

SHERINGTON PARISH COUNCIL

Minutes of the Annual Meeting of Sherington Parish Council held on Tuesday 7th May 2013 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs A Denman, D Keene, J Ager, D Hyde and M Northfield

ALSO ATTENDING: Wendy Austyn (Clerk), Cllr K McLean (Sherington Ward) and nine members of the public.

	ACTION
1. ELECT NEW CHAIRMAN AND VICE-CHAIRMAN	
Cllr Keene announced that he was standing down as both Chairman and a parish councillor after 14 years. He asked for nominations for chairman. Cllr Northfield nominated Cllr Denman, seconded by Cllr Hyde. Cllr Denman accepted the nomination and there being no other nominations took his seat as Chairman. Cllr Keene then left the meeting. Cllr Denman then asked for nominations for Vice-Chairman. Cllr Hyde nominated Cllr Ager, seconded by Cllr Northfield, Cllr Ager accepted the nomination.	
2. TO RECEIVE NEW DECLARATION OF ACCEPTANCE OF OFFICE	
Cllr Denman signed the Declaration of Acceptance of Office of Chairman	Clerk
3. RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE	
Cllr Collinge	
4. RECEIVE DECLARATIONS OF INTEREST	
Cllr Northfield declared an interest in item 9.	
5. APPROVE MINUTES OF LAST MEETING	
The minutes of the meeting held on 2 nd April 2013 were agreed as a true record and signed by the Chairman	
6. COUNCILLOR VACANCY	
The clerk reported that as yet one formal application has been received for the vacancy left by Adrian Green. Cllrs Hyde, Ager and Northfield agreed to meet with the applicant and any others soon after the deadline of 15 th May. The vacancy left by Cllr Keene will be formally advertised from 9 th May 2013.	Clerk
7. PERRY LANE PARKING UPDATE	
The clerk reported that costs to push back the verges on Perry Lane to create parking spaces had not yet been obtained, because these would have to come from MKC as they are the landowner of the Highway. One option to pursue this proposal is to apply to the match funded Parish Community Parking Fund but the pre-application deadline is 31 st May and it was agreed that the application would therefore be rushed. Another option is to put in a second application to the Highways Capital Scheme which has a deadline of August 2013 and it was agreed that this was the preferred option currently. The proposal to give keys to certain residents to make use of the recreation ground car park at night has not yet been considered by the pavilion management committee, and it was agreed that this was important. After some discussion it was agreed to hold a trial period until the end of August 2013 whereby Cllr Denman would issue keys to designated residents and manage the trial; and in the meantime Cllr Ager would let Cllr Denman know if the pavilion management committee had any strong objections. Cllr Denman reported that at one point over the recent weekend there were 72 cars parked on Perry Lane and some were two abreast. It was agreed that an emergency vehicle would not have had full access to the properties and that the issue needs to be resolved.	Cllr Denman, Cllr Ager, Clerk

Date

4/6/13

Signed



SHERINGTON PARISH COUNCIL

8. PERRY LANE GARAGES	Cllr Denman reported that he has been pursuing MKC Housing on behalf of residents to carry out remedial works to the tenant owned garages at the recreation ground. Doors, downpipes, guttering etc will all be replaced. A drain is also needed at the rear of the garages to take away the rain water that flows off the recreation ground and currently floods these garages. The clerk pointed out that J W Cook & Son is the owner of the land in the play area where the drain will have to be installed. Michael Cook was in the public gallery and agreed to meet with Cllr Denman on site. The clerk stated that the proposed Youth Club project to paint the rear of the garages would therefore have to be postponed.	Cllr Denman
9. SHERINGTON COMMUNITY SHOP	Mel Northfield reported that the AGM of Sherington Community Shop Ltd was held on 18 th April 2013 although only 6 out of 40 invited shareholders attended. The finances were presented which show a healthy position with two out of three loans having now been repaid. Udi and Dina were invited to talk about the financial position of the shop itself but were unable to attend. The committee focus is now on the future possibility of a permanent shop and how this could be achieved financially. Volunteers are now needed to become members of the Shopco committee as Mel Northfield and Nigel Blight would like to step down. The issue of the lease is almost resolved; and the clerk reported that the parish council would be seeking to apply for an extension of the permanent shop planning consent.	Clerk
10. CLERK'S REPORT		
10.1. Proposed new electricity substation on School Lane. Cllr Hyde met with representatives from Western Power, who wish to relocate the electricity substation situated behind the garages of 2 School Lane to a more visible location e.g. the grass verge opposite 2 School Lane. It was agreed that the parish council would object to any proposed siting of a substation onto the grass verge when there is no problem with the existing location. Cllr Hyde agreed to draft an appropriate response and the clerk will forward it to Western Power.	Cllr Hyde, Clerk	
10.2. Youth Club summer project. The clerk reported that the youth club had contacted her to report that the two bus shelters would be cleaned this term as a community project.		
10.3. Village highway inspection. The village has received its annual Highway inspection and the clerk has been sent a long list of footpath and road defects, all with job numbers for the Highway repair teams to address. It was agreed to push for the jobs to be attended to asap	Clerk	
10.4. Notification of intent to prune lime tree on Knoll. The clerk reported that a Notification of Intent to prune a lime tree on the Knoll has been lodged with the planning department.	Clerk	
10.5. Horse chestnut in pre-school area. The council was reminded that the pre-school have raised concerns over the roots of the horse chestnut pushing up the safety matting and would ideally like the tree removed. It was agreed to ask Oakland Tree Services to consider options for this tree.	Clerk	
11. FINANCE		
11.1. Bank Account balance at 7th May 2013. £21648.90		

Date

4/6/13

Signed

SHERINGTON PARISH COUNCIL

11.2. Cheques for payment were as follows:

07/05/2013	Milton Keynes Council	Public Events Training	£	36.00	102098
07/05/2013	Wendy Austyn	Clerk's Salary	£	151.46	102099
07/05/2013	Martin Jeeves	Perry Lane caretaker/bookings	£	100.00	102100
07/05/2013	Jeff Charles	Village fete expenses	£	300.00	102101
07/05/2013	Getmapping plc	Parish Online subs	£	48.00	102102
07/05/2013	Nina Beal	Pavilion cleaner	£	59.50	102103

11.3. Donation from Olney Masonic Lodge for MKPA Play scheme. A cheque for £250 has been received from the Olney Masonic Lodge to go towards the play ranger scheme; the clerk will write a letter of thanks and contact MKPA.

