargreaves	Cllr McLean donation to Olympics		£ 100.00		102031
Cheques for payment this month:					
02/10/2012 Sherington Community Sho	PPF award		£ 6,000.00		102040
02/10/2012 Mazars LLP	External audit fee		£ 342.00		102041
02/10/2012 E. On	Electricity for pavilion		£ 83.40		102042
02/10/2012 H M R & C	Clerk's PAYE		£ 75.55		102043
02/10/2012 J W Cook & Son	Rent for Recreation Ground		£ 100.00		102044
02/10/2012 Martin Jeeves	Perry Lane caretaker and bookings		£ 100.00		102045
02/10/2012 Nina Beal	Pavilion cleaner		£ 56.00		102046
	Subtotal	£ -	£ 7,056.95		

Parish Council Funds @ 2nd October 2012

£ 21,365.79

Signed

D.A. Kase Chairman

Signed

[Signature] Clerk/RFO

Category	Sub Category	Actual 11/12	Budget 12/13	Current		Less grant spend	Non-grant spend	Est Add		Est Total Spend	Est Surp/Def
				Spend				Spend	Spend		
GROUNDS	Mowing except Perry Lane	1,400.00	1400	700.00			700.00	700.00	1,400.00	£0.00	
	Stonepits Copse maintenance	204.00	250	0.00			0.00	204.00	204.00	£46.00	
	Repair/replace equipment	0.00	100	0.00			0.00	100.00	100.00	£0.00	
	Maintenance/Trees	96.26	400	0.00			0.00	200.00	200.00	£200.00	
Sub Total		£1,700.26	2,150.00	700.00	0.00	0.00	700.00	1,204.00	1,904.00	£246.00	
PERRY LANE	Equip Rep/Replace	150.00	750	100.00			100.00	650.00	750.00	£0.00	
	Rents	100.00	100	100.00			100.00	0.00	100.00	£0.00	
	Pavilion Cleaner	586.78	600	399.00			399.00	201.00	600.00	£0.00	
	Pavilion Caretaker/Bookings	1,200.00	1230	700.00			700.00	530.00	1,230.00	£0.00	
	Perry Lane Groundsman	930.00	930	465.00			465.00	465.00	930.00	£0.00	
	Perry Lane Operating Costs	698.84	200	135.00			135.00	65.00	200.00	£0.00	
	Pavilion Utilities	1,526.90	1400	591.68			591.68	808.32	1,400.00	£0.00	
	Mowing Rec Field	966.00	966	552.00			552.00	414.00	966.00	£0.00	
	Pitch maintenance	0.00	500	0.00			0.00	300.00	300.00	£200.00	
	Sub Total		£6,158.52	£6,676.00	3,042.68	0.00	3,042.68	3,433.32	6,476.00	£200.00	
ADMINISTRATION	Hall Hire	128.00	120	24.00			24.00	72.00	96.00	£24.00	
	Insurances	1,200.94	1300	1,220.37			1,220.37	0.00	1,220.37	£79.63	
	Clerk's Expenses	144.92	130	57.81			57.81	72.19	130.00	£0.00	
	Clerk's Salary	1,893.54	2000	926.50			926.50	1,073.50	2,000.00	£0.00	
	Subscriptions	253.00	283	210.94			210.94	72.06	283.00	£0.00	
	Training	0.00	50	0.00			0.00	0.00	0.00	£50.00	
	Professional Services	360.00	432	410.00			410.00	22.00	432.00	£0.00	
	HMRC PAYE	371.80	350	233.64			233.64	116.36	350.00	£0.00	
	Printing Charges	0.00	50	0.00			0.00	0.00	0.00	£50.00	
	Sub Total		£4,352.20	4,715.00	3,083.26	0.00	3,083.26	1,428.11	4,511.37	£203.63	
	HIGHWAYS	Dog Bins	910.00	910	455.00			455.00	455.00	910.00	£0.00
		General Maintenance	44.35	100	0.00			0.00	100.00	100.00	£0.00
Sub Total		£954.35	1,010.00	455.00	0.00	455.00	555.00	1,010.00	£0.00		
PROJECTS	Pavilion refurbish and extend	6,833.00	0.00	0.00			0.00	0.00	0.00	£0.00	
	Xmas Tree plus lights	0.00	80.00	0.00			0.00	80.00	80.00	£0.00	
	Stonepits Copse	147.25	0.00	0.00			0.00	0.00	0.00	£0.00	
	Benches donated by S Potts	0.00	1,040.00	0.00			0.00	1,040.00	1,040.00	£0.00	
	Adult Fitness Equipment	0.00	1,900.00	0.00			0.00	2,500.00	2,500.00	£0.00	
	MKPA Play Ranger sessions	0.00	2,000.00	560.00			560.00	1,440.00	2,000.00	£0.00	
	VH car park access and resur	0.00	5,000.00	230.00			230.00	4,770.00	5,000.00	£0.00	
	Climbing frame VH play area	3,500.00	0.00	0.00			0.00	0.00	0.00	£0.00	
	Sub Total		£10,480.25	10,020.00	790.00	0.00	790.00	9,830.00	10,620.00	£600.00	
	DONATIONS	Scan Magazine	225.00	225.00	0.00			0.00	225.00	225.00	£0.00
Churchyard maintenance		500.00	550.00	0.00			0.00	550.00	550.00	£0.00	
Xmas Tree Electric		30.00	0.00	0.00			0.00	0.00	0.00	£0.00	
General Village		1,431.50	1,000.00	12,450.00			350.00	650.00	1,000.00	£0.00	
Sub Total		£2,186.50	1,775.00	12,450.00	12,100.00	350.00	350.00	1,425.00	1,775.00	£0.00	
TOTALS		£25,832.08	26,346.00	£20,520.94	£12,100.00	£8,420.94	£17,875.43	£26,296.37	£49.63		
		Precept MKC Reserves	22,058.00								
			3,000.00								

Sherington Parish Council

Cash Forecast at 2nd October 2012

High Interest account @ month end		20,542.56
Current account @ month end		7,880.18
Less October payments		7,056.95
Cash at 02/10/2012		<u>21,365.79</u>
Plus VAT due to be refunded		60.97
Plus estimated income expected for rest of year		
	Precept	
	400.00 Football Clubs	
	500.00 Pavilion hire	
	Misc.	
		<u>900.00</u>
Plus grant funding		
	2,500.00 PAIF	
		<u>2,500.00</u>
Less estimated additional spend up to 31/3/13		<u>17,875.43</u>
Less extra anticipated expenditure:		
Fitness equipment	600.00	600.00
Current estimated surplus/deficit		<u><u>6,351.33</u></u>

Note contingency fund set at £3000

SHERINGTON PARISH COUNCIL

Minutes of the Annual Meeting of Sherington Parish Council held on Tuesday 2nd October 2012 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs D Keene (Chair), J Ager, D Hyde, M Northfield and I Collinge

ALSO ATTENDING: Wendy Austyn (Clerk), Cllr K McLean (Sherington Ward) and two members of the public

	ACTION
1. APOLOGIES FOR ABSENCE	
Cllr Denman	
2. DECLARATIONS OF INTEREST	
Cllr Collinge declared an interest in item 8.2, Cllr Keene declared an interest in item 8.1 and Cllr Northfield declared an interest in item 4.	
3. MINUTES OF LAST MEETING	
The minutes of the meeting held on 4 th September 2012 were agreed as a true record and signed by the acting Chairman.	
4. UPDATE ON LEASE BETWEEN PARISH COUNCIL AND SHOPCO	
Cllr Keene reported that the outstanding issue is in relation to the length of the lease being either three or five years. It was agreed that if the planning consent could be extended then so too could the lease, therefore Mel Northfield will suggest to the co-chairman of Shopco that three years is acceptable. Shopco to inform Cllr Keene of its view.	Cllr Northfield
5. VEHICLE PARKING IN VILLAGE	
Cllr Denman had asked for this item to be deferred until November with specific regard to Perry Lane; however Cllr Keene reported buses and large vehicles struggling to manoeuvre along Church Road and around the junction into School Lane due to cars being parked where the road is narrow. Cllr McLean suggested that the local PCs or PCSOs may be able to offer information and/or advice and it was agreed to invite a representative to the next meeting.	Clerk
6. CLERK'S REPORT	
6.1. Cold Calling Zones. The clerk had carried out some research on how to set up such zones and reported that a guidance document was available from the Trading Standards website www.tradingstandards.gov.uk/policy/doorstopperswelcome . It was agreed to write personally to the resident who initially requested the information.	Clerk
6.2. Update on Play Area Fund for Adult Fitness Equipment. The clerk reported that Phil Snell from MKC saw no issues with using the recreation ground for new equipment and that a note was in October SCAN to see if any residents had other views. There are different types of equipment available and Phil is currently obtaining prices. The clerk suggested that if the recreation ground is settled on then the pavilion management committee need to be involved.	
6.3. Registers of Interest. The clerk reminded councillors that following the new Code of Conduct new Registers of Interest need to be completed and sent to MKC. Cllr McLean urged councillors to check that the subsequent transfer of councillor information to the MKC website is accurate as mistakes have been noticed.	Cllrs Hyde, Green and Denman
6.4. Traffic at Sherington Bridge. A report has been received from Richard Duffill MKC Traffic Management stating that six visits have been made over four weeks at different times of day, and at no time was HGV traffic at a level higher than expected, given that this road from Newport Pagnell is a designated HGV route. Richard suggested that the perceived recent increase in traffic could have been due to incidents on the motorway and satellite navigation	Clerk

Date

6/11/12

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

devices leading to HGVs being diverted along this route. It was agreed to enquire out of interest what the actual levels of recorded traffic against expected levels were.

7. FINANCE

7.1. Bank Account balance at 4th September 2012. £28422.74

7.2. Cheques for payment were as follows:

	Sherington Community Shop Ltd	PPF award	£	
02/10/2012			6,000.00	102040
02/10/2012	Mazars LLP	External audit fee	£ 342.00	102041
02/10/2012	E.On	Electricity for pavilion	£ 83.40	102042
02/10/2012	H M R & C	Clerk's PAYE	£ 75.55	102043
02/10/2012	J W Cook & Son	Rent for Recreation Ground	£ 100.00	102044
02/10/2012	Martin Jeeves	Perry Lane caretaker and bookings	£ 100.00	102045
02/10/2012	Nina Beal	Pavilion cleaner	£ 56.00	102046

7.3. Completion of external audit of Annual Return 2011/12. The clerk reported that the audit process is now complete and that the Annual Return is available for inspection.

8. PLANNING APPLICATIONS AND DECISIONS

8.1. 12/01498/FUL & 12/01499/LBC The Manor 4 High St – Erection of a single storey dwelling and alterations and enlargement of the existing opening to create vehicular access onto Crofts End; plus Listed Building Consent for the same. This is the third application for a property on this site, and it was agreed once again that the design of the proposed property was ordinary and did not do justice to its special location

8.2. 12/01645/FUL 1a Gun Lane – Erection of a single storey detached garden store/study to rear garden. No adverse comments

8.3. Decisions. None

9. SHERINGTON SPORTS GROUND.

9.1. Pavilion management group. Cllr Ager requested confirmation from the parish council that the management group could have its own delegated spending powers. It was proposed by Cllr Ager and seconded by Cllr Northfield that from the budget set each January, the management group could authorise expenditure for items or repairs/maintenance costing up to £150 each, to a limit of £750 annually. This was agreed by all. It was also reported that some playground equipment had recently been replaced by MKC.

10. EXTERNAL MEETINGS

10.1. Next NECAF 5th December 7.30pm Weston Underwood. Cllr Hyde will attend

10.2. Next NAG meeting 22nd November. Cllr McLean reported that the NAG's priority issues for 2013 are speeding, rubbish and potholes.

11. CORRESPONDENCE/ NEW CONSULTATIONS

11.1. Parish Ward Boundary review. Current proposals include changing to 57 ward councillors in total across 19 wards i.e. 3 councillors per ward. Sherington ward which includes several surrounding rural parishes would likely be attached to the Olney ward, which includes the town of Olney, if the proposals go ahead. Firstly councillors voted against the proposals, therefore maintaining the status quo of one ward councillor for Sherington ward; and then voted to be attached to the Olney ward rather than the Newport Pagnell ward if the ward councillors are shared out equally. In the second vote the chairman exercised his second casting vote.

Clerk

Date

6/11/12

Signed

D.A. Keane

SHERINGTON PARISH COUNCIL

11.2. MK Regeneration Strategy 2012-2017. This was deferred until the November meeting	
11.3. MKC Review of Resident Involvement. This was deferred until the November meeting	
12. PUBLIC COMMENTS	
12.1. A resident queried what charges the football clubs had been paying for use of the recreation ground facilities. This can be answered by the management group upon request to the secretary.	
12.2. It was requested to have the hedge adjacent to the paddock on Water Lane cut back. The parish council will write to the owner concerned.	Clerk
12.3. Cllr McLean reported that the consultation on changes to council tax ends on 9 th October, but that there should be no adverse effect on local precepts.	
12.4. Cllr McLean asked that the request to cut back hedges and side out footpaths on the road to Newport Pagnell be chased.	Clerk
12.5. Cllr McLean reported that development of a business park between Newport Pagnell and Junction 14 of the M1 is currently being discussed; consultees will be formally notified in due course.	
13. COUNCILLORS' ITEMS	
13.1. Cllr Ager reported incidences of buses almost colliding on Bedford Road. It was suggested that local PC or PCSO may be able to offer solutions.	Clerk
13.2. Cllr Northfield gave an update on the shop. The path from the shop to the play area is under construction with landscaping planned next. The electrical repairs are now complete.	
13.3. Cllr Hyde reported that the hedge at the top of Crofts End needs cutting back around the street map opposite School Lane as it is permanently on due to the low light.	Clerk
13.4. Cllr Keene reported the Crofts End road name sign being out of its fixing holes.	Clerk
14. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 6 th November 2012 at the Village Hall commencing at 7.30 pm. There being no further business the meeting ended at 9.03pm	Clerk

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CLERK'S REPORT	
1.1. Child Calling Zones. The clerk had carried out some research on how to set up such zones and reported that a guidance document was available from the Trading Standards website at www.wokingham.gov.uk/policies/child-calling-zones . It was agreed to write personally to the resident who initially requested the information.	Clerk
1.2. Update on Play Area Fund for Adult Fitness Equipment. The clerk reported that Phil South from MKC saw no issues with using the recreation ground for new equipment and that a note was in October 2011 to see if any residents had other views. There are different types of equipment available and Phil is currently obtaining prices. The clerk suggested that if the recreation ground is utilised in then the play area management committee need to be involved.	
1.3. Registers of Interest. The clerk reported councillors that following the new Code of Conduct new registers of interest need to be completed and sent to MKC. Cllr McLean urged councillors to check that the subsequent transfer of councillor information to the MKC website is accurate as mistakes have been noticed.	Cllr Hyde, Cllr Keene and Clerk
1.4. Traffic at Sherington Bridge. A report has been received from Richard Duffell MKC Traffic Management stating that six visits have been made over four weeks at different times of day, and at no time was HGV traffic at a level higher than expected, given that this road from Newport Pagnell is a designated HGV route. Richard suggested that the perceived recent increase in traffic could have been due to incidents on dual carriageway and satellite navigation	

Date

6/11/12

Signed

D.A. Keene

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
6th November 2012**

Cheque
No.

