



Health and Safety Policy

Introduction

This policy aims to outline Milton Keynes Heritage Association's commitment to ensuring the health & safety of volunteers, staff, and customers in terms of employment and access to services;

Scope

The policy applies should any employees be directly employed by Milton Keynes Heritage Association, to any workers employed via agencies, contractors in terms of employment, to volunteers and users in terms of service provision.

Responsibilities

Milton Keynes Heritage Association values its volunteers, staff, contractors, members and service users, and expects them to be treated in a respectful manner. Accordingly, all have a responsibility to ensure all actions are undertaken safely.

Health and Safety Policy Implementation:

- i) Milton Keynes Heritage Association is committed to safe practices in all aspects of our work including management, employment of any paid workers and volunteers,
- 2 Our activities, talks, meetings and events are considered low risk and MKHA will follow The Health & Safety Executive guide to simple health and safety for volunteers and voluntary organisations for groups who have responsibility for premises (community centres and village halls) at:
<https://www.hse.gov.uk/voluntary/index.htm>
- 3 Where necessary we will carry out a health and safety checklist based on the current MK Community Action checklist at
<https://communityactionmk.org/wp-content/uploads/2015/03/healthsafety.pdf>

Review

The Executive Committee shall regularly monitor and evaluate the effectiveness of this policy in achieving the stated aims. This process shall be undertaken two yearly or sooner and shall aim to seek the views of organisations representing the interests of those groups referred to in this policy.

This is the current copy of this policy

Name:

Date

Position

Agreed at the AGM on 28 September 2023 v2 review NL Dec 25