Clerk

11.4 MKC Parish Partnership Fund 2013/14. The deadline for applications to this year's 50% matched fund is 31st May 2013. There were no suggestions for applications.

11.5. MKC Community Parking Fund 2013/14. The deadline for pre-applications to this year's 50% matched fund is 31st May 2013. As discussed in item 7 although new parking spaces are required it was felt there is insufficient time for this year's fund.

11.6. MKC Community Safety Town and Parish Fund 2013/14. The deadline for applications to this new one off fund is 26th July 2013 and offers of matched funding will be favoured. It was agreed that proposals to light the area around the pavilion and level the concrete steps could be included in an application to this fund.

Clerk, Cllr
Denman

11.7. MKC Play Area Improvement Fund 2013/14. The deadline for applications to this year's 50% matched fund is 31st May 2013. The clerk reported that MKC Play Areas have offered to provide instruction signs for the new fitness equipment at the recreation ground out of their own budget. There were no other suggestions for applications.

11.8. Remainder of funding allocation for Stonepits Copse. MKC have reminded the parish council that a matched funded allocation of over £1000 remains from a previous Parish Partnership Fund for additional capital expenditure at Stonepits Copse. This funding will be reallocated if information on how it will be spent and when, is not provided. It was agreed to purchase two wooden seats, a dog bin and a litter bin in order to use up the fund, even if they aren't installed straight away. It was also proposed to look into the costs of replanting trees where some have not thrived. The clerk reported that if the MKC funding is used up it is likely there will be some money available in the parish council's own reserves.

Clerk

12. PLANNING APPLICATIONS AND DECISIONS

12.1. 13/00598/FUL 50 Carters Close – Single storey rear extension, two storey front extension and first floor side extension over existing garage. Councillors were most concerned to hear from neighbours that the site location plan submitted by the applicants did not show any neighbouring extensions, some of which are at least ten years old, thereby giving an unreal view of the proximity of the applicants' residence from those of their neighbours'. Councillors were minded to object to the application based on this factor alone, but were also made aware of nearby neighbours' concerns regarding possible overshadowing of adjacent properties and vehicle parking, and would therefore ask that planning officers take these concerns into account. The parish council's final recommendation is that the application is resubmitted with the correct site location plan so that a properly informed opinion can be given at the next meeting

Clerk

12.2. Decisions. None.

13. SHERINGTON SPORTS GROUND.

13.1. Pavilion management group. Cllr Ager reported that the committee next meets on 16th May, there was no other update.

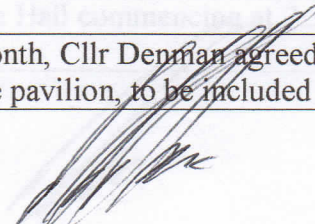
13.2. Proposals for lighting in pavilion car park. Further to last month, Cllr Denman agreed to prepare a detailed estimate of proposed additional lighting around the pavilion, to be included in the

Cllr
Denman

Date

4/6/13

Signed



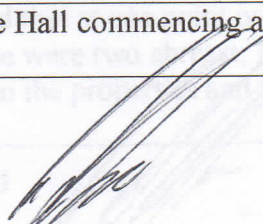
SHERINGTON PARISH COUNCIL

application to the MKC Community Safety Fund	
13.3. Proposals for repairs to concrete paving slabs. Cllr Denman had received a quote of £295 to re-level the concrete steps that lead from the rear of the pavilion into the car park. After some discussion however it was agreed to look into refurbishing the whole of the left side of the concrete path which is uneven and collects rain water. It was agreed that this proposal could be included in an application to the MKC Community Safety Fund.	Cllr Denman
14. EXTERNAL MEETINGS	
None	
15. CORRESPONDENCE/ NEW CONSULTATIONS	
15.1. Sherington Historical Society letter. A letter has been received informing the parish council of the society's proposals for increased storage and office space, and asking for due consideration from any future planning gain. It was agreed to acknowledge the request.	Clerk
15.2. Letter re new fitness equipment. A resident has suggested signs for the fitness equipment. As described in 11.7 this is already underway.	Clerk
15.3. Letter re Parish Games. A letter has been received from Cllr Brian White proposing a Milton Keynes Parish games in August. It was agreed a response was not necessary.	
16. WARD COUNCILLOR'S ITEMS – Cllr Keith McLean	
16.1. Cllr McLean reported that a final decision from the Boundary Commission is due by 25 th June.	
16.2. Cllr McLean reported that he had the new proposed timetable for the No. 1 bus service from Newport Pagnell to Olney via Sherington and would pass on to the parish council.	
16.3. Cllr McLean reported that he had received complaints about the recent Beer and Sausage Festival at the White Hart regarding noise and anti-social behaviour. Cllr Denman agreed to ensure that Keith Shepherd is aware of the residents' concerns. A member of the public suggested that in the future more toilets are provided on the pub's property. It was agreed to place this on the next agenda.	Cllr Denman
16.4. Cllr McLean encouraged residents to report any remaining potholes around the village before the current repair project ends.	
17. PUBLIC COMMENTS	
17.1. Residents reported overgrown hedges at the bottom of Perry Lane and on the corner of Hillview.	Cllr Denman
17.2. An ex-councillor recalled that there could be utilities under the road on Perry Lane where additional proposed parking spaces would be.	
17.3. A resident reported cars parking on grass verges, a note will be placed in SCAN.	Clerk
17.4. Thanks are to be passed on to MKC Play Areas for sprucing up the play area at the village hall.	Clerk
17.5. An ex-councillor informed the council that the horse chestnut in the pre-school play area was not part of the original village hall park planting scheme.	
18. COUNCILLORS' ITEMS	
18.1. Cllr Ager asked for an update on the dog fouling issue. The clerk reported that the dog warden will be attending the June meeting.	
18.2. Cllr Hyde gave thanks to David Keene for his invaluable service to the parish council over the last 14 years, especially when he was twice chairman, and in planning and development matters.	
19. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 4 th June 2013 at the Village Hall commencing at 7.30 pm. There being no further business the meeting ended at 9.20 pm	