ENTERPRISE ACCOUNT 71138472

		INCOME	EXPENDITURE	
02/10/2012 B/forward				£ 20,542.56
03/10/2012 Lindy Lou	Pavilion Hire	18.00		
03/10/2012 Sherington Brownies	Pavilion Hire	22.50		
02/11/2012 Melanie Morton	Pavilion Hire	12.00		
02/11/2012 Lindy Lou	Pavilion Hire	18.00		
02/11/2012 Hazell	Pavilion Hire	10.00		
02/11/2012 AFC Sherington	Pavilion Hire	£ 40.00		
02/11/2012 Lindy Lou	Pavilion Hire	£ 36.00		
02/11/2012 Burgess	Pavilion Hire	£ 25.00		
02/11/2012 AFC Sherington	Pavilion Hire	£ 40.00		
05/11/2012 HSBC	Transfer		£ 500.00	
	Subtotal	£ 221.50	£ 500.00	
06/11/2012 C/forward				£ 20,264.06

TREASURER ACCOUNT 11034286

02/10/2012 B/forward				£ 7,880.18	
04/09/2012 Valerie Hargreaves	Cllr McLean donation to Olympics	£ 100.00			102031
02/10/2012 Sherington Community Sho	PPF award	£ 6,000.00			102040
02/10/2012 Mazars LLP	External audit fee	£ 342.00			102041
02/10/2012 E.On	Electricity for pavilion	£ 83.40			102042
02/10/2012 H M R & C	Clerk's PAYE	£ 75.55			102043
02/10/2012 J W Cook & Son	Rent for Recreation Ground	£ 100.00			102044
02/10/2012 Martin Jeeves	Perry Lane caretaker and bookings	£ 100.00			102045
02/10/2012 Nina Beal	Pavilion cleaner	£ 56.00			102046
06/11/2012 HSBC	Transfer	£ 500.00			
	Subtotal	£ 500.00	£ 6,856.95		
06/11/2012 C/forward				£ 1,523.23	

Bank Balance @ 6th November 2012

£ 21,787.29

Unpresented cheques:

10/07/2012 Valerie Hargreaves	Village Olympics event	£ 200.00		102026
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Cheques for payment this month:

06/11/2012 Nexus Cleaning Supplies	Toilet/hand towels for pavilion	£ 82.90		102047
06/11/2012 Oakland Tree Services Ltd	Tree pollard village hall play area	£ 264.00		102048
06/11/2012 Wendy Austyn	Clerk's salary	£ 119.29		102049
06/11/2012 Wendy Austyn	Clerk's expenses	£ 16.81		102050
06/11/2012 Martin Jeeves	Perry Lane caretaker and bookings	£ 100.00		102051
06/11/2012 Nina Beal	Pavilion Cleaner	£ 66.50		102052
06/11/2012 Bernard Crook Garden Ser	Stonepits Copse mowing	£ 144.00		102053

Subtotal £ - £ 993.50

Parish Council Funds @ 6th November 2012

£ 20,793.79

Signed

D.A. Keene

Chairman

Signed

W. Austyn

Clerk/RFO

Category	Sub Category	Actual 11/12	Budget 12/13	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def	
GROUNDS	Mowing except Perry Lane	1,400.00	1400	700.00		700.00	700.00	1,400.00	£0.00	
	Stonepits Copse maintenance	204.00	250	120.00		120.00	84.00	204.00	£46.00	
	Repair/replace equipment	0.00	100	0.00		0.00	100.00	100.00	£0.00	
	Maintenance/Trees	96.26	400	220.00		220.00	175.00	395.00	£5.00	
Sub Total		£1,700.26	2,150.00	1,040.00	0.00	1,040.00	1,059.00	2,099.00	£51.00	
PERRY LANE	Equip Rep/Replace	150.00	750	100.00		100.00	650.00	750.00	£0.00	
	Rents	100.00	100	100.00		100.00	0.00	100.00	£0.00	
	Pavilion Cleaner	586.78	600	465.50		465.50	134.50	600.00	£0.00	
	Pavilion Caretaker/Bookings	1,200.00	1230	800.00		800.00	430.00	1,230.00	£0.00	
	Perry Lane Groundsman	930.00	930	465.00		465.00	465.00	930.00	£0.00	
	Perry Lane Operating Costs	698.84	200	204.08		204.08	45.92	250.00	-£50.00	
	Pavilion Utilities	1,526.90	1400	591.68		591.68	808.32	1,400.00	£0.00	
Mowing Rec Field	966.00	966	552.00		552.00	414.00	966.00	£0.00		
Pitch maintenance	0.00	500	0.00		0.00	0.00	0.00	£500.00		
Sub Total		£6,158.52	£6,676.00	3,278.26	0.00	3,278.26	2,947.74	6,226.00	£450.00	
ADMINISTRATION	Hall Hire	128.00	120	24.00		24.00	72.00	96.00	£24.00	
	Insurances	1,200.94	1300	1,220.37		1,220.37	0.00	1,220.37	£79.63	
	Clerk's Expenses	144.92	130	74.62		74.62	55.38	130.00	£0.00	
	Clerk's Salary	1,893.54	2000	1,045.79		1,045.79	954.21	2,000.00	£0.00	
	Subscriptions	253.00	283	210.94		210.94	72.06	283.00	£0.00	
	Training	0.00	50	0.00		0.00	0.00	0.00	£50.00	
	Professional Services	360.00	432	410.00		410.00	22.00	432.00	£0.00	
	HMRC PAYE	371.80	350	233.64		233.64	116.36	350.00	£0.00	
	Printing Charges	0.00	50	0.00		0.00	0.00	0.00	£50.00	
	Sub Total		£4,352.20	4,715.00	3,219.36	0.00	3,219.36	1,292.01	4,511.37	£203.63
	HIGHWAYS	Dog Bins	910.00	910	455.00		455.00	455.00	910.00	£0.00
General Maintenance		44.35	100	0.00		0.00	100.00	100.00	£0.00	
Sub Total		£954.35	1,010.00	455.00	0.00	455.00	555.00	1,010.00	£0.00	
PROJECTS	Pavilion refurbish and extend	6,833.00	0.00	0.00		0.00	0.00	0.00	£0.00	
	Xmas Tree plus lights	0.00	80.00	0.00		0.00	80.00	80.00	£0.00	
	Stonepits Copse	147.25	0.00	0.00		0.00	0.00	0.00	£0.00	
	Benches donated by S Potts	0.00	1,040.00	0.00		0.00	1,040.00	1,040.00	£0.00	
	Adult Fitness Equipment	0.00	1,900.00	0.00		0.00	2,500.00	2,500.00	-£600.00	
	MKPA Play Ranger sessions	0.00	2,000.00	560.00		560.00	1,440.00	2,000.00	£0.00	
	VH car park access and resur	0.00	5,000.00	230.00		230.00	4,770.00	5,000.00	£0.00	
	Climbing frame VH play area	3,500.00	0.00	0.00		0.00	0.00	0.00	£0.00	
	Sub Total		£10,480.25	10,020.00	790.00	0.00	790.00	9,830.00	10,620.00	-£600.00
	DONATIONS	Scan Magazine	225.00	225.00	0.00		0.00	225.00	225.00	£0.00
Churchyard maintenance		500.00	550.00	0.00		0.00	550.00	550.00	£0.00	
Xmas Tree Electric		30.00	0.00	0.00		0.00	0.00	0.00	£0.00	
General Village		1,431.50	1,000.00	12,450.00		350.00	650.00	1,000.00	£0.00	
Sub Total		£2,186.50	1,775.00	12,450.00	12,100.00	350.00	1,425.00	1,775.00	£0.00	
TOTALS		£25,832.08	26,346.00	£21,232.62	£12,100.00	£9,132.62	£17,108.75	£26,241.37	£104.63	
	Precept MKC Reserves		22,058.00							
			3,000.00							

Sherington Parish Council

Cash Forecast at 6th November 2012

High Interest account @ month end		20,264.06
Current account @ month end		1,523.23
Less November payments		993.50
Cash at 06/11/2012		<u>20,793.79</u>
Plus VAT due to be refunded		144.66
Plus estimated income expected for rest of year		
	Precept	
	350.00 Football Clubs	
	400.00 Pavilion hire	
	Misc.	
		<u>750.00</u>
Plus grant funding		
	2,500.00 PAIF	
		<u>2,500.00</u>
Less estimated additional spend up to 31/3/13		<u>17,108.75</u>
Less extra anticipated expenditure:		
Fitness equipment	600.00	
		600.00
Current estimated surplus/deficit		<u><u>6,479.70</u></u>

Note contingency fund set at £3000

SHERINGTON PARISH COUNCIL

Minutes of the Meeting of Sherington Parish Council held on Tuesday 6th November 2012 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs D Keene (Chair), J Ager, D Hyde, M Northfield, A Green, A Denman and I Collinge

ALSO ATTENDING: Wendy Austyn (Clerk), Cllr K McLean (Sherington Ward) and six members of the public

	ACTION
1. APOLOGIES FOR ABSENCE	
Cllr Green's apologies for the October meeting were accepted	
2. DECLARATIONS OF INTEREST	
Cllr Northfield declared an interest in item 4.	
3. MINUTES OF LAST MEETING	
The minutes of the meeting held on 2 nd October 2012 were agreed as a true record and signed by the acting Chairman.	
4. UPDATE ON LEASE BETWEEN PARISH COUNCIL AND SHOPCO	
Cllr Northfield reported that a response is still awaited from both solicitors. It was agreed that the length of time being taken to resolve this issue is unacceptable and that it should be urgently chased up.	Cllrs Keene and Northfield
5. STORM DAMAGE 18TH OCTOBER 2012	
The clerk reported on the events of 18 th October 2012 when an apparent "tornado" went over Sherington at around 2.30am. Significant damage to property including fences, roofs and trees was reported throughout the village although many other properties were unaffected. Two trees at the village hall play area were blown down and the horse chestnut in the pre-school play area lost several branches, one of which put a small hole in the village hall roof. MKC were quick to respond in removing a fallen tree on Carters Close green and those at the village hall play area at a cost to the parish council of £175. The horse chestnut was pollarded and made safe by Oakland Tree Services on Sherington Road at an agreed cost of £220. Expenditure for tree maintenance had been budgeted for at the beginning of the year and approved by councillors via email. Thanks go to Phil Smith and Jason Down for helping to clear away fallen branches. The clerk has been in touch with the parish council's insurer who has confirmed cover is in place for any public liability claim regarding trees at the village hall. It was noted that there is photographic evidence on the village website and that the parish council can provide a supporting statement to any resident requiring assistance with an insurance claim.	
6. CLERK'S REPORT	
6.1. Update on Play Area Fund for Adult Fitness Equipment. The clerk reported that no one has offered any comments or objections to the proposals; it was agreed that the pavilion management committee should now be involved in deciding exactly what equipment can be purchased and where at the recreation ground. The clerk will try to attend the next meeting on 13 th November.	Clerk, Cllr Ager
6.2. Noticeboards and Knoll pump. Thanks to the kind efforts of Tony Pilcher the village noticeboards have all been spruced up over recent months and in particular the gold lettering on the parish council noticeboard has been re-stencilled. The pump on the Knoll has also received a makeover. Thanks were extended to Tony Pilcher.	
6.3. Update on new village seating and donation. The clerk has continued to research costs of recycled plastic seats for the recreation ground and how best to install them, a quote for	Clerk

Date

4/12/12

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

installation has also been received. It was agreed that the pavilion management committee should decide exactly where to place them; the clerk will try to attend the next meeting on 13th November. An offer to donate a wooden bench opposite Manor Farm has been received from the family of the late Peter Cook. This offer was strongly welcomed by the parish council. The clerk confirmed that there is no saving to be had on delivery costs by using the same company so Sally Cook has agreed to try and source the bench locally.

6.4. Parking and Traffic issues in village – December meeting. The clerk reported that PC Andy Perry and PCSO Pat Flynn from TVP were able to come to the December meeting to offer advice and information on parking and traffic issues. After some discussion it was agreed to invite a Highways Officer from MKC as well.

6.5. Registers of Interest. The clerk reported that one form is still awaited

6.6 January meetings. As the first Tuesday of January 2013 falls on the bank holiday of 1st January it was agreed to hold the parish council meeting on 8th January and the precept meeting on 15th January, venues to be confirmed

7. FINANCE

7.1. Bank Account balance at 6th November 2012. £21787.29

7.2. Cheques for payment were as follows:

06/11/2012	Nexus Cleaning Supplies	Toilet/hand towels for pavilion	£ 82.90	102047
06/11/2012	Oakland Tree Services Ltd	Tree pollard village hall play area	£ 264.00	102048
06/11/2012	Wendy Austyn	Clerk's salary	£ 119.29	102049
06/11/2012	Wendy Austyn	Clerk's expenses	£ 16.81	102050
06/11/2012	Martin Jeeves	Perry Lane caretaker and bookings	£ 100.00	102051
06/11/2012	Nina Beal	Pavilion Cleaner	£ 66.50	102052
06/11/2012	Bernard Crook Garden Services	Stonepits Copse mowing	£ 144.00	102053

8. PLANNING APPLICATIONS AND DECISIONS

8.1. 12/02176/TCA Home Farm 53 High St - Notification of intention to carry out tree work; lift crown to 6 ft and reduce crown by 20% of 1 Beech tree and remove two self-seeded Rowan trees. There were no adverse comments.

8.2. Decisions. The application for 1a Gun Lane has been permitted

9. SHERINGTON SPORTS GROUND.

9.1. Pavilion management group. Cllr Ager reported the date of the next meeting as Tuesday 13th November

10. EXTERNAL MEETINGS

10.1. Next NECAF 5th December 7.30pm Weston Underwood. Cllr Hyde will attend

10.2. Next NAG meeting 22nd November. Cllr McLean encouraged Sherington residents to get involved with this forum.

11. CORRESPONDENCE/ NEW CONSULTATIONS

11.1. Request for NECAF agenda items for meeting 5th December. Councillors have been asked for suggestions, to be submitted by 10th November.

11.2. MKC revised Parishes Protocol. Councillors had no comments to make

11.2. MK Regeneration Strategy 2012-2017. Councillors had no comments to make

11.3. MKC Review of Resident Involvement. Cllr Denman agreed to ask some of the

Cllr

Date

4/12/12

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

village's council residents if they were aware of this consultation	Denman
11.4. MKC Public Open Space strategy. This was deferred until the December meeting	
11.5. Cycling strategy for Milton Keynes. This was deferred until the December meeting	
12. PUBLIC COMMENTS	
12.1. Residents of Sherington Bridge expressed their dissatisfaction with the response from MKC Highways and re-raised concerns over the recent increase in heavy traffic. It was reported that some of the road gulleys are loose which contributes to the noise, this will be reported.	Clerk
12.2. The hedge on the road to Newport Pagnell has still not been cut back, to be chased again	Clerk
12.3. Cllr McLean reported that a consultation regarding the proposed industrial development site by the LandRover garage will commence in early 2013	
12.4. Cllr McLean reported that the electoral boundary review is due to be in its final stages in early 2013 and further comments from parish councils will be requested.	
12.5. A resident enquired as to the significant impact on the village if the ash trees are affected by disease. It was agreed to ask MKC if they have any current plans of action	Clerk
13. COUNCILLORS' ITEMS	
13.1. Cllr Northfield gave an update on the shop. The ramps and path from the shop to the play area now complete. Volunteers are needed to undertake the landscaping.	
13.3. Cllr Hyde reported that flood water on the road to Newport Pagnell doesn't seem to be running away very quickly.	
14. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 4 th December 2012 at the Village Hall commencing at 7.30 pm. There being no further business the meeting ended at 8.40pm	

6. CLERK'S REPORT

6.1. Update on Play Area Fund for Adult Fitness Equipment. The clerk reported that no one has offered any comments or objections to the proposals; it was agreed that the pavilion manager/owner should now be involved in deciding exactly what equipment can be purchased and where at the recreation ground. The clerk will try to attend the next meeting on 1 st November	Clerk, Cllr Ager
6.2. Numberboards and well pump. Thanks to the kind efforts of Tony Fisher the village noticeboards have all been wrapped up over recent months and in particular the gold lettering on the parish council noticeboard has been re-stencilled. The pump on the Knoll has also received a makeover. Thanks were extended to Tony Fisher.	
6.3. Update on new village seating and donation. The clerk has continued to research costs of recycled plastic seats for the recreation ground and how best to install them, a quote for	Clerk

Date

4/12/12

Signed

D.A. Keene.

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
4th December 2012**

		INCOME	EXPENDITURE		Cheque No.
<u>ENTERPRISE ACCOUNT 71138472</u>					
06/11/2012 B/forward				£	20,264.06
14/11/2012 Bocking	Pavilion Hire	25.00			
14/11/2012 Lindy Lou	Pavilion Hire	18.00			
14/11/2012 Sherington Brownies	Pavilion Hire	22.50			
21/11/2012 Lindy Lou	Pavilion Hire	18.00			
03/12/2012 HSBC	Transfer		£ 5,000.00		
	Subtotal	£ 83.50	£ 5,000.00		
04/12/2012 C/forward				£	15,347.56

TREASURER ACCOUNT 11034286

06/11/2012 B/forward				£	1,523.23	
06/11/2012 Oakland Tree Services Ltd	Tree pollard village hall play area		£ 264.00			102048
06/11/2012 Wendy Austyn	Clerk's salary		£ 119.29			102049
06/11/2012 Wendy Austyn	Clerk's expenses		£ 16.81			102050
06/11/2012 Martin Jeeves	Perry Lane caretaker and bookings		£ 100.00			102051
06/11/2012 Nina Beal	Pavilion Cleaner		£ 66.50			102052
06/11/2012 Bernard Crook Garden Ser	Stonepits Copse mowing		£ 144.00			102053
03/12/2012 HSBC	Transfer	£ 5,000.00				
	Subtotal	£ 5,000.00	£ 710.60			
04/12/2012 C/forward				£	5,812.63	

Bank Balance @ 4th December 2012

£ 21,160.19

Unpresented cheques:

10/07/2012 Valerie Hargreaves	Village Olympics event	£ 200.00			102026
06/11/2012 Nexus Cleaning Supplies	Toilet/hand towels for pavilion	£ 82.90			102047

Cheques for payment this month:

04/12/2012 SCAN magazine	Donation	£ 225.00			102054
04/12/2012 St Lauds PCC	Donation	£ 550.00			102055
04/12/2012 Milton Keynes Council	Tree clearance	£ 210.00			102056
04/12/2012 MK Play Association	Play Ranger sessions	£ 1,440.00			102057
04/12/2012 D C Blunt Gardening Serv	Mowing except Perry Lane	£ 840.00			102058
04/12/2012 D C Blunt Gardening Serv	Perry Lane groundsman	£ 558.00			102058
04/12/2012 Sports Ground Services	Mowing rec field	£ 331.20			102059
04/12/2012 Sherington Village Hall	Hall hire	£ 36.00			102060
04/12/2012 Martin Jeeves	Perry Lane caretaker and bookings	£ 100.00			102061
04/12/2012 A H Contracts	Dog Bins	£ 273.00			102062
04/12/2012 SLCC	Subscription	£ 75.00			102063
04/12/2012 Anglian Water	Water for pavilion	£ 134.67			102064
04/12/2012 Wendy Austyn	Clerk's salary	£ 135.20			102065
04/12/2012 Nina Beal	Pavilion cleaner	£ 52.00			102066

Subtotal £ - £ 5,242.97

Parish Council Funds @ 4th December 2012

£ 15,917.22

Signed

D.A. Keene Chairman

Signed

W.A. Jeeves Clerk/RFO

Category	Sub Category	Actual 11/12	Budget 12/13	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def		
GROUNDS	Mowing except Perry Lane	1,400.00	1400	1,400.00		1,400.00	0.00	1,400.00	£0.00		
	Stonepits Copse maintenance	204.00	250	120.00		120.00	84.00	204.00	£46.00		
	Repair/replace equipment	0.00	100	0.00		0.00	100.00	100.00	£0.00		
	Maintenance/Trees	96.26	400	395.00		395.00	0.00	395.00	£5.00	175+220	
Sub Total		£1,700.26	2,150.00	1,915.00	0.00	1,915.00	184.00	2,099.00	£51.00		
PERRY LANE	Equip Rep/Replace	150.00	750	100.00		100.00	650.00	750.00	£0.00		
	Rents	100.00	100	100.00		100.00	0.00	100.00	£0.00		
	Pavilion Cleaner	586.78	600	517.50		517.50	132.50	650.00	£50.00		
	Pavilion Caretaker/Bookings	1,200.00	1230	900.00		900.00	330.00	1,230.00	£0.00		
	Perry Lane Groundsman	930.00	930	930.00		930.00	0.00	930.00	£0.00		
	Perry Lane Operating Costs	698.84	200	204.08		204.08	45.92	250.00	£250.00		
	Pavilion Utilities	1,526.90	1400	726.35		726.35	423.65	1,150.00	£250.00		
	Mowing Rec Field	966.00	966	828.00		828.00	0.00	828.00	£138.00	wet weather	
	Pitch maintenance	0.00	500	0.00		0.00	0.00	0.00	£500.00		
	Sub Total		£6,158.52	£6,676.00	4,305.93	0.00	4,305.93	1,582.07	5,888.00	£788.00	
ADMINISTRATION	Hall Hire	128.00	120	60.00		60.00	24.00	84.00	£36.00		
	Insurances	1,200.94	1300	1,220.37		1,220.37	0.00	1,220.37	£79.63		
	Clerk's Expenses	144.92	130	74.62		74.62	55.38	130.00	£0.00		
	Clerk's Salary	1,893.54	2000	1,180.99		1,180.99	619.01	1,800.00	£200.00		
	Subscriptions	253.00	283	285.94		285.94	0.00	285.94	£22.94		
	Training	0.00	50	0.00		0.00	0.00	0.00	£50.00		
	Professional Services	360.00	432	410.00		410.00	22.00	432.00	£0.00		
	HMRC PAYE	371.80	350	233.64		233.64	116.36	350.00	£0.00		
	Printing Charges	0.00	50	0.00		0.00	0.00	0.00	£50.00		
	Sub Total		£4,352.20	4,715.00	3,465.56	0.00	3,465.56	836.75	4,302.31	£412.69	
HIGHWAYS	Dog Bins	910.00	910	682.50		682.50	227.50	910.00	£0.00		
	General Maintenance	44.35	100	0.00		0.00	100.00	100.00	£0.00		
Sub Total		£954.35	1,010.00	682.50	0.00	682.50	327.50	1,010.00	£0.00		
PROJECTS	Pavilion refurbish and extend	6,833.00	0.00	0.00		0.00	0.00	0.00	£0.00		
	Xmas Tree plus lights	0.00	80.00	0.00		0.00	40.00	40.00	£40.00		
	Stonepits Copse	147.25	0.00	0.00		0.00	0.00	0.00	£0.00		
	Benches donated by S Potts	0.00	1,040.00	0.00		0.00	863.00	863.00	£177.00		
	Adult Fitness Equipment	0.00	1,900.00	0.00		0.00	2,500.00	2,500.00	£600.00		
	MKPA Play Ranger sessions	0.00	2,000.00	2,000.00		2,000.00	0.00	2,000.00	£0.00		
	VH car park access and resur	0.00	5,000.00	230.00		230.00	4,770.00	5,000.00	£0.00		
	Climbing frame VH play area	3,500.00	0.00	0.00		0.00	0.00	0.00	£0.00		
	Sub Total		£10,480.25	10,020.00	2,230.00	0.00	2,230.00	8,173.00	10,403.00	£383.00	
	DONATIONS	Scan Magazine	225.00	225.00	225.00		225.00	0.00	225.00	£0.00	
Churchyard maintenance		500.00	550.00	550.00		550.00	0.00	550.00	£0.00		
Xmas Tree Electric		30.00	0.00	0.00		0.00	0.00	0.00	£0.00		
Sub Total		£2,186.50	1,775.00	13,225.00	12,100.00	1,125.00	650.00	1,775.00	£0.00		
TOTALS		£25,832.08	26,346.00	£25,823.99	£12,100.00	£13,723.99	£11,753.32	£25,477.31	£868.69		
	Precept MKC		22,058.00								
	Reserves		3,000.00								

Sherington Parish Council

Cash Forecast at 4th December 2012

Savings account @ month end		15,347.56
Current account @ month end		5,812.63
Less December payments		5,242.97
Cash at 04/12/2012		<u>15,917.22</u>
Plus VAT due to be refunded		513.36
Plus estimated income expected for rest of year		
	Precept	
	350.00 Football Clubs	
	400.00 Pavilion hire	
	Misc.	
		<u>750.00</u>
Plus grant funding		
	2,500.00 PAIF	
		<u>2,500.00</u>
Less estimated additional spend up to 31/3/13		<u>11,753.32</u>
Less extra anticipated expenditure:		
Fitness equipment	600.00	
		600.00
Current estimated surplus/deficit		<u><u>7,327.26</u></u>

Note contingency fund set at £3000

SHERINGTON PARISH COUNCIL

Minutes of the Meeting of Sherington Parish Council held on Tuesday 4th December 2012 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs D Keene (Chair), J Ager, D Hyde, M Northfield, A Green, A Denman and I Collinge

ALSO ATTENDING: Wendy Austyn (Clerk), Cllr K McLean (Sherington Ward), PC Andy Perry and PCSO Pat Flynn (TVP) and six members of the public

	ACTION
1. APOLOGIES FOR ABSENCE	
None	
2. DECLARATIONS OF INTEREST	
Cllr Northfield declared an interest in item 5.	
3. MINUTES OF LAST MEETING	
The minutes of the meeting held on 4 th November 2012 were agreed as a true record and signed by the acting Chairman	
4. PARKING AND TRAFFIC ISSUES	
<p>Richard Duffill from MKC did not attend the meeting, despite saying he would. PC Andy Perry from Thames Valley Police who looks after 24 villages and Olney attended the meeting, supported by PCSO Pat Flynn. PC Perry covered the main issues faced by many rural areas. 1) Parking: this is a low priority for the police and often by the time someone is available to attend the issue has resolved itself. However unless a parked vehicle is causing an unnecessary obstruction i.e. a double pushchair cannot pass on the pavement, or the largest of emergency vehicle cannot get by on the road; or is in a dangerous position the owner is unlikely to face prosecution anyway. If an officer or PCSO is able to attend they will firstly try to speak to the vehicle owner, the second stage is to issue a parking ticket and the third is to tow the vehicle away. PC Perry advised that by phoning the non-emergency police telephone number 101 a history of repeat offenders could be created. The police have no powers of enforcement over parking on yellow lines or on grass verges; this is the responsibility of the local authority. There is a parking enforcement scheme which the parish council can opt into, which will involve road markings and signs.</p> <p>2) Speeding: the mobile hand held speed camera currently only operates in designated places but PC Perry stated he would arrange for other locations to be included in the near future. There is a Community Speedwatch Scheme in which volunteers from each parish operate the handheld camera, note the details of speeding vehicles and pass to the attending PCSO who sends an advisory letter to the owner. The local authority SID (Speed Indicator Device) programme has been subject to budget cuts but the local NAG (Neighbourhood Action Group) whose priority this year is speeding, is looking at creating a community SID programme whereby the cost of operating and using a SID is shared by participating villages. PC Perry advised that TVP officers attend NAG meetings rather than any other community forum; and also that there have been a higher number of burglaries in Olney recently and reminded residents to be vigilant and use visible deterrents in the home.</p> <p>The chairman opened the meeting up to public comments which were responded to by PC Perry: 1) Bedford Road is narrow and two large vehicles struggle to pass each other – a phased speed reduction zone or moving the 30mph limit could be explored 2) Increase in traffic at Sherington Bridge – the local authority can put counters across the road. The clerk reported that the current counters have been installed by a local developer and Richard Duffill is trying to obtain the data. 3) Speeding vehicles cut through via the High St to avoid the bypass – a handheld camera from the Community Speedwatch Scheme could identify these.</p>	

Date

8/1/13

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

The chairman thanked PC Perry and PCSO Flynn for their advice and information.

5. UPDATE ON LEASE BETWEEN PARISH COUNCIL AND SHOPCO

Cllr Northfield reported that a response is still awaited from both solicitors. It was agreed that the length of time being taken to resolve this issue is unacceptable and that it should be urgently chased up.

**Cllr
Northfield**

6. CLERK'S REPORT

6.1. MKC Parish Community Safety Fund. The clerk reported that a new joint matched fund has been set up by MKC with a total pot of £100k to be spent by 31st March 2014. Councillors were asked to think of ideas where this fund could be used within the village to discuss at the January meeting.