Date

4/6/13

Signed



**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
7th May 2013**

<u>ENTERPRISE ACCOUNT 71138472</u>	INCOME	EXPENDITURE	Cheque No.
---	---------------	--------------------	-----------------------

02/04/2013 B/forward			£ 7,637.87
08/04/2013 Lindy Lou	Pavilion Hire	£ 36.00	
10/04/2013 Milton Keynes Council	Precept	£ 10,996.37	

	Subtotal	£ 11,032.37	£ 18,670.24
--	-----------------	--------------------	--------------------

07/05/2013 C/forward

TREASURER ACCOUNT 11034286

02/04/2013 B/forward			£ 6,350.63
02/04/2013 Community Impact Bucks	Subscription	£ 50.00	102089
02/04/2013 BALC	Subscription	£ 143.04	102090
02/04/2013 E.ON	Electricity for pavilion	£ 106.54	102091
02/04/2013 HMRC	Clerk's PAYE	£ 99.36	102092
02/04/2013 Milton Keynes Council	Fitness equipment Perry Lane	£ 2,500.00	102093
02/04/2013 Wendy Austyn	Clerk's Salary	£ 163.03	102094
02/04/2013 Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00	102095
02/04/2013 Bernard Crook Garden Ser	Bench installation	£ 168.00	102096
02/04/2013 Nina Beal	Pavilion cleaner	£ 42.00	102097

	Subtotal	£ -	£ 3,371.97
--	-----------------	------------	-------------------

07/05/2013 C/forward

£ 2,978.66

Bank Balance @ 7th May 2013

£ 21,648.90

Unpresented cheques:

Cheques for payment this month:

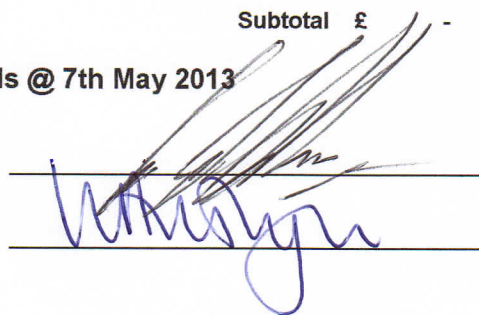
07/05/2013 Milton Keynes Council	Public Events Training	£ 36.00	102098
07/05/2013 Wendy Austyn	Clerk's Salary	£ 151.46	102099
07/05/2013 Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00	102100
07/05/2013 Jeff Charles	Village fete expenses	£ 300.00	102101
07/05/2013 Getmapping plc	Parish Online subs	£ 48.00	102102
07/05/2013 Nina Beal	Pavilion cleaner	£ 59.50	102103

	Subtotal	£ -	£ 694.96
--	-----------------	------------	-----------------

Parish Council Funds @ 7th May 2013

£ 20,953.94

Signed



Chairman

Signed

Clerk/RFO

Sherington Parish Council

Cash Forecast at 7th May 2013

Savings account @ month end		18,670.24
Current account @ month end		2,978.66
Less May payments		694.96
Cash at 07/05/2013		<u>20,953.94</u>
Plus VAT due to be refunded		47.07
Plus estimated income expected for rest of year		
	10,996.37	Precept
	1,000.00	Football Clubs
	1,400.00	Pavilion hire
	100.00	Misc.
		<u>13,496.37</u>
Plus grant funding		
		<u>0.00</u>
Less estimated additional spend up to 31/3/14		21,229.14
Less extra anticipated expenditure:		
		0.00
Current estimated surplus/deficit		<u><u>13,268.24</u></u>

Note contingency fund set at £4000

Category	Sub Category	Actual 12/13	Budget 13/14	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def
GROUNDS	Mowing except Perry Lane	1,400.00	1400	0.00	0.00	0.00	1,400.00	1,400.00	£0.00
	Stonepits Copse maintenance	120.00	250	0.00	0.00	0.00	120.00	120.00	£130.00
	Repair/replace equipment	0.00	100	0.00	0.00	0.00	100.00	100.00	£0.00
	Maintenance/Trees	444.00	1200	0.00	0.00	0.00	950.00	950.00	£250.00
Sub Total		£1,964.00	2,950.00	0.00	0.00	0.00	2,570.00	2,570.00	£380.00
PERRY LANE	Equip Rep/Replace	247.49	750	0.00	0.00	0.00	250.00	250.00	£500.00
	Rents	100.00	100	0.00	0.00	0.00	100.00	100.00	£0.00
	Pavilion Cleaner	664.50	650	101.50	101.50	0.00	568.50	670.00	-£20.00
	Pavilion Caretaker/Bookings	1,200.00	1230	200.00	200.00	0.00	1,030.00	1,230.00	£0.00
	Perry Lane Groundsman	930.00	930	0.00	0.00	0.00	930.00	930.00	£0.00
	Perry Lane Operating Costs	212.03	250	0.00	0.00	0.00	200.00	200.00	£50.00
	Pavilion Utilities	1,248.79	1400	101.47	101.47	0.00	1,298.53	1,400.00	£0.00
	Mowing Rec Field	828.00	966	0.00	0.00	0.00	966.00	966.00	£0.00
	Pitch maintenance	0.00	500	0.00	0.00	0.00	300.00	300.00	£200.00
	Sub Total		£5,430.81	£6,776.00	402.97	0.00	402.97	5,643.03	6,046.00
ADMINISTRATION	Hall Hire	96.00	120	0.00	0.00	0.00	96.00	96.00	£24.00
	Insurances	1,220.37	1400	0.00	0.00	0.00	1,400.00	1,400.00	£0.00
	Clerk's Expenses	92.41	100	0.00	0.00	0.00	90.00	90.00	£10.00
	Clerk's Salary	1,534.89	2280	314.49	314.49	0.00	1,965.51	2,280.00	£0.00
	Subscriptions	285.94	290	233.04	233.04	0.00	56.96	290.00	£0.00
	Training	0.00	50	30.00	30.00	0.00	0.00	30.00	£20.00
	Professional Services	482.00	432	0.00	0.00	0.00	432.00	432.00	£0.00
	HMRC PAYE	325.09	350	99.36	99.36	0.00	250.64	350.00	£0.00
	Printing Charges	0.00	50	0.00	0.00	0.00	0.00	0.00	£50.00
	Sub Total		£4,036.70	5,072.00	676.89	0.00	676.89	4,291.11	4,968.00
HIGHWAYS	Dog Bins	910.00	910	0.00	0.00	0.00	910.00	910.00	£0.00
	General Maintenance	0.00	100	0.00	0.00	0.00	0.00	0.00	£100.00
Sub Total		£910.00	1,010.00	0.00	0.00	0.00	910.00	910.00	£100.00
PROJECTS	Xmas Tree on Knoll	35.00	40.00	0.00	0.00	0.00	40.00	40.00	£0.00
	Benches	723.00	0.00	140.00	140.00	0.00	140.00	140.00	-£140.00
	Adult Fitness Equipment	0.00	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	-£2,500.00
	MKPA Play Ranger sessions	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00	£0.00
	VH car park access and resurface	230.00	0.00	0.00	0.00	0.00	0.00	0.00	£0.00
	Perry Lane Play Area Mural	0.00	500.00	0.00	0.00	0.00	0.00	0.00	£500.00
	Improvements Pavilion heating/exterior lighting	0.00	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	£0.00
Sub Total		£2,988.00	7,540.00	2,640.00	0.00	2,640.00	7,040.00	9,680.00	-£2,140.00
DONATIONS	Scan Magazine	225.00	225.00	0.00	0.00	0.00	225.00	225.00	£0.00
	Churchyard maintenance	550.00	600.00	0.00	0.00	0.00	550.00	550.00	£50.00
	General Village	350.00	1,000.00	0.00	0.00	0.00	0.00	0.00	£1,000.00
Sub Total		£1,125.00	1,825.00	0.00	0.00	0.00	775.00	775.00	£1,050.00
TOTALS		£16,454.51	25,173.00	£3,719.86	£0.00	£3,719.86	£21,229.14	£24,949.00	£224.00
		Precey JKC	21,993.00						
		Reserves	4,000.00						

**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
4th June 2013**

		INCOME	EXPENDITURE	Cheque No.
<u>ENTERPRISE ACCOUNT 71138472</u>				
07/05/2013 B/forward			£	18,670.24
14/05/2013 Active Soccer	Pavilion Hire	£ 100.00		
14/05/2013 Lindy Lou	Pavilion Hire	£ 54.00		
14/05/2013 Running Club	Pavilion Hire	£ 26.00		
14/05/2013 Olney Masonic Club	Grant to play scheme	£ 250.00		
04/06/2013 HSBC	Transfer		£ 1,000.00	
	Subtotal	£ 430.00	£ 1,000.00	
04/06/2013 C/forward			£	18,100.24
<u>TREASURER ACCOUNT 11034286</u>				
07/05/2013 B/forward			£	2,978.66
07/05/2013 Milton Keynes Council	Public Events Training	£ 36.00		102098
07/05/2013 Wendy Austyn	Clerk's Salary	£ 151.46		102099
07/05/2013 Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00		102100
07/05/2013 Getmapping plc	Parish Online subs	£ 48.00		102102
07/05/2013 Nina Beal	Pavilion cleaner	£ 59.50		102103
07/05/2013 Milton Keynes Council	Planning renewal application	£ 97.50		102104
04/06/2013 HSBC	Transfer	£ 1,000.00		
	Subtotal	£ 1,000.00	£ 492.46	
04/06/2013 C/forward			£	3,486.20
	Bank Balance @ 4th June 2013		£	21,586.44

Unpresented cheques:

07/05/2013 Jeff Charles	Village fete expenses	£ 300.00		102101
Cheques for payment this month:				
04/06/2013 A H Contracts	Dog Bins	£ 273.00		102105
04/06/2013 Prepared Payroll Solutions	Payroll service 12/13	£ 72.00		102106
04/06/2013 Noel Gotts	Internal audit fee	£ 125.00		102107
04/06/2013 Zurich Municipal	Insurance	£ 1,221.58		102108
04/06/2013 Sherington Village Hall	Hall hire	£ 27.00		102109
04/06/2013 Sports Ground Services	Mowing Rec Field	£ 331.20		102110
04/06/2013 Anglian Water	Water at pavilion	£ 187.32		102111
04/06/2013 Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00		102112
04/06/2013 R A Denman	Heater repair pavilion	£ 93.47		102113
04/06/2013 Wendy Austyn	Clerk's expenses	£ 37.00		102114
04/06/2013 Wendy Austyn	Clerk's Salary	£ 200.41		102115
04/06/2013 Nina Beal	Pavilion cleaner	£ 42.00		102116