All cllrs

7. FINANCE

7.1. Bank Account balance at 4th December 2012. £21160.19

7.2. Cheques for payment were as follows:

04/12/2012	SCAN magazine	Donation	£ 225.00	102054
04/12/2012	St Lauds PCC	Donation	£ 550.00	102055
04/12/2012	Milton Keynes Council	Tree clearance	£ 210.00	102056
04/12/2012	MK Play Association	Play Ranger sessions	£ 1,440.00	102057
04/12/2012	D C Blunt Gardening Services	Mowing except Perry Lane	£ 840.00	102058
04/12/2012	D C Blunt Gardening Services	Perry Lane groundsman	£ 558.00	102058
04/12/2012	Sports Ground Services	Mowing rec field	£ 331.20	102059
04/12/2012	Sherington Village Hall	Hall hire	£ 36.00	102060
04/12/2012	Martin Jeeves	Perry Lane caretaker and bookings	£ 100.00	102061
04/12/2012	A H Contracts	Dog Bins	£ 273.00	102062
04/12/2012	SLCC	Subscription	£ 75.00	102063
04/12/2012	Anglian Water	Water for pavilion	£ 134.67	102064
04/12/2012	Wendy Austyn	Clerk's salary	£ 135.20	102065
04/12/2012	Nina Beal	Pavilion cleaner	£ 52.00	102066

7.3. MKCF funding application. The clerk reported that the application for funding towards MKPA Play Ranger sessions has been re-submitted; a decision is expected at the end of January.

8. PLANNING APPLICATIONS AND DECISIONS

8.1. 12/02331/FUL 25 High St – Change of use of shop to dwelling house to be incorporated into existing residential dwelling. There were no adverse comments.

8.2. Decisions. The applications for Barn in Shoulder of Mutton Field, Gun Lane and 53 High St have been permitted

9. SHERINGTON SPORTS GROUND.

9.1. Pavilion management group. The clerk reported that two new benches have been ordered; when they arrive the pavilion committee will arrange their installation on the recreation field. It was also reported that Phil Snell from MKC has met with the pavilion committee regarding the installation of fitness equipment on the recreation ground. The clerk will try to establish when this is likely to take place.

Clerk

10. EXTERNAL MEETINGS

10.1. Next NECAF 5th December 7.30pm Weston Underwood. Cllr Hyde will attend. Cllr McLean reported that Martin Goff (see item 11.1) will be present at the meeting.

10.2. Next NAG meeting 17th January 2013 Newton Blossomville. Cllr McLean encouraged Sherington residents to get involved with this forum, if only on a trial basis.

Date

8/1/13

Signed

D.A. Keane

SHERINGTON PARISH COUNCIL

11. CORRESPONDENCE/ NEW CONSULTATIONS	
11.1. Small Rural Schools consultation. MKC consultant Martin Goff has been asked to visit all small rural schools in the area as part of a project to identify what key issues are faced in terms of financial viability. The parish council has been invited to comment, Cllr Hyde will forward comments to the Clerk after the NECAF meeting.	Cllr Hyde, Clerk
11.2. MKC Neighbourhood Services survey. Cllr Keene and the Clerk will send the council's response.	Cllr Keene, Clerk
11.4. MKC Public Open Space strategy. It was agreed that a response was not necessary.	
11.5. Cycling strategy for Milton Keynes. The strategy proposals were agreed in principle; however councillors raised concerns regarding the lack of connections from the existing redways to the rural areas.	Clerk
12. PUBLIC COMMENTS	
12.1. Michael Cook advised the parish council that he had put a letter to residents in SCAN magazine regarding the use of footpaths around land belonging to J W Cook & Son.	
12.2. North Bucks Vintage Tractor Club recently had to postpone a ploughing match in Sherington; this will now take place in January.	
12.3. Concern was raised over the double handling of newspapers for the shop. Alan Sims reported that as from 1 st January 2013 deliveries will not be accepted at his property.	
12.4. A resident reported fallen kerbstones on Church Road, Cllr Hyde reported that these were pointed out during his walkabout with Heather Baker, clerk to chase	Clerk
12.5. A resident reported that the ditch on Water Lane just before the turning point is overgrown	Clerk
12.6. Mel Northfield, on behalf of Shopco reported that it is the committee's intention to submit proposals to MKC Planning in order to resolve the current issues regarding early morning deliveries.	
13. COUNCILLORS' ITEMS	
13.1. Cllr Collinge reported that potholes were repaired within a few days of his notification to MKC	
13.2. Cllr Denman reported problems with the Stagecoach bus service. Details to be passed onto MKC for assistance.	Cllr Denman, Clerk
13.3. Cllr Hyde reported that he took photos of the flooding on Alban Hill and High St during the recent heavy rain	
13.4. Cllr Hyde suggested that a survey was due for the parish council owned trees. This was agreed and the clerk will look into the costs	Clerk
13.5. Cllr Keene gave thanks to Alban Hill Nursery for its contribution towards this year's Christmas tree on The Knoll; to Tony Pilcher, Derek Ferris and team for arranging its installation on the Knoll; and to Tony Pilcher for supplying the electricity to the lights during the festive season.	
13.6. Cllr Keene wished everyone a Merry Christmas and Happy New Year.	
14. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 8 th January 2013 at the Pavilion commencing at 7.30 pm. There being no further business the meeting ended at 9.20pm	

Date

8/1/13

Signed

D.A. Keene

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
8th January 2013**

Cheque
No.

ENTERPRISE ACCOUNT 71138472

		INCOME	EXPENDITURE	
04/12/2012 B/forward				£ 15,347.56
24/12/2012 Lindy Lou	Pavilion Hire	72.00		
31/12/2012 HSBC	Interest	2.43		
07/01/2013 HSBC	Transfer		£ 1,000.00	
	Subtotal	£ 74.43	£ 1,000.00	
08/01/2013 C/forward				£ 14,421.99

TREASURER ACCOUNT 11034286

04/12/2012 B/forward				£ 5,812.63	
10/07/2012 Valerie Hargreaves	Village Olympics event		£ 200.00		102026
04/12/2012 SCAN magazine	Donation		£ 225.00		102054
04/12/2012 St Lauds PCC	Donation		£ 550.00		102055
04/12/2012 Milton Keynes Council	Tree clearance		£ 210.00		102056
04/12/2012 MK Play Association	Play Ranger sessions		£ 1,440.00		102057
04/12/2012 D C Blunt Gardening Serv	Mowing except Perry Lane		£ 840.00		102058
04/12/2012 D C Blunt Gardening Serv	Perry Lane groundsman		£ 558.00		102058
04/12/2012 Sports Ground Services	Mowing rec field		£ 331.20		102059
04/12/2012 Sherington Village Hall	Hall hire		£ 36.00		102060
04/12/2012 Martin Jeeves	Perry Lane caretaker and bookings		£ 100.00		102061
04/12/2012 A H Contracts	Dog Bins		£ 273.00		102062
04/12/2012 SLCC	Subscription		£ 75.00		102063
04/12/2012 Anglian Water	Water for pavilion		£ 134.67		102064
04/12/2012 Wendy Austyn	Clerk's salary		£ 135.20		102065
04/12/2012 Nina Beal	Pavilion cleaner		£ 52.00		102066
18/12/2012 HMRC	VAT refund	£ 513.36			
07/01/2013 HSBC	Transfer	£ 1,000.00			
	Subtotal	£ 1,513.36	£ 5,160.07		
08/01/2013 C/forward				£ 2,165.92	

Bank Balance @ 8th January 2013

£ 16,587.91

Unpresented cheques:

06/11/2012 Nexus Cleaning Supplies	Toilet/hand towels for pavilion		£ 82.90		102047
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Cheques for payment this month:

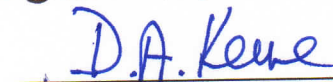
08/01/2013 Broxap Ltd	Benches for recreation ground		£ 867.60		102067
08/01/2013 E.On	Electricity for pavilion		£ 164.34		102068
08/01/2013 H M R & C	Clerk's PAYE		£ 91.45		102069
08/01/2013 Wendy Austyn	Clerk's salary		£ 119.29		102070
08/01/2013 Martin Jeeves	Perry Lane caretaker and bookings		£ 107.95		102071
08/01/2013 Nina Beal	Pavilion cleaner		£ 42.00		102072
08/01/2013 Denman & Son Electrical	Repair pavilion heater		£ 60.00		102073

Subtotal £ - £ 1,535.53

Parish Council Funds @ 8th January 2013

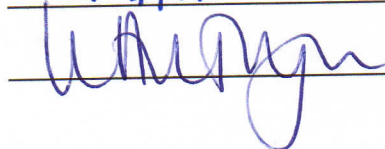
£ 15,052.38

Signed



Chairman

Signed



Clerk/RFO

Category	Sub Category	Actual 11/12	Budget 12/13	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def
GROUND	Mowing except Perry Lane	1,400.00	1400	1,400.00		1,400.00	0.00	1,400.00	£0.00
	Stonepits Copse maintenance	204.00	250	120.00		120.00	84.00	204.00	£46.00
	Repair/replace equipment	0.00	100	0.00		0.00	100.00	100.00	£0.00
	Maintenance/Trees	96.26	400	395.00		395.00	0.00	395.00	£5.00 175+220
Sub Total	£1,700.26	2,150.00	1,915.00	0.00	1,915.00	184.00	2,099.00	£51.00	
PERRY LANE	Equip Rep/Replace	150.00	750	160.00		160.00	590.00	750.00	£0.00
	Rents	100.00	100	100.00		100.00	0.00	100.00	£0.00
	Pavilion Cleaner	586.78	600	559.50		559.50	90.50	650.00	-£50.00
	Pavilion Caretaker/Bookings	1,200.00	1230	1,000.00		1,000.00	230.00	1,230.00	£0.00
	Perry Lane Groundsman	930.00	930	930.00		930.00	0.00	930.00	£0.00
	Perry Lane Operating Costs	698.84	200	212.03		212.03	37.97	250.00	-£50.00
Sub Total	Pavilion Utilities	1,526.90	1400	882.86		882.86	267.14	1,150.00	£250.00
	Mowing Rec Field	966.00	966	828.00		828.00	0.00	828.00	£138.00 wet weather
	Pitch maintenance	0.00	500	0.00		0.00	0.00	0.00	£500.00
		£6,158.52	£6,676.00	4,672.39	0.00	4,672.39	1,215.61	5,888.00	£788.00
ADMINISTRATION	Hall Hire	128.00	120	60.00		60.00	24.00	84.00	£36.00
	Insurances	1,200.94	1300	1,220.37		1,220.37	0.00	1,220.37	£79.63
	Clerk's Expenses	144.92	130	74.62		74.62	55.38	130.00	£0.00
	Clerk's Salary	1,893.54	2000	1,300.28		1,300.28	499.72	1,800.00	£200.00
	Subscriptions	253.00	283	285.94		285.94	0.00	285.94	-£2.94
	Training	0.00	50	0.00		0.00	0.00	0.00	£50.00
	Professional Services	360.00	432	410.00		410.00	22.00	432.00	£0.00
	HMRC PAYE	371.80	350	325.09		325.09	0.00	325.09	£24.91
	Printing Charges	0.00	50	0.00		0.00	0.00	0.00	£50.00
		£4,352.20	4,715.00	3,676.30	0.00	3,676.30	601.10	4,277.40	£437.60
	Sub Total	910.00	910	682.50		682.50	227.50	910.00	£0.00
HIGHWAYS	Dog Bins	44.35	100	0.00		0.00	100.00	100.00	£0.00
	General Maintenance	£954.35	1,010.00	682.50	0.00	682.50	327.50	1,010.00	£0.00
PROJECTS	Pavilion refurbish and extend	6,833.00	0.00	0.00		0.00	0.00	0.00	£0.00
	Xmas Tree plus lights	0.00	80.00	0.00		0.00	40.00	40.00	£40.00
	Stonepits Copse	147.25	0.00	0.00		0.00	0.00	0.00	£0.00
	Benches	0.00	1,040.00	723.00		723.00	140.00	863.00	£177.00
	Adult Fitness Equipment	0.00	1,900.00	0.00		0.00	2,500.00	2,500.00	-£600.00
	MKPA Play Ranger sessions	0.00	2,000.00	2,000.00		2,000.00	0.00	2,000.00	£0.00
	VH car park access and resur	0.00	5,000.00	230.00		230.00	0.00	230.00	£4,770.00
Sub Total	Climbing frame VH play area	3,500.00	0.00	0.00		0.00	0.00	0.00	£0.00
		£10,480.25	10,020.00	2,953.00	0.00	2,953.00	2,680.00	5,633.00	£4,387.00
DONATIONS	Scan Magazine	225.00	225.00	225.00		225.00	0.00	225.00	£0.00
	Churchyard maintenance	500.00	550.00	550.00		550.00	0.00	550.00	£0.00
	Xmas Tree Electric	30.00	0.00	0.00		0.00	0.00	0.00	£0.00
	General Village	1,431.50	1,000.00	12,450.00		350.00	650.00	1,000.00	£0.00
Sub Total	£2,186.50	1,775.00	13,225.00	12,100.00	1,125.00	650.00	1,775.00	£0.00	
TOTALS	£25,832.08	26,346.00	£27,124.19	£12,100.00	£15,024.19	£5,658.21	£20,682.40	£5,663.60	
	Precept MKC		22,058.00						
	Reserves		3,000.00						

Sherington Parish Council

Cash Forecast at 8th January 2013

Savings account @ month end		14,421.99
Current account @ month end		2,165.92
Less January payments		1,535.53
Cash at 08/01/2013		<u>15,052.38</u>
Plus VAT due to be refunded		152.43
Plus estimated income expected for rest of year		
	Precept	
	200.00 Football Clubs	
	100.00 Pavilion hire	
	Misc.	
		<u>300.00</u>
Plus grant funding		
		<u>0.00</u>
Less estimated additional spend up to 31/3/13		5,658.21
Less extra anticipated expenditure:		
Fitness equipment	600.00	600.00
Current estimated surplus/deficit		<u>9,246.60</u>

Note contingency fund set at £3000

SHERINGTON PARISH COUNCIL

Minutes of the Meeting of Sherington Parish Council held on Tuesday 8th January 2013 at Sherington Pavilion, commencing at 7.30pm

PRESENT: Cllrs D Keene (Chair), M Northfield and I Collinge

ALSO ATTENDING: Wendy Austyn (Clerk), Cllr K McLean (Sherington Ward) and Andrew Jackman (MKC Highways officer) with no other members of the public.

	ACTION
1. ACCEPT APOLOGIES FOR ABSENCE	
Cllrs Hyde and Ager	
2. RECEIVE DECLARATIONS OF INTEREST	
Cllr Northfield declared an interest in items 5 and 8.1.	
3. APPROVE MINUTES OF LAST MEETING	
The minutes of the meeting held on 4 th December 2012 were agreed as a true record and signed by the Chairman	
4. PARKING AND TRAFFIC ISSUES	
Andrew Jackman from MKC Highways attended the meeting and made the following comments and suggestions:	
1) Reported increase of HGV traffic at Sherington Bridge. This B road is a classified diversion route due to the weight restrictions in Newport Pagnell and therefore 9000 vehicles on average per day could be expected, and of those, 5% HGVs would not be considered unusual. The recent traffic counts carried out by Richard Duffill's team, mostly between 6 am and 7am reported only a tiny fraction of this amount e.g. just one HGV in an hour. The data from the count using cables across the road is as yet unavailable from the local developer who commissioned it. Andrew also reported that the bridge itself has been inspected within the last two years with no strength issues found. With no further evidence to support the claim, parish councillors thereby agreed that they had done everything possible to investigate this issue and could go no further with it.	
2) Speeding. Andrew reported that if the current 30mph signs are moved outwards to slow traffic coming in to the village they have to be accompanied by extra street lighting if not already present, at a cost of approximately £2k per light. A 40mph zone requires a Traffic Regulation Order (TRO) at approx. cost of £10k plus signage of £2-3k per road where this is carried out. Reduced speed zones also have to be a certain minimum distance in length.	
3) Parking on pavements/verges/narrow roads restricting access. This would be a low priority for MKC Highways and they are reluctant to get involved out of normal working hours due to staff security issues. Double yellow lines would require a TRO and signage, whatever distance covered. There is no obligation to provide residents' parking. Some parishes have opted to have "grasscrete" (a concrete "honeycomb" that allows grass to grow through) installed on wide verges to provide extra parking	
4) New Highways Capital scheme. A new scheme is being introduced whereby parishes can submit their traffic and parking issues for the Highways department to look at possible solutions and allocate funding. The next deadlines for this scheme are February and August 2013.	
The chairman thanked Andrew for his advice and information.	
5. UPDATE ON LEASE BETWEEN PARISH COUNCIL AND SHOPCO	
Cllr Keene reported that a resolution is imminent; both he and Cllr Northfield are to ensure this matter is closed by the next meeting	Cllrs Northfield

Date 5/2/13

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

& Keene

6. CLERK'S REPORT

6.1. MKC Parish Community Safety Fund. The suggestion of applying to this fund for additional lighting at the recreation ground car park was raised and will be discussed further at the precept meeting.

6.2. Ash Dieback update – Food and Environment Research Agency (FERA). The clerk reported that FERA had contacted the parish council to notify that a representative will be visiting Stonepits Copse woodland in the near future to inspect the 30 ash trees supplied by Acorn Nurseries in April 2009. It has been confirmed that the ash trees came from an infected source.

6.3. Neighbourhood Services walkabout update. Heather Baker has provided a spread sheet of the issues reported on her summer walkabout with Cllr Hyde. It shows that while some issues are dealt with quickly, others are left with no available date for resolution.

6.4. Councillor vacancy. Cllr Green has resigned as a councillor, just after the agenda was posted. The vacancy will be formally advertised with a deadline of 29th January 2013, after which the parish council can co-opt. It was agreed to place a note in SCAN.

Clerk

7. FINANCE

7.1. Bank Account balance at 8th January 2013. £16587.91

7.2. Cheques for payment were as follows:

08/01/2013	Broxap Ltd	Benches for recreation ground	£	867.60	102067
08/01/2013	E.On	Electricity for pavilion	£	164.34	102068
08/01/2013	H M R & C	Clerk's PAYE	£	91.45	102069
08/01/2013	Wendy Austyn	Clerk's salary	£	119.29	102070
08/01/2013	Martin Jeeves	Perry Lane caretaker and bookings	£	107.95	102071
08/01/2013	Nina Beal	Pavilion cleaner	£	42.00	102072
08/01/2013	Denman & Son Electrical	Repair pavilion heater	£	60.00	102073

7.3. Costs to carry out tree survey. The clerk invited quotes from three contractors, one of whom did not reply. However 3 quotes were provided from two contractors - £49, £185 and £320. Oakland Tree Services was awarded the work for a cost of £49 to survey the trees and shrubs at the Village Hall play area and The Knoll

Clerk

8. PLANNING APPLICATIONS AND DECISIONS

8.1. 12/02525/FUL 1 End Farm, Water Lane – Conversion of garage to accommodation. There were no adverse comments.

8.2. Decisions. None

9. SHERINGTON SPORTS GROUND.

9.1. Pavilion management group. The clerk reported that a more favourable quote has been received for both "trim trail" and "moving parts" adult fitness equipment and that she has asked Phil Snell from MKC if either will be covered under MKC's inspection and maintenance programme. The management group will make its final decision on what to purchase at its meeting on Thursday 10th January and installation should take place soon thereafter.

Clerk

10. EXTERNAL MEETINGS

10.1. Report from NECAF 5th December. Cllr Hyde sent a report in his absence. Reports from MKS officers were received regarding the 2013/14 Budget, Superfast Broadband rollout and Neighbourhood Management; as well as a presentation from Martin Goff on securing the future of small rural schools (see also item 11). The next NECAF meeting will be on 7th March at Sherington pavilion.

Date

5/02/13

Signed

D.A. Keene

SHERINGTON PARISH COUNCIL

11. CORRESPONDENCE/ NEW CONSULTATIONS	
<p>11.1. Small Rural Schools consultation. MKC consultant Martin Goff was at the NECAF meeting discussing his assignment to make recommendations on the best strategy to secure the future educational and financial viability of small rural schools. Nigel Anderson the vice chairman of Sherington and St Andrews Schools partnership has also written to the parish council. The parish council agreed to affirm its support for Sherington School as a vitally important feature of the village's social and community life.</p>	Clerk
12. PUBLIC COMMENTS	
12.1. Cllr McLean reported that repairs to the A509 between the Chicheley roundabout and Sherington turn were due to take place that week	
12.2. Cllr McLean reported that he has still not heard from the Youth Club regarding a contribution from his discretionary spend, and that this money will be clawed back if not used.	Clerk
12.3. Cllr McLean reported that the NAG is still looking at implementing a SID scheme in the parishes who wish to take part and contribute to the costs involved.	
13. COUNCILLORS' ITEMS	
13.1. Cllr Collinge reported that the results from the 2011 Census for Sherington Parish are due for release on 30 th January; it was agreed to place this on the next agenda.	Cllr Collinge
13.2. Cllr Keene requested that the issue of village flooding be placed on the next agenda	Clerk
14. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 5 th February 2013 at the Village Hall commencing at 7.30 pm. There being no further business the meeting ended at 9.30pm	

- villages in the parish could be expected, and of course the TV's would not be considered essential. The main traffic issues raised by the parish were, mostly between 7.30 and 8.30am reported only a 10% reduction of the traffic. The main issue was the main road along the road is as yet unsealed and the local developer who is currently working on the road has not yet started work. The first two years with no street lighting fund. With no further reference to support the parish council members agreed that they had done everything possible to investigate this issue and would do so further with it.
- 1) Speeding. Andrew reported that if the current 40mph signs are moved outwards to show traffic coming in to the village this would be accompanied by extra street lighting if not already present, at a cost of approximately £100 per light. A 40mph zone requires a Traffic Regulation Order (TRO) in addition to the 40mph plus signage of £2-3k per road where this is carried out. Reduced speed zones also have to be a certain minimum distance in length.
 - 2) Parking on pavements/verges/along roads restricting access. This would be a low priority for MKC. Highways and they are reluctant to get involved out of hours working hours due to staff security issues. Double yellow lines would require a TRO and require whatever distance covered. There is no obligation to provide a minimum parking space. Some parishes have opted to have "provisional" or "temporary" double yellow lines (to be taken through) installed on wide verges to provide extra parking.
 - 3) New Highways Capital scheme. A new scheme to be funded by the parish council which their traffic and parking issues for the highways department to look at possible solutions and allocate funding. The next deadline for this scheme is February and August 2013.

The chairman thanked Andrew for his advice and information.

5. UPDATE ON LEASE BETWEEN PARISH COUNCIL AND MKC

Cllr Keene reported that a resolution is imminent, both based on the fact that this matter is closed by the next meeting.

Date

5/02/13

Signed

D.A. Keene

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
5th February 2013**

	INCOME	EXPENDITURE	Cheque No.
<u>ENTERPRISE ACCOUNT 71138472</u>			
08/01/2013 B/forward		£	14,421.99
	Subtotal	£ - £ -	£ 14,421.99

TREASURER ACCOUNT 11034286

08/01/2013 B/forward		£	2,165.92	
06/11/2012 Nexus Cleaning Supplies	Toilet/hand towels for pavilion	£	82.90	102047
08/01/2013 Broxap Ltd	Benches for recreation ground	£	867.60	102067
08/01/2013 E.On	Electricity for pavilion	£	164.34	102068
08/01/2013 H M R & C	Clerk's PAYE	£	91.45	102069
08/01/2013 Wendy Austyn	Clerk's salary	£	119.29	102070
08/01/2013 Martin Jeeves	Perry Lane caretaker and bookings	£	107.95	102071
08/01/2013 Nina Beal	Pavilion cleaner	£	42.00	102072
	Subtotal	£ - £	1,475.53	
05/02/2013 C/forward		£	690.39	
			£ 15,112.38	

Bank Balance @ 5th February 2013

Unpresented cheques:

08/01/2013 Denman & Son Electrical	VOID	£	-	102073
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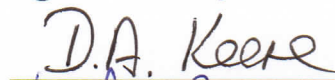
Cheques for payment this month:

05/02/2013 Prepared Payroll Solutions	Payroll services	£	72.00	102074
05/02/2013 Wendy Austyn	Clerk's salary	£	91.46	102075
05/02/2013 Martin Jeeves	Perry Lane caretaker and bookings	£	100.00	102076
05/02/2013 R A Denman	Repair pavilion heater	£	60.00	102077
05/02/2013 Nina Beal	Pavilion cleaner	£	42.00	102078
	Subtotal	£ - £	365.46	

Parish Council Funds @ 5th February 2013

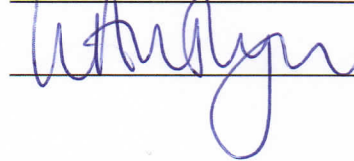
£ 14,746.92

Signed



Chairman

Signed



Clerk/RFO

Sherington Parish Council

Cash Forecast at 5th February 2013

Savings account @ month end		14,421.99
Current account @ month end		690.39
Less February payments		365.46
Cash at 05/02/2013		<u>14,746.92</u>
Plus VAT due to be refunded		152.43
Plus estimated income expected for rest of year		
	Precept	
	200.00 Football Clubs	
	100.00 Pavilion hire	
	Misc.	
		<u>300.00</u>
Plus grant funding		
		<u>0.00</u>
Less estimated additional spend up to 31/3/13		<u>4,321.75</u>
Less extra anticipated expenditure:		
Fitness equipment	600.00	
		600.00
Current estimated surplus/deficit		<u><u>10,277.60</u></u>

Note contingency fund set at £4000

Category	Sub Category	Actual 11/12	Budget 12/13	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def	
GROUPS	Mowing except Perry Lane	1,400.00	1400	1,400.00		1,400.00	0.00	1,400.00	£0.00	
	Stonepits Copse maintenance	204.00	250	120.00		120.00	84.00	204.00	£46.00	
	Repair/replace equipment	0.00	100	0.00		0.00	0.00	0.00	£100.00	
	Maintenance/Trees	96.26	400	395.00		395.00	49.00	444.00	-£44.00	
Sub Total		£1,700.26	2,150.00	1,915.00	0.00	1,915.00	133.00	2,048.00	£102.00	
PERRY LANE	Equip Rep/Replace	150.00	750	160.00		160.00	590.00	750.00	£0.00	
	Rents	100.00	100	100.00		100.00	0.00	100.00	£0.00	
	Pavilion Cleaner	586.78	600	601.50		601.50	48.50	650.00	-£60.00	
	Pavilion Caretaker/Bookings	1,200.00	1230	1,100.00		1,100.00	100.00	1,200.00	£30.00	
	Perry Lane Groundsman	930.00	930	930.00		930.00	0.00	930.00	£0.00	
	Perry Lane Operating Costs	698.84	200	212.03		212.03	37.97	250.00	-£50.00	
	Pavilion Utilities	1,526.90	1400	882.86		882.86	267.14	1,150.00	£250.00	
	Mowing Rec Field	966.00	966	828.00		828.00	0.00	828.00	£138.00	
	Pitch maintenance	0.00	500	0.00		0.00	0.00	0.00	£500.00	
	Sub Total		£6,158.52	£6,676.00	4,814.39	0.00	4,814.39	1,043.61	5,858.00	£818.00
ADMINISTRATION	Hall Hire	128.00	120	60.00		60.00	24.00	84.00	£36.00	
	Insurances	1,200.94	1300	1,220.37		1,220.37	0.00	1,220.37	£79.63	
	Clerk's Expenses	144.92	130	74.62		74.62	55.38	130.00	£0.00	
	Clerk's Salary	1,893.54	2000	1,391.74		1,391.74	158.26	1,550.00	£450.00	
	Subscriptions	253.00	283	285.94		285.94	0.00	285.94	-£2.94	
	Training	0.00	50	0.00		0.00	0.00	0.00	£50.00	
	Professional Services	360.00	432	482.00		482.00	0.00	482.00	-£60.00	
	HMRC PAYE	371.80	350	325.09		325.09	0.00	325.09	£24.91	
	Printing Charges	0.00	50	0.00		0.00	0.00	0.00	£50.00	
	Sub Total		£4,352.20	4,715.00	3,839.76	0.00	3,839.76	237.64	4,077.40	£637.60
HIGHWAYS	Dog Bins	910.00	910	682.50		682.50	227.50	910.00	£0.00	
	General Maintenance	44.35	100	0.00		0.00	0.00	0.00	£100.00	
Sub Total		£954.35	1,010.00	682.50	0.00	682.50	227.50	910.00	£100.00	
PROJECTS	Pavilion refurbish and extend	6,833.00	0.00	0.00		0.00	0.00	0.00	£0.00	
	Xmas Tree plus lights	0.00	80.00	0.00		0.00	40.00	40.00	£40.00	
	Stonepits Copse	147.25	0.00	0.00		0.00	0.00	0.00	£0.00	
	Benches	0.00	1,040.00	723.00		723.00	140.00	863.00	£177.00	
	Adult Fitness Equipment	0.00	1,900.00	0.00		0.00	2,500.00	2,500.00	-£600.00	
	MKPA Play Ranger sessions	0.00	2,000.00	2,000.00		2,000.00	0.00	2,000.00	£0.00	
	VH car park access and resur	0.00	5,000.00	230.00		230.00	0.00	230.00	£4,770.00	
	Climbing frame VH play area	3,500.00	0.00	0.00		0.00	0.00	0.00	£0.00	
	Sub Total		£10,480.25	10,020.00	2,953.00	0.00	2,953.00	2,680.00	5,633.00	£4,387.00
	DONATIONS	Scan Magazine	225.00	225.00	225.00		225.00	0.00	225.00	£0.00
Churchyard maintenance		500.00	550.00	550.00		550.00	0.00	550.00	£0.00	
Xmas Tree Electric		30.00	0.00	0.00		0.00	0.00	0.00	£0.00	
General Village		1,431.50	1,000.00	12,450.00		350.00	0.00	350.00	£650.00	
Sub Total		£2,186.50	1,775.00	13,225.00	12,100.00	1,125.00	0.00	1,125.00	£650.00	
TOTALS		£25,832.08	26,346.00	£27,429.65	£12,100.00	£15,329.65	£4,321.75	£19,651.40	£6,694.60	
	Precept MKC		22,058.00							
	Reserves		3,000.00							

wet weather

SHERINGTON PARISH COUNCIL

Minutes of the Meeting of Sherington Parish Council held on Tuesday 5th February 2013 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs D Keene (Chair), D Hyde, J Ager, A Denman and I Collinge

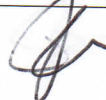
ALSO ATTENDING: Wendy Austyn (Clerk), Cllr K McLean (Sherington Ward) and four members of the public.