Subtotal £ 3,009.98

Parish Council Funds @ ~~7th May~~ ^{4th June} 2013 **£ 18,576.46**

Signed

Chairman

Signed

Clerk/RFO

Category	Sub Category	Actual 12/13	Budget 13/14	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def
GROUND	Mowing except Perry Lane	1,400.00	1400	0.00		0.00	1,400.00	1,400.00	£0.00
	Stonepits Copse maintenance	120.00	250	0.00		0.00	120.00	120.00	£130.00
	Repair/replace equipment	0.00	100	0.00		0.00	100.00	100.00	£0.00
	Maintenance/Trees	444.00	1200	0.00		0.00	950.00	950.00	£250.00
Sub Total		£1,964.00	2,950.00	0.00	0.00	0.00	2,570.00	2,570.00	£380.00
PERRY LANE	Equip Rep/Replace	247.49	750	93.47		93.47	156.53	250.00	£500.00
	Rents	100.00	100	0.00		0.00	100.00	100.00	£0.00
	Pavilion Cleaner	664.50	650	143.50		143.50	526.50	670.00	-£20.00
	Pavilion Caretaker/Bookings	1,200.00	1230	300.00		300.00	930.00	1,230.00	£0.00
	Perry Lane Groundsman	930.00	930	0.00		0.00	930.00	930.00	£0.00
	Perry Lane Operating Costs	212.03	250	0.00		0.00	200.00	200.00	£50.00
	Pavilion Utilities	1,248.79	1400	288.79		288.79	1,111.21	1,400.00	£0.00
	Mowing Rec Field	828.00	966	276.00		276.00	690.00	966.00	£0.00
	Pitch maintenance	0.00	500	0.00		0.00	300.00	300.00	£200.00
	Sub Total		£5,430.81	£6,776.00	1,101.76	0.00	1,101.76	4,944.24	6,046.00
ADMINISTRATION	Hall Hire	96.00	120	27.00		27.00	69.00	96.00	£24.00
	Insurances	1,220.37	1400	1,221.58		1,221.58	0.00	1,221.58	£178.42
	Clerk's Expenses	92.41	100	37.00		37.00	53.00	90.00	£10.00
	Clerk's Salary	1,534.89	2280	514.90		514.90	1,765.10	2,280.00	£0.00
	Subscriptions	285.94	290	233.04		233.04	56.96	290.00	£0.00
	Training	0.00	50	30.00		30.00	0.00	30.00	£20.00
	Professional Services	482.00	432	197.00		197.00	235.00	432.00	£0.00
	HMRC PAYE	325.09	350	99.36		99.36	250.64	350.00	£0.00
	Printing Charges	0.00	50	0.00		0.00	0.00	0.00	£50.00
	Sub Total		£4,036.70	5,072.00	2,359.88	0.00	2,359.88	2,429.70	4,789.58
HIGHWAYS	Dog Bins	910.00	910	227.50		227.50	682.50	910.00	£0.00
	General Maintenance	0.00	100	0.00		0.00	0.00	0.00	£100.00
Sub Total		£910.00	1,010.00	227.50	0.00	227.50	682.50	910.00	£100.00
PROJECTS	Xmas Tree on Knoll	35.00	40.00	0.00		0.00	40.00	40.00	£0.00
	Benches	723.00	0.00	140.00		140.00	0.00	140.00	-£140.00
	Adult Fitness Equipment	0.00	0.00	2,500.00		2,500.00	0.00	2,500.00	-£2,500.00
	MKPA Play Ranger sessions	2,000.00	2,000.00	0.00		0.00	2,000.00	2,000.00	£0.00
	VH car park access and resurface	230.00	0.00	0.00		0.00	0.00	0.00	£0.00
	Perry Lane Play Area Mural	0.00	500.00	0.00		0.00	0.00	0.00	£500.00
Sub Total		£2,988.00	7,540.00	2,640.00	0.00	2,640.00	7,040.00	9,680.00	-£2,140.00
DONATIONS	Scan Magazine	225.00	225.00	0.00		0.00	225.00	225.00	£0.00
	Churchyard maintenance	550.00	600.00	0.00		0.00	550.00	550.00	£50.00
	General Village	350.00	1,000.00	0.00		0.00	0.00	0.00	£1,000.00
Sub Total		£1,125.00	1,825.00	0.00	0.00	0.00	775.00	775.00	£1,050.00
TOTALS		£16,454.51	25,173.00	£6,329.14	£0.00	£6,329.14	£18,441.44	£24,770.58	£402.42
	Precept MKC		21,993.00						
	Reserves		4,000.00						

Sherington Parish Council

Cash Forecast at 4th June 2013

Savings account @ month end		18,100.24
Current account @ month end		3,486.20
Less June payments		3,009.98
Cash at 04/06/2013		<u>18,576.46</u>
Plus VAT due to be refunded		147.77
Plus estimated income expected for rest of year	10,996.37 Precept 1,000.00 Football Clubs 1,400.00 Pavilion hire 100.00 Misc.	<u>13,496.37</u>
Plus grant funding		<u>0.00</u>
Less estimated additional spend up to 31/3/14		18,441.44
Less extra anticipated expenditure:		0.00
Current estimated surplus/deficit		<u><u>13,779.16</u></u>

Note contingency fund set at £4000

SHERINGTON PARISH COUNCIL

Minutes of the meeting of Sherington Parish Council held on Tuesday 4th June 2013 at Sherington Village Hall, commencing at 7.30pm

PRESENT: Cllrs A Denman, J Ager, D Hyde, M Northfield, I Collinge and S Cook

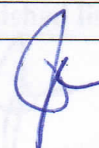
ALSO ATTENDING: Wendy Austyn (Clerk), Cllr K McLean (Sherington Ward, arrived 8pm), Rob Ward (MKC Neighbourhood Manager), Michael Bryant (MKC Parish Warden) and one member of the public.

	ACTION
1. RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE	
None	
2. RECEIVE DECLARATIONS OF INTEREST	
None.	
3. APPROVE MINUTES OF LAST MEETING	
The minutes of the meeting held on 7 th May 2013 were agreed as a true record and signed by the Chairman	
4. COUNCILLOR VACANCIES UPDATE	
Following her successful application Sally Cook was nominated for co-option by Cllr Ager and seconded by Cllr Hyde with all in agreement. Sally took her place at the table and signed the Declaration of Acceptance of Office. The clerk reported that no election had been called for the vacancy created by David Keene, so councillors were free to co-opt again. The usual notices will be posted.	Clerk
5. WARD COUNCILLOR'S ITEMS	
5.1. Cllr McLean reported that a decision on the ward boundary changes is due on 25 th June	
5.2. Cllr McLean reported that a replacement evening bus service between Olney and Newport Pagnell had been requested	
6. VISIT FROM MKC WARDEN	
Neighbourhood Manager Rob Ward and Neighbourhood Warden Michael Bryant attended the meeting. Rob firstly explained that there are no dog wardens in Milton Keynes, and that Michael was one of four Neighbourhood Wardens whose responsibilities include dog warden duties. Other duties include anti-social behaviour, weekly recycling and waste collection issues and litter. The warden has the power to issue a Fixed Penalty Notice (FPN) on public open space and on private land if permission has been granted. Michael reported that he carried out patrols in Sherington since March and has noticed a decrease in fouling after signs were posted and letters were issued to residents of Carters Close. Some residents have also phoned to report offenders. Rob reported that dog waste can be deposited in a normal litter bin so lack of dog waste bins should not be an excuse. Residents are encouraged to report every incident of dog fouling to Environmental Services so that a pattern can be established and offenders more likely to be identified; the cleansing team will also come and remove the foul if reported. Rob confirmed that dogs do not have to be on a lead in public places but they do have to be under control. On private land including farm land it is at the discretion of the land owner. MKC is currently exploring the cost and implementation of Dog Control Orders as these have been requested by larger parish and town councils. These would allow creation of dog exclusion zones and dog on lead zones and involve notices in local press, signage, enforcement and possible court actions. It was agreed to place a new article in SCAN to include information shared at the meeting	Clerk