	ACTION
1. ACCEPT APOLOGIES FOR ABSENCE Cllr Northfield	
2. RECEIVE DECLARATIONS OF INTEREST Cllr Collinge declared an interest in item 14.2.	
3. APPROVE MINUTES OF LAST MEETING The minutes of the meeting held on 8 th January 2013 were agreed as a true record and signed by the Chairman	
4. COUNCILLOR VACANCY The clerk reported that no one had come forward so the parish council is now free to co-opt a new member. It was agreed to place the usual notice in SCAN, around the village and on the website.	Clerk
5. UPDATE ON LEASE BETWEEN PARISH COUNCIL AND SHOPCO Cllr Keene reported that a final draft is on its way to the Shopco solicitor; a copy is to be circulated amongst councillors.	Cllr Keene
6. CENSUS 2011 RE SHERINGTON PARISH Cllr Collinge has analysed the 2011 census parish data and reported some very interesting results, including that the percentage of people over 60 has increased significantly and that the percentage of very young children and adults in the age 30-39 bracket has significantly decreased since 2001. Councillors commented on the potential impact of these findings. The analysis and data tables will be made available on the website and it was agreed to place a note in SCAN to make people aware of this and inviting comments.	Cllr Collinge, Clerk
7. FLOODING IN VILLAGE Cllr Keene reported concerns of properties on the High St next to Masons field flooding in heavy rain; it was noted that a trench has been dug in this field to help channel water straight into the ditch and it was agreed to monitor the situation.	
8. PARKING AND TRAFFIC ISSUES FOLLOW UP Cllr Denman noted that parking issues seem to have eased up a little in Perry Lane, however he will monitor it and come up with proposals for more parking; it was also agreed to investigate having a Traffic Regulation Order (TRO) to reduce the speed limit in the village. MKC has announced it will place wooden posts on the corner grass verge at the top of Crofts End where it turns into Bedford Road, the clerk has asked for detailed drawings of these proposals before they are carried out	Clerk
9. CLERK'S REPORT	
9.1. New woodland trees from school. Sherington School has received 30 free trees from the Woodland Trust and has asked if the parish council would like them planted at Stonepits	Clerk

Date

5/3/13

Signed



SHERINGTON PARISH COUNCIL

Copse by the children. It was agreed that these could be planted where there are spaces and where a few of the original trees have died. It is possible that a few could also be planted near the new shop, the clerk will consult Shopco. The parish council has also received an offer of some pine saplings, it was agreed that no more than 20 could be planted at Stonepits Copse but in a corner cluster rather than spread about. It was agreed to ask that Stonepits is mown and sprayed again this Spring.

9.2. Possible Youth Club 2013 project. The clerk has contacted MKC regarding the idea of painting the rear of the council owned garages that face the children's play area at the Recreation Ground, and is awaiting a response. The Youth Club has indicated its support of this project and the parish council has allocated some of its 2013/14 budget for the resources needed, in anticipation of a positive outcome.

Clerk

9.3. A greener Sherington. Sherington Nurseries on Bedford Road has informed the parish council of its intention to plant four acres of woodland in conjunction with the Woodland Trust and Forestry Commission. The planting of the wood including an oak from the Queen's estate will be entered into the Queen's Jubilee book. It was agreed to suggest to Sherington Nurseries that this is publicised to the village. The chairman commented that Sherington as a whole is becoming greener with more trees being planted recently on private land as well as public.

Clerk

10. FINANCE

10.1. Bank Account balance at 5th February 2013. £15112.38

10.2. Cheques for payment were as follows:

05/02/2013	Prepared Payroll Solutions	Payroll services	£	72.00	102074
05/02/2013	Wendy Austyn	Clerk's salary	£	91.46	102075
05/02/2013	Martin Jeeves	Perry Lane caretaker and bookings	£	100.00	102076
05/02/2013	R A Denman (replaces void cheque 102073)	Repair pavilion heater	£	60.00	102077
05/02/2013	Nina Beal	Pavilion cleaner	£	42.00	102078

10.3. 2013/14 Precept. At a meeting on 8th January 2013 the parish council agreed to ask MKC for £20972 which when topped up with the new government funded allocation of £1021 brings the total sum to £21993 which represents a reduction from last year of 0.3%.

10.4. MKC Highways Capital scheme. Further to last month's meeting councillors were asked to consider Highway issues that could have funds allocated by MKC to address. In Public Comments a resident suggested that converting the remainder of the small residents' car park on School Lane near the junction with Crofts End would help to ease parking issues on Crofts End and Perry Lane whilst making good use of the land. It was agreed to apply to the scheme by the February deadline and hope for a successful outcome with another opportunity to apply by August 2013 anticipated.

Clerk

10.5. Village mowing and Perry Lane groundwork contract. The current mowing contractor DC Blunt has offered a three year renewal at the same price and this was accepted. In order to ensure the parish council is getting Best Value the clerk requested another quote for the groundwork contract at the Recreation Ground which came in at only slightly more expensive than the current contractor.

10.6. MKCF funding application for MKPA play sessions. The clerk informed the parish council that it had been again unsuccessful in its application for funding. The parish council has however allocated £2000 from its 2013/14 budget to fund sixteen sessions over the spring and summer.

Clerk

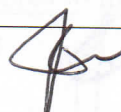
10.7. MKC Parish Community Safety Fund. Whilst details of the application process are still awaited, councillors were asked to consider a lighting solution at the Recreation Ground car park. Cllr Denman will put together estimated costings of a few different possible solutions.

Cllr
Denman

Date

5/3/13

Signed



SHERINGTON PARISH COUNCIL

11. PLANNING APPLICATIONS AND DECISIONS	
11.1. 12/02665/TCA 1 Leys View – Tree maintenance in a conservation area. This had already been permitted by MKC before any comment from the parish council.	
8.2. Decisions. Applications from 25 High St, 1 End Farm Water Lane and 1 Leys View have been permitted.	
12. SHERINGTON SPORTS GROUND.	
12.1. Pavilion management group. There was no report this month; the chairman commented that bookings seem to be on the increase.	
13. EXTERNAL MEETINGS	
13.1. NECAF 6th March 7.30pm Sherington Pavilion. With the meeting being held in the village next month it was agreed to publicise it as much as possible	Clerk
14. CORRESPONDENCE/ NEW CONSULTATIONS	
14.1. Broadband in the Borough Roadshow. MKC Communications office Rachel Munday is organising public drop-in sessions in relation to the borough's broadband services. It was agreed to suggest a village hall booking.	Clerk
14.2. White Hart license variation application deadline 13th Feb. The parish council has been invited to comment on the application to extend the White Hart opening hours to 00:30 from Monday to Thursday, 01:00 Fridays and Saturdays and 23:30 on Sundays. Councillors were made aware of several residents' objections and three residents came to the meeting with concerns regarding public nuisance. After discussion the consensus reached was that small businesses in the village should be supported, but the variation could exacerbate current parking and noise disturbance issues. The issues are finely balanced. The chairman then proposed to meet with the pub's landlord, or his representative, to discuss ideas for compromise and conditions that could be imposed to mitigate any public nuisance. Cllr McLean also offered to contact the Licensing Officer and enquire about Temporary Event Notices and the consideration of a compromise to the current application.	Cllr Keene, Cllr McLean
14.3. Letter re dog fouling. A letter has been received complaining about the amount of dog foul that is not cleared up by owners. It was agreed to contact the Dog Warden and ask for a police presence.	Clerk
14.4. MKC Core Strategy public consultation on main modifications, deadline 27th February 2013. Cllr Keene reported that the only modification that affects Sherington is the inspector's withdrawal of any reference to development east of the M1. It was agreed there was no need to respond.	
14.5. MKC Electoral Review Draft Recommendations, deadline 18th March 2013. Following the previous consultation period the recommendation remains to have 19 three councillor wards in Milton Keynes despite Sherington ward's request to remain a single councillor ward. It was agreed to defer a response until after the March meeting.	
14.6. MKC Draft Licensing Policy 2013-18, deadline 19th April 2013. It was agreed to defer a response until after the March meeting, the clerk will circulate a hard copy of the proposals	Clerk
15. WARD COUNCILLOR'S ITEMS – Cllr Keith McLean	
15.1. Cllr McLean asked Cllr Collinge if he could share his analysis of the 2011 Sherington census data with some other rural parish councils and suggest they may like to do the same exercise. Cllr Collinge agreed.	
15.2. Cllr McLean has now received an application from Sherington Youth Club to his ward based fund.	
15.3. Cllr McLean reported on plans to increase the percentage of planning applications that are determined under delegated powers rather than be presented to the Development Control	

Date 5/3/13

Signed 

SHERINGTON PARISH COUNCIL

<p>Committee or Panel. Proposals include giving parish councils one week to respond to a Delegated Decision i.e. one made by a planning officer rather than the committee. Cllr McLean reported that all the political groups had commented adversely about this proposal as the time allowed would not be manageable by parishes. An update would be provided at the next meeting</p>	
<p>16. PUBLIC COMMENTS</p>	
<p>16.1. A resident reported several potholes and loose kerbstones around the village. The clerk reminded residents that it is most likely that these have to be reported to Environmental Services at MKC before they will be dealt with.</p>	<p>Clerk</p>
<p>16.2. A resident commented that the issue of ditches on Alban Hill has still not been resolved. It was noted that some work has been carried out recently but the problem of there being nowhere for water coming off the fields to go apart from onto the road in places still remains. It was agreed to contact MKC for assistance with this, Cllr McLean gave the clerk some names of officers to contact.</p>	<p>Clerk</p>
<p>16.3. As per items 8 and 10.4 a resident suggested converting the remainder of the residents' car park on School Lane.</p>	
<p>17. COUNCILLORS' ITEMS</p>	
<p>17.1. Cllr Keene reported that another village fete is being planned at the Recreation Ground on Saturday 22nd June with an ideas meeting to be held on Saturday 23rd February in the Village Hall.</p>	
<p>18. DATE OF NEXT MEETING</p>	
<p>The next meeting will be held on Tuesday 5th March 2013 at the Village Hall commencing at 7.30 pm. There being no further business the meeting ended at 10.05 pm</p>	

UPDATE ON... PARISH... COUNCIL AND...
 The Clerk reported that...
 Cllr Keene


...
 Cllr Keene reported that...
 Cllr Keene
 Clerk

...
 Cllr Keene reported...
 Cllr Keene

...
 Cllr Keene reported...
 Clerk

...
 Cllr Keene reported...
 Clerk

Date 5/7/13

Signed 

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
5th March 2013**

		INCOME	EXPENDITURE	Cheque No.
<u>ENTERPRISE ACCOUNT 71138472</u>				
05/02/2013	B/forward			£ 14,421.99
04/03/2013	HSBC		£ 1,000.00	
05/03/2013	Lindy Lou	£ 108.00		
05/03/2013	Sherington Brownies	£ 22.50		
05/03/2013	Sherington School PTFA	£ 15.00		
		Subtotal £ 145.50	£ 1,000.00	
05/03/2013	C/forward			£ 13,567.49
<u>TREASURER ACCOUNT 11034286</u>				
05/02/2013	B/forward			£ 690.39
05/02/2013	Prepared Payroll Solutions		£ 72.00	102074
05/02/2013	Martin Jeeves		£ 100.00	102076
05/02/2013	R A Denman		£ 60.00	102077
05/02/2013	Nina Beal		£ 42.00	102078
04/03/2013	HSBC	£ 1,000.00		
		Subtotal £ 1,000.00	£ 274.00	
05/03/2013	C/forward			£ 1,416.39
				£ 14,983.88

Bank Balance @ 5th March 2013

Unpresented cheques:

05/02/2013	Wendy Austyn	Clerk's salary	£ 91.46	102075
<i>Cheques for payment this month:</i>				
05/03/2013	Oakland Tree Services Ltd	Tree survey	£ 58.80	102079
05/03/2013	Jeff Charles	Hoover for pavilion	£ 104.99	102080
05/03/2013	Alban Hill Nursery	Christmas Tree	£ 42.00	102081
05/03/2013	Sherington Village Hall	Hall hire	£ 36.00	102082
05/03/2013	A H Contracts	Dog Bins	£ 273.00	102083
05/03/2013	Martin Jeeves	Perry Lane caretaker and bookings	£ 100.00	102084
05/03/2013	Wendy Austyn	Clerk's salary	£ 143.15	102085
05/03/2013	Wendy Austyn	Clerk's expenses	£ 19.66	102086
05/03/2013	Nina Beal	Pavilion cleaner	£ 63.00	102087
05/03/2013	Anglian Water	Water for pavilion	£ 365.93	102088
		Subtotal £ -	£ 1,297.99	

Parish Council Funds @ 5th March 2013

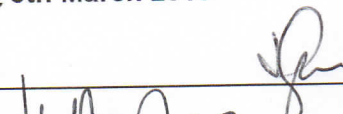
£ 13,685.89

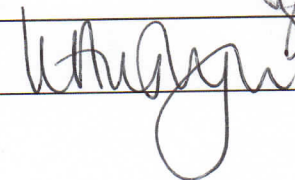
Signed

Chairman

Signed

Clerk/RFO





Sherington Parish Council

Cash Forecast at 5th March 2013

Savings account @ month end		13,567.49
Current account @ month end		1,416.39
Less March payments		1,297.99
Cash at 05/03/2013		<u>13,685.89</u>
Plus VAT due to be refunded		232.23
Plus estimated income expected for rest of year		
	Precept	
	Football Clubs	
100.00	Pavilion hire	
	Misc.	
		<u>100.00</u>
Plus grant funding		
		<u>0.00</u>
Less estimated additional spend up to 31/3/13		0.00
Less extra anticipated expenditure:		
		0.00
Current estimated surplus/deficit		<u><u>14,018.12</u></u>

Note contingency fund set at £4000

Category	Sub Category	Actual 11/12	Budget 12/13	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def	
GROUND	Mowing except Perry Lane	1,400.00	1400	1,400.00		1,400.00	0.00	1,400.00	£0.00	
	Stonepits Copse maintenance	204.00	250	120.00		120.00	0.00	120.00	£130.00	
	Repair/replace equipment	0.00	100	0.00		0.00	0.00	0.00	£100.00	
	Maintenance/Trees	96.26	400	444.00		444.00	0.00	444.00	-£44.00	
Sub Total		£1,700.26	2,150.00	1,964.00	0.00	1,964.00	0.00	1,964.00	£186.00	
PERRY LANE	Equip Rep/Replace	150.00	750	247.49		247.49	0.00	247.49	£502.51	
	Rents	100.00	100	100.00		100.00	0.00	100.00	£0.00	
	Pavilion Cleaner	586.78	600	664.50		664.50	0.00	664.50	-£64.50	
	Pavilion Caretaker/Bookings	1,200.00	1230	1,200.00		1,200.00	0.00	1,200.00	£30.00	
	Perry Lane Groundsman	930.00	930	930.00		930.00	0.00	930.00	£0.00	
	Perry Lane Operating Costs	698.84	200	212.03		212.03	0.00	212.03	-£12.03	
	Pavilion Utilities	1,526.90	1400	1,248.79		1,248.79	0.00	1,248.79	£151.21	
	Mowing Rec Field	966.00	966	828.00		828.00	0.00	828.00	£138.00	
	Pitch maintenance	0.00	500	0.00		0.00	0.00	0.00	£500.00	
	Sub Total		£6,158.52	£6,676.00	5,430.81	0.00	5,430.81	0.00	5,430.81	£1,245.19
ADMINISTRATION	Hall Hire	128.00	120	96.00		96.00	0.00	96.00	£24.00	
	Insurances	1,200.94	1300	1,220.37		1,220.37	0.00	1,220.37	£79.63	
	Clerk's Expenses	144.92	130	94.28		94.28	0.00	94.28	£35.72	
	Clerk's Salary	1,893.54	2000	1,534.89		1,534.89	0.00	1,534.89	£465.11	
	Subscriptions	253.00	283	285.94		285.94	0.00	285.94	-£2.94	
	Training	0.00	50	0.00		0.00	0.00	0.00	£50.00	
	Professional Services	360.00	432	482.00		482.00	0.00	482.00	-£50.00	
	HMRC PAYE	371.80	350	325.09		325.09	0.00	325.09	£24.91	
	Printing Charges	0.00	50	0.00		0.00	0.00	0.00	£50.00	
	Sub Total		£4,352.20	4,715.00	4,038.57	0.00	4,038.57	0.00	4,038.57	£676.43
	HIGHWAYS	Dog Bins	910.00	910	910.00		910.00	0.00	910.00	£0.00
		General Maintenance	44.35	100	0.00		0.00	0.00	0.00	£100.00
Sub Total		£954.35	1,010.00	910.00	0.00	910.00	0.00	910.00	£100.00	
PROJECTS	Pavilion refurbish and extend	6,833.00	0.00	0.00		0.00	0.00	0.00	£0.00	
	Xmas Tree plus lights	0.00	80.00	35.00		35.00	0.00	35.00	£45.00	
	Stonepits Copse	147.25	0.00	0.00		0.00	0.00	0.00	£0.00	
	Benches	0.00	1,040.00	723.00		723.00	0.00	723.00	£317.00	
	Adult Fitness Equipment	0.00	1,900.00	0.00		0.00	0.00	0.00	£1,900.00	
	MKPA Play Ranger sessions	0.00	2,000.00	2,000.00		2,000.00	0.00	2,000.00	£0.00	
	VH car park access and resur	0.00	5,000.00	230.00		230.00	0.00	230.00	£4,770.00	
	Climbing frame VH play area	3,500.00	0.00	0.00		0.00	0.00	0.00	£0.00	
	Sub Total		£10,480.25	10,020.00	2,988.00	0.00	2,988.00	0.00	2,988.00	£7,032.00
	DONATIONS	Scan Magazine	225.00	225.00	225.00		225.00	0.00	225.00	£0.00
Churchyard maintenance		500.00	550.00	550.00		550.00	0.00	550.00	£0.00	
Xmas Tree Electric		30.00	0.00	0.00		0.00	0.00	0.00	£0.00	
General Village		1,431.50	1,000.00	12,450.00		12,100.00	0.00	350.00	£650.00	
Sub Total		£2,186.50	1,775.00	13,225.00	12,100.00	1,125.00	0.00	1,125.00	£650.00	
TOTALS		£25,832.08	26,346.00	£28,556.38	£12,100.00	£16,456.38	£0.00	£16,456.38	£9,889.62	
	Precept MKC Reserves		22,058.00							
			3,000.00							

wet weather

SHERINGTON PARISH COUNCIL

Minutes of the Meeting of Sherington Parish Council held on Tuesday 5th March 2013 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs J Ager (Acting Chair), D Hyde and I Collinge

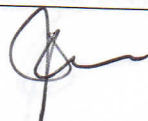
ALSO ATTENDING: Wendy Austyn (Clerk), Cllr K McLean (Sherington Ward) and two members of the public.

		ACTION		
1. ACCEPT APOLOGIES FOR ABSENCE				
Cllrs Northfield, Keene and Denman				
2. RECEIVE DECLARATIONS OF INTEREST				
Cllr Collinge declared an interest in item 11.1.				
3. APPROVE MINUTES OF LAST MEETING				
The minutes of the meeting held on 5 th February 2013 were agreed as a true record and signed by the Chairman				
4. COUNCILLOR VACANCY				
The clerk reported that a couple of people have shown interest and formal applications are awaited.		Clerk		
5. PARKING AND TRAFFIC ISSUES PROPOALS				
As Cllr Denman was absent this was deferred to the April meeting.				
6. CLERK'S REPORT				
6.1. Possible Youth Club 2013 project. MKC Housing department has sent the clerk an Arts Project policy to identify the process required before starting the project of painting the wall at the back of the garages at the Recreation Ground play area. The clerk has requested assistance with this from Housing.		Clerk		
6.2. Tree maintenance following survey. The parish council has received the surveys for trees on the Knoll and Village Hall play area. It was agreed to ask for a quote to carry out the maintenance that is recommended to be carried out within the next 12 months.		Clerk		
6.3. Dog Warden. The clerk reported that the new dog warden for this area Michael Bryant has promised to visit Sherington this week. The clerk has invited him to the April parish council meeting to report findings and offer advice and information.		Clerk		
7. FINANCE				
7.1. Bank Account balance at 5th March 2013. £14983.88				
7.2. Cheques for payment were as follows:				
05/03/2013	Oakland Tree Services Ltd	Tree survey	£ 58.80	102079
05/03/2013	Jeff Charles	Hoover for pavilion	£ 104.99	102080
05/03/2013	Alban Hill Nursery	Christmas Tree	£ 42.00	102081
05/03/2013	Sherington Village Hall	Hall hire	£ 36.00	102082
05/03/2013	A H Contracts	Dog Bins	£ 273.00	102083
05/03/2013	Martin Jeeves	Perry Lane caretaker and bookings	£ 100.00	102084
05/03/2013	Wendy Austyn	Clerk's salary	£ 143.15	102085
05/03/2013	Wendy Austyn	Clerk's expenses	£ 19.66	102086
05/03/2013	Nina Beal	Pavilion cleaner	£ 63.00	102087
05/03/2013	Anglian Water	Water for pavilion	£ 365.93	102088

Date

21/1/13

Signed




SHERINGTON PARISH COUNCIL

<p>7.3. MKC Highways Capital scheme. The clerk reported that an application to convert the remainder of the small residents' car park on School Lane has been made to this scheme. It is hoped that another application can be made later in the year.</p>	
<p>7.4 MKC Parish Community Safety Fund. The clerk reported that application packs are currently being prepared for distribution to parish and town councils, and a presentation was planned for the next Parishes Forum on 7th March 2013.</p>	
<p>8. PLANNING APPLICATIONS AND DECISIONS</p>	
<p>8.1. 13/00223/TCA 55 High St – Tree and hedge maintenance in a conservation area. This had already been permitted by MKC before any comment from the parish council.</p>	
<p>8.2. Decisions. Applications from Alban Hill Nursery, Manor Farm 4 High St and 55 High St have been permitted.</p>	
<p>9. SHERINGTON SPORTS GROUND.</p>	
<p>9.1. Pavilion management group. There was no report from a committee member this month; the clerk reported that the new fitness equipment had been installed. It was agreed to request an MKC sign stating that the equipment is used at people's own risk etc. The clerk has also requested that the committee look into water usage at the pavilion.</p>	<p>Clerk</p>
<p>9.2. Proposals for lighting in pavilion car park. As Cllr Denman was absent this was deferred to the April meeting</p>	<p>Cllr Denman</p>
<p>10. EXTERNAL MEETINGS</p>	
<p>10.1. NECAF 6th March 7.30pm Sherington Pavilion.</p>	
<p>10.2. NAG Thurs 14th March 7.30pm Newport Pagnell Police Station</p>	
<p>11. CORRESPONDENCE/ NEW CONSULTATIONS</p>	
<p>11.1. White Hart license variation application. The clerk reported that after last month's meeting the chairman did meet with a representative from The White Hart, further to which the parish council's response to the consultation was as follows: "<i>Sherington Parish Council considered the licensing application at its meeting on 5th February 2013 and is aware of the views of some residents who are opposed to the application. The Parish Council is keen to balance the viability of the pub (so that it remains an essential part of village life) and the amenity of residents. We consider that the Committee should also balance these factors. The PC suggests that there is a compromise position which reduces all the proposed extensions of hours by 30 minutes and places appropriate limitations on music played outside</i>" Cllr Collinge reported that everyone at the hearing on 27th February was listened to and a compromise was agreed which included alcohol being served up to midnight on Fridays and Saturdays and restrictions on use of outside areas.</p>	
<p>11.2. MKC Electoral Review Draft Recommendations, deadline 18th March 2013. The council heard that two other councils who would be part of the proposed combined three councillor "Olney and Sherington" ward have requested that the current arrangement is maintained. It was agreed to reaffirm Sherington Parish Council's wish to remain in a single councillor ward but also to submit reasons to support this request.</p>	<p>Clerk</p>
<p>11.3. MKC Draft Licensing Policy 2013-18, deadline 19th April 2013. As only three councillors were present it was agreed to defer a response until after the April meeting.</p>	
<p>11.4. Speed Indicator Device (SID) deployment. A letter from MKC has been sent to parish councils and NAGs regarding the possible deployment of SIDs. The parish council noted that the local NAG is interested in this volunteer project but questioned the overall effectiveness of the devices and therefore did not support the additional suggestion of having to source and contribute funding in order to install, manage and maintain them.</p>	
<p>12. WARD COUNCILLOR'S ITEMS – Cllr Keith McLean</p>	
<p>12.1. Cllr McLean reported that a new Public Access Database has been created at MKC so</p>	

Date

2/4/13

Signed



SHERINGTON PARISH COUNCIL

that the public can report, access and track any environmental issues raised. It is hoped that a demonstration will be available at the June NECAF meeting.	
12.2. Cllr McLean has made an award to Sherington Youth Club from his ward based fund.	
12.3. Cllr McLean reported that both Emberton and Olney have submitted requests to remain in a single councillor ward.	
12.4. Cllr McLean reported that MKC has set its budget for the year and the average council tax charge for a Band D property would be £1417.48	
12.5. Cllr McLean suggested that the parish council could look into establishing bye-laws on its land to help prevent dog fouling.	ACTION
13. PUBLIC COMMENTS	
13.1. A resident suggested that another dog bin on Gun Lane might help alleviate the dog fouling issue.	
13.2. A resident had tried to contact MKC Highways in order to report a pothole but couldn't get through. It was confirmed that the correct way to report potholes is to contact the Environmental Services helpline who will issue a reference number that can be tracked.	
13.3. A dozen conifers have been planted at Stonepits Copse. The clerk will chase FERA for the results of the Ash Dieback inspection.	Clerk
13.4. The parish council was reminded that any intended work to trees on The Knoll will need to be notified to MKC as it is in a conservation area.	
14. COUNCILLORS' ITEMS	
14.1. Cllr Collinge noted that part of the High St is being resurfaced in the near future and that a list of intended road works is available on the MKC website.	
14.2. Cllr Collinge reported that further to the last meeting he has ascertained that properties living close to the BT junction box on the High St may achieve an internet data speed of 80 Mb/s with fibre optic broadband, with properties at the other end of the village only achieving 20 Mb/s. A map with this information is available on the village website	
14.3. Cllr Hyde suggested that notifying people via SCAN how much of their council tax is being spent on emptying dog bins may help with the dog fouling issue.	
15. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 2 nd April 2013 at the Village Hall commencing at 7.30 pm. There being no further business the meeting ended at 8.55 pm	

Clerk

7. FINANCE

7.1. Bank Account balance at 31st March 2013. £1001.58

7.2. Cheques for payment were as follows:

Date	Payee	Description	£	p	Total
05/03/2013	Oakland Tree Services Ltd	Tree work	100	00	100.00
06/03/2013	Jeff Charles	Proctor for position	1	00	1.00
05/03/2013	Alban Hill Nursery	Christmas Tree	100	00	100.00
05/03/2013	Sherington Village Hall	Hall hire	100	00	100.00
05/03/2013	A H Contracts	Dog bins	100	00	100.00
05/03/2013	Martin Jagger	Party Lane caretaker work	100	00	100.00
05/03/2013	Wendy Austyn	Book fee	100	00	100.00
05/03/2013	Wendy Austyn	Clerk's salary	100	00	100.00
05/03/2013	Nina Best	Utility expenses	100	00	100.00
05/03/2013	Anglian Water	Provision of water	100	00	100.00
05/03/2013	Anglian Water	Water for water	100	00	100.00

Date

2/4/13

Signed



**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
2nd April 2013**

<u>ENTERPRISE ACCOUNT 71138472</u>		INCOME	EXPENDITURE	Cheque No.
05/03/2013 B/forward				
26/03/2013 Lindy Lou	Pavilion Hire	£ 36.00	£	13,567.49
26/03/2013 Sherington PCC	Pavilion Hire	£ 12.50		
26/03/2013 NP Agricultural Society	Pavilion Hire	£ 20.00		
31/03/2013 HSBC	Interest	£ 1.88		
02/04/2013 HSBC	Transfer		£ 6,000.00	
	Subtotal	£ 70.38	£ 6,000.00	
02/04/2013 C/forward			£	7,637.87

TREASURER ACCOUNT 11034286

05/03/2013 B/forward			£	1,416.39	
05/02/2013 Wendy Austyn	Clerk's salary		£	91.46	102075
05/03/2013 Oakland Tree Services Ltd	Tree survey		£	58.80	102079
05/03/2013 Jeff Charles	Hoover for pavilion		£	104.99	102080
05/03/2013 Alban Hill Nursery	Christmas Tree		£	42.00	102081
05/03/2013 Sherington Village Hall	Hall hire		£	36.00	102082
05/03/2013 A H Contracts	Dog Bins		£	273.00	102083
05/03/2013 Martin Jeeves	Perry Lane caretaker and bookings		£	100.00	102084
05/03/2013 Wendy Austyn	Clerk's salary		£	143.15	102085
05/03/2013 Wendy Austyn	Clerk's expenses		£	19.66	102086
05/03/2013 Nina Beal	Pavilion cleaner		£	63.00	102087
05/03/2013 Anglian Water	Water for pavilion		£	365.93	102088
15/03/2013 HMRC	VAT refund	£ 232.23			
02/04/2013 HSBC	Transfer	£ 6,000.00			
	Subtotal	£ 6,232.23	£ 1,297.99		
02/04/2013 C/forward			£	6,350.63	