Date

2/7/13

Signed



7. VILLAGE DOG WASTE BINS

Previously a dog waste bin has been requested for Gun Lane. It was agreed that the best place for this to be installed would be on the NSL sign as you leave the village, however given the increased annual cost to the parish council, and as the warden had just explained that dog waste could be deposited in a normal litter bin it was agreed that a standard bin would be more beneficial to all residents. The clerk will confirm costs and check that MKC's waste contractor is happy to include a new bin in this location as part of its emptying schedule.

Clerk

8. BEER & SAUSAGE FESTIVAL

Various correspondences from residents (with names removed where requested) and the Licensing Officer had previously been circulated amongst councillors. The clerk read from an email to the parish council from the Licensing Authority which summarily stated it had taken into account a number of statements and the (White Hart) premises management attendance to the Safety Advisory Group and would expect considerable event planning for any future event, otherwise an application for a Temporary Event Notice could be rejected. Both the Licensing Authority and the Safety Advisory Group have recommended the use of an alternative location and it is understood that this is currently being considered by the premises management.

9. PERRY LANE PARKING UPDATE

The clerk reported that the application to the Highways Capital Scheme to improve the small car park off School Lane had been refused as ineligible due to this scheme not being meant for creation of parking spaces. Therefore this funding option is also closed off for Perry Lane. The chairman reported that he had ascertained that there are indeed utilities under the remaining grass verges; and Cllr Collinge reported that any new parking spaces have to be 15 metres from a junction anyway so it would seem that the only current option left is the proposal to give keys to residents to use the car park at night when the gates are normally locked. Concern was raised by the clerk and pavilion management committee about overcrowding when events such as parties or football matches are being held during evenings and weekend. After some discussion it was proposed by Cllr Northfield and seconded by Cllr Ager to hold a trial period of issuing keys to residents until the end of September 2013 and review at the October meeting with a view to continuing if there were no major issues. It was agreed that Cllr Denman would issue the keys along with some guidelines. It was further agreed to investigate historical proposals to create car parking on the recreation field. Alan Ranger has drawings of these proposals which he agreed to share with the parish council for the July meeting.

Cllr Denman

10. ELECTRICITY SUB-STATION

The clerk reported that she had written to MKC to express disappointment that the new sub-station was planned to be sited outside the school. The MKC officer was surprised to receive this email and stated that the Western Power representatives were upset by the parish council's objections to moving the sub-station from its current position and that outside the school was considered to be a compromise. It was also revealed that new regulations mean that the current site cannot be re-used, a position which had not previously been clarified. Cllr Hyde reported that Western Power still need to ascertain whether the proposed site is suitable for the voltage required, so the parish council will await further information.

11. PARISH COUNCIL ASSETS

Cllr Collinge had enquired whether there was a single database of assets belonging to the parish council. The clerk replied that assets over a certain value were recorded for audit purposes and also on the insurance policy, and there was an unfinished list of where

Clerk, Cllr Collinge

Date

2/7/13

Signed



SHERINGTON PARISH COUNCIL

benches/noticeboards/dog bins etc were located around the village. It was agreed that it would be useful to have a comprehensive log, as well as plotting the assets on a map. The clerk and Cllr Collinge will work on this over the next few months.

12. CLERK'S REPORT

12.1. Ash trees at Stonepits Copse. The clerk has received an email from The Food and Environment Research Agency (FERA) which states that no evidence of Ash Die Back has been found at Stonepits Copse woodland, and in fact the ash trees all appear to be fit and healthy.

13. FINANCE

11.1. Bank Account balance at 4th June 2013. £21586.44

11.2. Cheques for payment were as follows:

04/06/2013	A H Contracts	Dog Bins	£ 273.00	102105
04/06/2013	Prepared Payroll Solutions	Payroll service 12/13	£ 72.00	102106
04/06/2013	Noel Gotts	Internal audit fee	£ 125.00	102107
04/06/2013	Zurich Municipal	Insurance	£ 1,221.58	102108
04/06/2013	Sherington Village Hall	Hall hire	£ 27.00	102109
04/06/2013	Sports Ground Services	Mowing Rec Field	£ 331.20	102110
04/06/2013	Anglian Water	Water at pavilion	£ 187.32	102111
04/06/2013	Martin Jeeves	Perry Lane caretaker/bookings	£ 100.00	102112
04/06/2013	R A Denman	Heater repair pavilion	£ 93.47	102113
04/06/2013	Wendy Austyn	Clerk's expenses	£ 37.00	102114
04/06/2013	Wendy Austyn	Clerk's Salary	£ 200.41	102115
04/06/2013	Nina Beal	Pavilion cleaner	£ 42.00	102116

11.3. Accounts for year ending 31st March 2013. The internal audit for the year end accounts is complete and the Chairman signed the Annual Return before it is submitted to the external auditor.

Clerk

11.4 Fee to renew planning consent for permanent shop. The fee of £97.50 was approved and the application has been validated under reference 13/01089/FUL.

14. PLANNING APPLICATIONS AND DECISIONS

14.1. 13/00614/FUL Sherington Bridge Lodge – Erection of timber frame garage with office and storage facility. There were no adverse comments.

14.2. 13/00683/FUL 2 End Farm Water Lane – Erection of stable block. There were no adverse comments

14.3. 13/00758/FUL 10 Park Road – Erection of summer house. There were no adverse comments.