Bank Balance @ 2nd April 2013

£ 13,988.50

Unpresented cheques:

Cheques for payment this month:

02/04/2013 Community Impact Bucks	Subscription	£	50.00	102089
02/04/2013 BALC	Subscription	£	143.04	102090
02/04/2013 E.ON	Electricity for pavilion	£	106.54	102091
02/04/2013 HMRC	Clerk's PAYE	£	99.36	102092
02/04/2013 Milton Keynes Council	Fitness equipment Perry Lane	£	2,500.00	102093
02/04/2013 Wendy Austyn	Clerk's Salary	£	163.03	102094
02/04/2013 Martin Jeeves	Perry Lane caretaker/bookings	£	100.00	102095
02/04/2013 Bernard Crook Garden Sen	Bench installation	£	168.00	102096
02/04/2013 Nina Beal	Pavilion cleaner	£	42.00	102097

Subtotal £ - £ 5,967.95

Parish Council Funds @ 2nd April 2013

£ 8,020.55

Signed

D.A. Keene

Chairman

Signed

W. J. J. J.

Clerk/RFO

Sherington Parish Council

Cash Forecast at 2nd April 2013

Savings account @ month end		7,637.87
Current account @ month end		6,350.63
Less April payments		5,967.95
Cash at 02/04/2013		<u>8,020.55</u>
Plus VAT due to be refunded		33.07
Plus estimated income expected for rest of year		
	21,993.00	Precept
	1,000.00	Football Clubs
	1,400.00	Pavilion hire
	100.00	Misc.
		<u>24,493.00</u>
Plus grant funding		
		<u>0.00</u>
Less estimated additional spend up to 31/3/14		23,424.10
Less extra anticipated expenditure:		
		0.00
Current estimated surplus/deficit		<u>9,122.52</u>

Note contingency fund set at £4000

Category	Sub Category	Actual 12/13	Budget 13/14	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def
GROUNDS	Mowing except Perry Lane	1,400.00	1400	0.00		0.00	1,400.00	1,400.00	£0.00
	Stonetails Copse maintenance	120.00	250	0.00		0.00	250.00	250.00	£0.00
	Repair/replace equipment	0.00	100	0.00		0.00	100.00	100.00	£0.00
	Maintenance/Trees	444.00	1200	0.00		0.00	1,200.00	1,200.00	£0.00
Sub Total		£1,964.00	2,950.00	0.00	0.00	0.00	2,950.00	2,950.00	£0.00
PERRY LANE	Equip Rep/Replace	247.49	750	0.00		0.00	750.00	750.00	£0.00
	Rents	100.00	100	0.00		0.00	100.00	100.00	£0.00
	Pavilion Cleaner	664.50	650	42.00		42.00	608.00	650.00	£0.00
	Pavilion Caretaker/Bookings	1,200.00	1230	100.00		100.00	1,130.00	1,230.00	£0.00
	Perry Lane Groundsman	930.00	930	0.00		0.00	930.00	930.00	£0.00
	Perry Lane Operating Costs	212.03	250	0.00		0.00	250.00	250.00	£0.00
	Pavilion Utilities	1,248.79	1400	101.47		101.47	1,298.53	1,400.00	£0.00
	Mowing Rec Field	828.00	966	0.00		0.00	966.00	966.00	£0.00
	Pitch maintenance	0.00	500	0.00		0.00	500.00	500.00	£0.00
	Sub Total		£5,430.81	£6,776.00	243.47	0.00	243.47	6,532.53	6,776.00
ADMINISTRATION	Hall Hire	96.00	120	0.00		0.00	120.00	120.00	£0.00
	Insurances	1,220.37	1400	0.00		0.00	1,400.00	1,400.00	£0.00
	Clerk's Expenses	94.28	100	0.00		0.00	100.00	100.00	£0.00
	Clerk's Salary	1,534.89	2280	163.03		163.03	2,116.97	2,280.00	£0.00
	Subscriptions	285.94	290	193.04		193.04	96.96	290.00	£0.00
	Training	0.00	50	0.00		0.00	50.00	50.00	£0.00
	Professional Services	482.00	432	0.00		0.00	432.00	432.00	£0.00
	HMRC PAYE	325.09	350	99.36		99.36	250.64	350.00	£0.00
	Printing Charges	0.00	50	0.00		0.00	50.00	50.00	£0.00
	Sub Total		£4,038.57	5,072.00	455.43	0.00	455.43	4,616.57	5,072.00
HIGHWAYS	Dog Bins	910.00	910	0.00		0.00	910.00	910.00	£0.00
	General Maintenance	0.00	100	0.00		0.00	100.00	100.00	£0.00
Sub Total		£910.00	1,010.00	0.00	0.00	0.00	1,010.00	1,010.00	£0.00
PROJECTS	Xmas Tree on Knoll	35.00	40.00	0.00		0.00	40.00	40.00	£0.00
	Benches	723.00	0.00	140.00		140.00	0.00	140.00	£140.00
	Adult Fitness Equipment	0.00	0.00	2,500.00		2,500.00	0.00	2,500.00	£2,500.00
	MKPA Play Ranger sessions	2,000.00	2,000.00	0.00		0.00	2,000.00	2,000.00	£0.00
	VH car park access and resurface	230.00	0.00	0.00		0.00	0.00	0.00	£0.00
	Perry Lane Play Area Mural	0.00	500.00	0.00		0.00	500.00	500.00	£0.00
Sub Total		£2,988.00	7,540.00	2,640.00	0.00	2,640.00	7,540.00	10,180.00	£2,640.00
DONATIONS	Scan Magazine	225.00	225.00	0.00		0.00	225.00	225.00	£0.00
	Churchyard maintenance	550.00	600.00	0.00		0.00	550.00	550.00	£50.00
	General Village	350.00	1,000.00	0.00		0.00	0.00	0.00	£1,000.00
Sub Total		£1,125.00	1,825.00	0.00	0.00	0.00	775.00	775.00	£1,050.00
TOTALS		£16,456.38	25,173.00	£3,338.90	£0.00	£3,338.90	£23,424.10	£26,763.00	£1,590.00
	Precept M		21,993.00						
	Reserves		4,000.00						

SHERINGTON PARISH COUNCIL

Minutes of the Meeting of Sherington Parish Council held on Tuesday 2nd April 2013 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs D Keene arrived 7.40pm (Chair) J Ager, I Collinge, A Denman and M Northfield

ALSO ATTENDING: Wendy Austyn (Clerk), Cllr K McLean (Sherington Ward) and five members of the public.

	ACTION
1. ACCEPT APOLOGIES FOR ABSENCE	
Cllr Hyde	
2. RECEIVE DECLARATIONS OF INTEREST	
Cllr Northfield declared an interest in item 6.	
3. APPROVE MINUTES OF LAST MEETING	
The minutes of the meeting held on 5 th March 2013 were agreed as a true record and signed by the Chairman	
4. COUNCILLOR VACANCY	
The clerk reported that three people have registered an interest but no formal applications have yet been received, it was agreed to set a deadline of 15 th May 2013. The clerk will contact the interested parties.	Clerk
5. PARKING AND TRAFFIC ISSUES PROPOALS	
Cllr Denman had two proposals to alleviate parking issues on Perry Lane – 1) re-open the recreation ground car park to residents at night. The clerk reported that the parish council had previously been advised by MKC officers to close the gate at night for security purposes after the pavilion was extended. It was noted that during the summer each year there are nuisance visitors to the recreation ground but the installation of the gate did not have any impact on this problem which moves on when police patrols are increased. A member of the public suggested that designated residents be given a key to the gate – it was agreed to give this serious consideration and discuss again at the May meeting. 2) the second idea was to push back the grass verges either side of the entrance to Hillview and formally create new parking lay-bys. The clerk reported that there is an MKC 50% matched fund specifically for this purpose. It was agreed to try and get drawings and an idea of costs for the next meeting	All cllrs, Clerk
6. SHERINGTON COMMUNITY SHOP	
Shopco co-chair Mel Northfield reported that the Shopco AGM is on 18 th April 2013. Udi and Dina will be talking about the past year of business; the committee will present a draft of the past year's accounts; and the current committee will be look for replacement members. Mel also asked the parish council if works under the planning consent for the permanent building could be considered to have started as the utilities are in place. If so the consent which expires in May 2013 would not need to be extended. Cllr Keene agreed to look into this and seek approval to extend if necessary.	Cllr Keene
7. CLERK'S REPORT	
7.1. Possible Youth Club 2013 project. The clerk is still trying to ascertain whether the long bureaucratic process of establishing a community Arts Project to paint the rear wall of the garages adjacent to the recreation ground play area can be somewhat simplified.	Clerk
7.2. New bench opposite Manor Farm. The family of the late Cllr Peter Cook has installed a new wooden bench complete with plaque in his name opposite Manor Farm. The bench	Clerk

Date

7/5/13

Signed



SHERINGTON PARISH COUNCIL

has been gifted to the parish council and the clerk confirmed that insurance is now in place. It has been suggested that a photo of the bench with Peter's family around it is placed in SCAN magazine to let the rest of the village know. Cllr Keene gave thanks to Sally Cook and her family and took moment to remember Peter.

7.3. Pre-school sign. Sherington Pre-school has purchased an A2 metal framed swing sign to advertise this valuable community facility when it is in session and asked permission to place it on land outside the village hall owned by the parish council. MKC have confirmed no advertising consent is necessary as the sign is removable. There were no objections.

Clerk

6.3. Dog fouling update. The clerk reported that the dog warden was unable to attend the meeting but has visited the village a few times since the last meeting and has put up some more posters. A discussion followed where it was agreed that it is very difficult to do anything more than is already being done unless culprits are caught in the act. It was also agreed to ask the dog warden to attend a future parish council meeting.

Clerk

8. FINANCE

8.1. Bank Account balance at 2nd April 2013. £13988.50

8.2. Cheques for payment were as follows:

02/04/2013	Community Impact Bucks	Subscription	£ 50.00	102089
02/04/2013	BALC	Subscription	£ 143.04	102090
02/04/2013	E.ON	Electricity for pavilion	£ 106.54	102091
02/04/2013	HMRC	Clerk's PAYE	£ 99.36	102092
02/04/2013	Milton Keynes Council	Fitness equipment Perry Lane	£ 2,500.00	102093
02/04/2013	Wendy Austyn	Clerk's Salary	£ 163.03	102094
02/04/2013	Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00	102095
02/04/2013	Bernard Crook Garden Services Ltd	Bench installation	£ 168.00	102096
02/04/2013	Nina Beal	Pavilion cleaner	£ 42.00	102097

8.3. Village fete donation. The chairman proposed a donation of £300 towards the expenses of this year's village fete, all were in agreement.

8.4 Recommended tree maintenance costs. The clerk has received a quote of £375 per day for no more than two days' work, or possibly one long day at £475, this was approved. MKC will be notified regarding any work carried out on The Knoll as it is in a conservation area. It was noted that the preschool have asked for the horse chestnut in the preschool play area to be removed.

Clerk

9. PLANNING APPLICATIONS AND DECISIONS

9.1. 13/00401/FUL 22 Crofts End – Single storey rear extension and internal alterations to staircase and dining room (retrospective). It was noted that this is for retrospective minor alterations to a previously approved application and accordingly there were no adverse comments.

Clerk

9.2. Decisions. None.

10. SHERINGTON SPORTS GROUND.

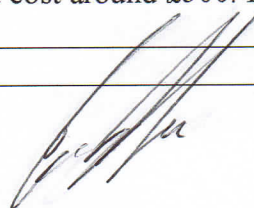
10.1. Pavilion management group. Cllr Ager reported that bookings are doing well and the committee is busy making arrangements for the June fete.

10.2. Proposals for lighting in pavilion car park. Cllr Denman suggested a couple of solutions to improve lighting to the rear access area of the pavilion. He suggested that installing some 3 feet high lights would cost around £700; and installing extra wall lighting would cost around £500. It was agreed to consider this and discuss again at the next meeting

Date

7/5/13

Signed



SHERINGTON PARISH COUNCIL

11. EXTERNAL MEETINGS	
10.1. NECAF 6th March. No Sherington councillor was present at this meeting but Cllr McLean gave a report in item 13	
10.2. NAG Thurs 14th March. Mel Northfield attended as a member of the public and reported that the focus of this group is speeding in the rural areas and that the NAG is currently investigating the redeployment of the SID cameras.	
12. CORRESPONDENCE/ NEW CONSULTATIONS	
12.1. MKC Draft Licensing Policy 2013-18, deadline 19th April 2013. The council agreed that no response was required.	ACTION
13. WARD COUNCILLOR'S ITEMS – Cllr Keith McLean	
13.1. Cllr McLean reported from the NECAF meeting on 6 th March where the agenda included items on Ash Dieback, Dog Fouling and Potholes. It was reported that the weather has been too cold to repair recently reported potholes immediately and that staff had to be redeployed to gritting duty; but from Monday 8 th April for 6 weeks the Highway Repair teams will be concentrating on this issue. Highways have been surveying the rural areas and have confirmed that School Lane and Church Road in Sherington are in particularly bad condition. It is hoped that these roads will be included in the 2014 resurfacing programme when more funding becomes available.	
13.2. Cllr McLean reported that the No. 1 bus on Sundays is being discontinued. Concern was expressed regarding the impact of this change.	
14. PUBLIC COMMENTS	
14.1. A resident reported that the hedge on School Lane just past the Rectory towards Crofts End needs cutting back.	Clerk
14.2. A resident wondered whether more trees could be planted along the bypass between Gowles Farm and Alban Hill nursery in order to reduce vehicle noise. Cllr Keene gave the opinion that trees are ineffective in alleviating noise problems.	
14.3. A resident asked if the salt bin on Perry Lane could be refilled.	Clerk
15. COUNCILLORS' ITEMS	
15.1. Cllr Collinge requested the parish council's assistance with printing large scale maps of the village.	Clerk
15.2. Cllr Denman reported an increase in the number of elastic bands dropped on the pavements by the postmen. It was agreed to report this to the Royal Mail.	Clerk
16. DATE OF NEXT MEETING	
The Annual Parish Meeting will be held on Tuesday 7 th May 2013 at the Village Hall commencing at 7 pm followed by the Annual Meeting of Sherington Parish Council at 7.30pm. There being no further business the meeting ended at 9.02 pm	

Date

7/5/13

Signed