14.4. Decisions. Applications for 50 Carters Close and 22 Crofts End were refused.

15. SHERINGTON RECREATION GROUND.

15.1. Pavilion management group. Cllr Denman reported that he had been called to carry out an emergency repair to a down flow heater. The clerk confirmed that the council's standing orders allow for this up to a value of £500. Cllr Denman then reported that in his professional opinion the down flow heaters are inadequate for the way they are currently being used i.e. for hours at a time, and are only intended to be a source of top up heating. It was agreed that he and the committee should look at the current night/day storage heating system and propose a more efficient way of providing heat to the building.

Cllr Denman

15.2. Proposals for lighting in pavilion car park. It was agreed that Cllr Denman and the committee should meet to agree proposals for improvements to the pavilion's exterior lighting.

Cllr Denman

15.3. Proposals for repairs to concrete paving slabs. It was agreed that Cllr Denman and the

Cllr

Date

27/11/13

Signed



SHERINGTON PARISH COUNCIL

committee should meet to agree proposals for improvements to exterior paving around the pavilion.	Denman
16. EXTERNAL MEETINGS	
16.1. Sherington Village Hall AGM Saturday 29 th June 10.30am	
16.2. NECAF Emberton Pavilion Thursday 20 th June 7.30pm	
16.3. Parishes Forum Civic Offices Thursday 6 th June	
17. CORRESPONDENCE/ NEW CONSULTATIONS	
17.1. MKC Warden Service. A letter has been received informing the parish council that the posts of MKC Parish Warden are being considered for deletion. It was suggested that alternatives could include shared services paid for by several rural parishes or a Pay As You Go service. It was agreed to monitor the situation with interest.	
18. PUBLIC COMMENTS	
None	
19. COUNCILLORS' ITEMS	
19.1. Cllr Hyde suggested it was time for a Councillors' Walkabout.	
19.2. Cllr Hyde observed the lack of public attending the parish council meeting to voice concerns over the Beer & Sausage Festival. Cllr Collinge commented that this was possibly because members of the public had been advised that the best method of complaint was to contact Environmental Health. He also pointed out that the public could not object to a Temporary Event Notice (TEN).	
20. DATE OF NEXT MEETING	
The next meeting will be held on Tuesday 2 nd July 2013 at the Village Hall commencing at 7.30 pm. There being no further business the meeting ended at 9.44 pm	

A. WARD COUNCILLORS' REPORTS

5.1. Cllr McLean reported...

5.2. Cllr McLean reported...

Newport Page 2 had...

B. VISIT FROM MKC WARDEN

Neighbourhood Manager Rob Staley and MKC Warden Michael Bryant attended the meeting. Rob Staley explained the responsibilities of the wardens in Milton Keynes, and that Michael was one of four Neighbourhood Wardens. Wardens' responsibilities include dog warden duties. Other duties include anti-social behaviour, weekly recycling and waste collection issues and litter. The wardens has the power to issue a Fixed Penalty Notice (FPN) in public open space and on private land if a dog owner has been granted a licence. Michael reported that he carried out patrols in Sherington since 1st March and has noticed a decrease in forcing other signs were posted and letters were sent to residents of Carters Close. Some residents have also phoned to report offenders. Rob reported that dog waste can be deposited in a normal litter bin as lack of dog waste bags should not be an excuse. Residents are encouraged to report every incident of dog fouling to Environmental Services so that a pattern can be established and offenders more likely to be identified. The cleaning team will also come and remove the foul if reported. Rob confirmed that dogs do not have to be on a lead in public places but they do have to be under control. On private land including private land it is at the discretion of the land owner. MKC is currently exploring the cost and implementation of Dog Control Orders as these have been requested by larger parishes and town councils. These would allow creation of dog exclusion zones and dog on lead zones and involve notices in local press, signage, enforcement and possible court action. It was agreed to place a new article in SCAN to include information shared at the meeting.

Clerk

Date

2/7/13

Signed



**SHERINGTON PARISH COUNCIL
MONTHLY BALANCE
2nd July 2013**

		INCOME	EXPENDITURE	Cheque No.
<u>ENTERPRISE ACCOUNT 71138472</u>				
04/06/2013 B/forward			£	18,100.24
30/06/2013 HSBC	Interest	£ 2.47		
02/07/2013 Sherington Brownies	Pavilion Hire	67.50		
02/07/2013 British Gas	Pavilion Hire	54.00		
02/07/2013 Lindy Lou	Pavilion Hire	90.00		
02/07/2013 Active Soccer	Holiday club	36.00		
01/07/2013 HSBC	Transfer		£ 2,500.00	
	Subtotal	£ 249.97	£ 2,500.00	
02/07/2013 C/forward			£	15,850.21

TREASURER ACCOUNT 11034286

04/06/2013 B/forward			£	3,486.20	
07/05/2013 Jeff Charles	Village fete expenses		£ 300.00		102101
04/06/2013 A H Contracts	Dog Bins		£ 273.00		102105
04/06/2013 Prepared Payroll Solutions	Payroll service 12/13		£ 72.00		102106
04/06/2013 Noel Gotts	Internal audit fee		£ 125.00		102107
04/06/2013 Zurich Municipal	Insurance		£ 1,221.58		102108
04/06/2013 Sherington Village Hall	Hall hire		£ 27.00		102109
04/06/2013 Sports Ground Services	Mowing Rec Field		£ 331.20		102110
04/06/2013 Anglian Water	Water at pavilion		£ 187.32		102111
04/06/2013 Martin Jeeves	Perry Lane caretaker/bookings		£ 100.00		102112
04/06/2013 R A Denman	Heater repair pavilion		£ 93.47		102113
04/06/2013 Wendy Austyn	Clerk's expenses		£ 37.00		102114
04/06/2013 Wendy Austyn	Clerk's Salary		£ 200.41		102115
04/06/2013 Nina Beal	Pavilion cleaner		£ 42.00		102116
01/07/2013 HSBC	Transfer	£ 2,500.00			
	Subtotal	£ 2,500.00	£ 3,009.98		
02/07/2013 C/forward			£	2,976.22	

Bank Balance @ 2nd July 2013

£ 18,826.43

Unpresented cheques:

Cheques for payment this month:

02/07/2013 Oakland Tree Services Ltd	Tree maintenance		£ 570.00		102117
02/07/2013 Bucks Playing Fields Assoc	Subscription		£ 20.00		102118
02/07/2013 E.ON	Electricity for pavilion		£ 109.69		102119
02/07/2013 D C Blunt Gardening Servic	Mowing		£ 840.00		102120
02/07/2013 D C Blunt Gardening Servic	Perry Lane groundsman		£ 558.00		102120
02/07/2013 Martin Jeeves	Perry Lane caretaker/bookings		£ 100.00		102121
02/07/2013 Wendy Austyn	Clerk's Salary		£ 196.33		102122
02/07/2013 HMRC	Clerk's PAYE		£ 43.29		102123
02/07/2013 Nina Beal	Pavilion cleaner		£ 42.00		102124

Subtotal £ - £ 2,479.31

Parish Council Funds @ 4th June 2013

£ 16,347.12

Signed

Chairman

Signed

Clerk/RFO

Sherington Parish Council

Cash Forecast at 2nd July 2013

Savings account @ month end		15,850.21
Current account @ month end		2,976.22
Less July payments		2,479.31
Cash at 02/07/2013		<u>16,347.12</u>
Plus VAT due to be refunded		480.99
Plus estimated income expected for rest of year	10,996.37 Precept 1,000.00 Football Clubs 1,200.00 Pavilion hire 100.00 Misc.	
		<u>13,296.37</u>
Plus grant funding		
		<u>0.00</u>
Less estimated additional spend up to 31/3/14		16,545.35
Less extra anticipated expenditure:		
		0.00
Current estimated surplus/deficit		<u><u>13,579.13</u></u>

Includes £5000 originally budgeted for shop car park access
Note contingency fund set at £4000

Category	Sub Category	Actual 12/13	Budget 13/14	Current Spend	Less grant spend	Non-grant spend	Est Add Spend	Est Total Spend	Est Surp/Def
GROUND	Mowing except Perry Lane	1,400.00	1400	700.00		700.00	700.00	1,400.00	£0.00
	Stonepits Copse maintenance	120.00	250	0.00		0.00	120.00	120.00	£130.00
	Repair/replace equipment	0.00	100	0.00		0.00	100.00	100.00	£0.00
	Maintenance/Trees	444.00	1200	475.00		475.00	475.00	950.00	£250.00
Sub Total		£1,964.00	2,950.00	1,175.00	0.00	1,175.00	1,395.00	2,570.00	£380.00
PERRY LANE	Equip Rep/Replace	247.49	750	93.47		93.47	156.53	250.00	£500.00
	Rents	100.00	100	0.00		0.00	100.00	100.00	£0.00
	Pavilion Cleaner	664.50	650	185.50		185.50	484.50	670.00	-£20.00
	Pavilion Caretaker/Bookings	1,200.00	1230	400.00		400.00	830.00	1,230.00	£0.00
	Perry Lane Groundsman	930.00	930	465.00		465.00	465.00	930.00	£0.00
	Perry Lane Operating Costs	212.03	250	0.00		0.00	200.00	200.00	£50.00
	Pavilion Utilities	1,248.79	1400	393.26		393.26	1,006.74	1,400.00	£0.00
	Mowing Rec Field	828.00	966	276.00		276.00	690.00	966.00	£0.00
	Pitch maintenance	0.00	500	0.00		0.00	300.00	300.00	£200.00
	Sub Total		£5,430.81	£6,776.00	1,813.23	0.00	1,813.23	4,232.77	6,046.00
ADMINISTRATION	Hall Hire	96.00	120	27.00		27.00	69.00	96.00	£24.00
	Insurances	1,220.37	1400	1,221.58		1,221.58	0.00	1,221.58	£178.42
	Clerk's Expenses	92.41	100	37.00		37.00	53.00	90.00	£10.00
	Clerk's Salary	1,534.89	2280	711.23		711.23	1,568.77	2,280.00	£0.00
	Subscriptions	285.94	290	253.04		253.04	36.96	290.00	£0.00
	Training	0.00	50	30.00		30.00	0.00	30.00	£20.00
	Professional Services	482.00	432	197.00		197.00	235.00	432.00	£0.00
	HMRC PAYE	325.09	350	142.65		142.65	207.35	350.00	£0.00
	Printing Charges	0.00	50	0.00		0.00	0.00	0.00	£50.00
	Sub Total		£4,036.70	5,072.00	2,619.50	0.00	2,619.50	2,170.08	4,789.58
HIGHWAYS	Dog Bins	910.00	910	227.50		227.50	682.50	910.00	£0.00
	General Maintenance	0.00	100	0.00		0.00	0.00	0.00	£100.00
Sub Total		£910.00	1,010.00	227.50	0.00	227.50	682.50	910.00	£100.00
PROJECTS	Xmas Tree on Knoll	35.00	40.00	0.00		0.00	40.00	40.00	£0.00
	Benches	723.00	0.00	140.00		140.00	0.00	140.00	-£140.00
	Adult Fitness Equipment	0.00	0.00	2,500.00		2,500.00	0.00	2,500.00	-£2,500.00
	MKPA Play Ranger sessions	2,000.00	2,000.00	0.00	250.00	-250.00	2,250.00	2,000.00	£0.00
	VH car park access and resurface	230.00	0.00	0.00		0.00	0.00	0.00	£0.00
	Perry Lane Play Area Mural	0.00	500.00	0.00		0.00	0.00	0.00	£500.00
Sub Total		£2,988.00	7,540.00	2,640.00	250.00	2,390.00	7,290.00	9,680.00	-£2,140.00
DONATIONS	Scan Magazine	225.00	225.00	0.00		0.00	225.00	225.00	£0.00
	Churchyard maintenance	550.00	600.00	0.00		0.00	550.00	550.00	£50.00
	General Village	350.00	1,000.00	0.00		0.00	0.00	0.00	£1,000.00
Sub Total		£1,125.00	1,825.00	0.00	0.00	0.00	775.00	775.00	£1,050.00
TOTALS		£16,454.51	25,173.00	£8,475.23	£250.00	£8,225.23	£16,545.35	£24,770.58	£402.42
	Precept MKC		21,993.00						
	Reserves		4,000.00						